

Wanborough Parish Council

Minutes of the meeting of Wanborough Parish Council held on **25th February 2019** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr Bob Biggs (Chairperson) arrived at 20.00, Mr Roger Whitfield (Vice-Chairperson), Mr James Naylor, Mr Colin Hayes, Mrs Donna Stalker, Mr David Hayward, Mr Joe Smith, Mr Colin Offer, Mr Mark Simpson and Mr Jon Beeden

In Attendance: Mrs A Raymond (Clerk), Mr Gary Sumner (Ward Councillor), 7 members of public.

1. Apologies: Mr John Emmins
2. Declaration of interest:
Bob Biggs declared an interest on item 5.3.
3. Minutes:
Resolved the minutes of the full council meeting held on 21st January 2019 were approved and signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions

A resident reported fly tipping in a ditch along Burycroft near Suter's Lane. Clerk confirmed that she would inspect.

A resident reported that he had witnessed local people letting their dogs loose within the Woodland Trust area and chasing local wildlife, including deer. Dave Hayward confirmed he would check The Woodland Trust's policy on this.

A resident asked if the ditches within the Woodland Trust land would be cleared. Clerk confirmed that it is included within their draft management plan; Clerk to check.

A resident reported that since the planning application at Inlands Farm for a Science Park has been submitted, he has lost a considerable portion of his business as people feel they want to find other premises for their horses before it's too late. Roger Whitfield advised that he was sorry to hear that but wasn't sure if there was anything Parish Council can do about it.

A resident raised a number of concerns, including speeding on Kite Hill, rat running, the appearance to the entrances at Green Lane, and asked what Parish Council was doing. Roger Whitfield replied stating that he raised a number of issues. Clerk confirmed that she has been doing Speed Watch for a number of years and the results of this show very low numbers speeding traffic on Kite Hill. She advised that Callas Hill is the main place where the Speed Watch team have noticed a speeding problem.

Dave Hayward stated that it would be beneficial to understand what Parish Councils are responsible for and what powers they have. Speeding is a Police matter; Parish Council cannot enforce speeding and has set up a "Community Speed Watch" scheme but that's all Parish Council can do.

Bob Biggs arrived and took over Chair of the meeting from Roger Whitfield.

4. Ward Councillor's Report
Gary Sumner reported that he has chased SBC in relation to the outstanding ditch work at Adams Meadow and this is with the Solicitor.
He also confirmed that he is currently working with SBC Enforcement in relation to the container located at The Marsh.
With regard to the planning application at the Old Ship (Church Road), the Planning Officer is giving the applicant more time to consider the Conservation Officer's report.
Gary Sumner confirmed that he has formally "called in" the Inlands Farm Science Park application, so this will go to Planning Committee for final decision and this is likely to be in June 2019.
Parish Council should now have received the revised SHELAA; there is no formal consultation on this until June 2019.

The second tree planting at Manor Woods has recently taken place. Children from Years 3 & 4 from Wanborough Primary School helped with the planting. The Woodland Trust will carry out further plantings in November 2019.

SBC are proposing to roll out LED street lights across the Borough. These will be quite bright and not suitable for village settings, therefore he is looking into less bright solutions for rural areas.

He has requested the trees along the edge of The Beanlands Open Space to be cut back and hopefully this will be done soon prior to the nesting season.

SBC have gone out to tender for M4 Junction 15 improvements; results are expected in March 2019.

In relation to the access road to Symmetry Park, it has been confirmed to SBC that they have a sufficient case to argue the decision to make this access road a no through road and therefore they will take it to Judicial Review.

5. Planning

5.1 To consider Planning Applications received:

S/HOU/19/0047 - Wiltshire House Horpit - Demolition of existing coach house and erection of a new garage and boot room.

Resolved: Parish Council raised no objection.

S/19/0226 - Land At Horpit Farm Horpit - Erection of an agricultural worker's dwelling

Resolved: Parish Council would have preferred the house to be located in line with all other dwellings along Horpit, as per their pre-application comments, however provided the applicant meets the criteria of Policy HA6 "Agricultural Worker's Dwellings" then Parish Council raised no objection.

5.2 Planning applications that have received consent:

S/LBC/18/2004 & S/HOU/18/2003 - Magdalen Cottage Rotten Row - Erection of a conservatory to rear.

5.3 Notification of an appeal made to the Planning Inspectorate

APP/U3935/W/18/3218576 – Summers Lodge, Callas Hill – Change of use of domestic workshop / store to 1 new dwelling with associated parking and bike storage.

(Bob Biggs left the meeting while this item was discussed)

Resolved: Parish Council agreed to re-submit their comments to the Planning Inspectorate.

5.3 Other Planning

5.3.1 NEV Lotmead Meeting held with agent on 31st January 2019. Colin Hayes gave a brief summary of the main points from the meeting:-

- They plan to submit one application for 2076 houses, with a first phase of 200 houses off Wanborough Road.
- They are aiming to build 30-40 houses a year.
- They have provision for a new Primary School in phase 2
- They plan to seal off access between phase 1 and phase 2 with only pedestrian access, so only the first 200 houses will have access to Wanborough Road.

5.3.2 SBC's Strategic Housing Economic Land Availability Assessment (SHELAA)

Parish Council have received a revised SHELAA; there is no formal consultation on the revised scheme until June 2019. The main differences are:-

- Open Space at The Beanlands next to the School has now been "rejected".
- There is a new site off Ham Road which has been "accepted" by SBC.
- There are two further sites added at The Marsh which have been "rejected" by SBC.

Agreed: Parish Council to arrange a meeting with the landowner for the site off Ham Road to discuss their proposals. *ACTION Clerk*

6. To review and discuss Parish Council's Actions Points

Parish Council had nothing further to report on the action points

7. To receive Clerk's Report
Clerk's report was circulated to all councillors and a copy can be viewed in the appendix to the minutes.
8. To consider items from the Committees and Representatives to other Statutory Bodies of Wanborough Parish Council
- 8.1 Hooper's Field and Recreation
- 8.1.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the committee meeting held on 4th February 2019.
- 8.2 Hooper's Field Project
- 8.2.1 Initial meeting held with Project Manager on 20th February 2019. Clerk confirmed, in John Emmins' absence, that the Project Manager would like to carry out a second survey of residents to include areas that he feels were not included in the last questionnaire. Clerk circulated proposed questions.
Resolved: Parish Council agreed to bring forward next newsletter and include questionnaire in newsletter.
Action Clerk
- 8.3 Footpaths and Village Maintenance
- 8.3.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the Committee meeting held on 11th February 2019.
- 8.3.2 To agree Village Handyman's permanent contract of employment.
Resolved: Parish Council unanimously agreed
- 8.3.3 Quote to agree tree works at Open Space next to Avenell Road. Clerk confirmed that one of the willow trees had completely split and it looked like a fire had been started within its roots and therefore needed to be sorted for safety reasons.
Resolved: Parish Council unanimously agreed to works at a cost of £800.
- 8.3.4 The Harrow Pub car park. The Clerk confirmed that she had inspected the car park and the main problem is two large potholes. Parish Council discussed and agreed that the car park is used by residents and users of the Village Hall and the repair work would be a benefit to the village.
Resolved: Parish Council agreed to purchase the material needed to fix the two potholes within The Harrow car park at a cost of £250 and the Handyman would carry out the repair.
- 8.4 Finance
- 8.4.1 Wanborough Spring Show request for sponsorship.
Resolved: Parish Council agreed not to offer sponsorship, as they did not feel it would be appropriate.
- 8.5 South Swindon Community Safety Forum
- 8.5.1 Meeting held on 31st January 2019. Roger Whitfield attended the meeting and confirmed that the meeting is developing into a two way interface with Police and Parish Councillors. It is clear that there are different matters that affect rural areas. The Police are keen to hear from Councils and matters arising in the community. The next meeting is on 21st March 2019 at Liddington. Roger Whitfield confirmed that the following meeting in June can be held in Wanborough.
9. Standards Board Complaints
- 9.1 Notification of the outcome of the Standards Board Complaints. Bob Biggs confirmed that a final report has now been received from SBC which confirms that there has been no breach of the Code of Conduct and all Councillors have been cleared.
10. Finance
- 10.1 To Approve Payment Schedule for February 2019
Colin Hayes proposed and Mark Simpson seconded; Parish Council unanimously approved the payment schedule for February 2019.

11. Correspondence

A list of all other correspondence received since the last meeting on 21st January 2019 was read out by the Chairperson and was available at the meeting.

Meeting closed at 21.45

Date of next meeting: Monday 25th March 2019

CLERK'S REPORT
To 25th February 2019

1. Hooper's Field

- a. Wanborough Primary School are holding their "Green Day" on Wed 5th June, and would like to use Hooper's Field as part of the activities for the day.
- b. Wanborough Primary School have their French exchange students on 26th March and would like to take them on a walk around the village, they ask if they can use Hooper's Field toilets.
- c. E-mail from Wanborough JFC in relation to the agreed licence fee for 2019/20

2. Lower Rec and Church Meadow

- a. Wanborough JFC have asked if they can use the Lower Rec for their AGM on 6th July 2019

3. Footpaths and Village Maintenance

- a. A lady from Bishopstone has suggested a joint litter pick to tackle the roads from Wanborough to Hinton Parva on 30th March 2019.
- b. E-mail from Wanborough Scouts asking Parish Council if it's ok for them to put dog bag dispensers made by scouts on trees and lampposts around the village, they are plastic 2 litre bottles with a hole in full of dog bags.
- c. Footpath 44 - The Solicitor will arrange a conference call after his half term holiday.
- d. Footpath walk – Tuesday 26th March
- e. Village Litter pick – Tuesday 19th March

4. Planning and Finance:

- a. Colin Hayes & Clerk attended a meeting at SBC to discuss Parish Council carrying out "open space" and "settlement boundary" review for Wanborough as part of the Local Plan review. Clerk has now received documentation to be completed.

5. Clerk's Training

Clerk will be starting CiLCA training in Devizes on 13th March, once this is gained Parish Council will be able to have "General Power of Competence".

Correspondence

1. SBC Member's Bulletin
2. WALC Newsletter
3. SBC Highway news
4. NALC Newsletter
5. E-mail from SSPG thanking Parish Council for agreeing to pay for the 3D images.
6. E-mail from residents about their son's skin reaction after playing at Lower Rec, clerk has replied.
7. CPRE – Best Kept Village competition details

Wanborough Parish Council**Action Points**

PC meeting and minute no	Action	Owner	Status	Date completed
July 18 9.3.1	To review parking problems around the village for further discussion	All Councillors	Add to agenda once on-site meeting with SBC Highways has taken place.	Completed
July 18 9.3.1	To request SBC Highways to carry out a review of parking in the village	Clerk	Ward Councillor to confirm date of onsite meeting with SBC Highways. Update from Ward Cllr provided a meeting held on 22/10/18.	
3 rd September 18 Minute no 5	To send a letter to Ward Councillor listing parking ideas for the village	Clerk	Letter agreed by Parish Councillors and sent to Ward Councillor	15 th Oct
22 nd October 18	Ward Councillor and SBC to review Highways proposals put forward by PC	Ward Councillor	SBC will be recruiting a Highways Technician who will discuss Highways project with PC	
	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Copy of SBC letter to Taylor Wimpey, response deadline of 11 th Oct. Letter received from Gateley Plc, SBC due to meet with them to discuss content of letter and will report back to PC after meeting	
26 th November 18 Minute no 8.3.1	Storyboard & trail	Clerk	Submission of grant application to Community First - Completed waiting a reply Application to SBC Highways to gain permission for posts on SBC land, completed waiting reply from SBC	
26 th November 18	Mirror next to the entrance to the allotment site	Clerk	Request made to SBC Highways Application to be submitted	
17 th December 18	To arrange meeting with Project Manager to discuss "feasibility Study" vs "feasibility Report"	Clerk	Meeting held on 9 th January 19	Completed

**Payment Schedule
February 2019**

			VAT Included
Payment to	Reason	Amount	
Mrs A J Raymond	Salary	**	
Wiltshire Pension	Pension	400.01	
Mr F Frankland	Lengthsman Salary	**	
Mrs A J Raymond	Expenses	134.38	
C Offer	Councillor Allowance	***	
W J Smith	Councillor Allowance	***	
R Biggs	Councillor Allowance	***	
D Hayward	Councillor Allowance	***	
W R Whitfield	Councillor Allowance	***	
M Simpson	Councillor Allowance	***	
J Beeden	Councillor Allowance	***	
Allbuid	Waste Collection	300.00	Yes
Allbuid	Flytipping / Litter pick	42.00	Yes
Mark Woodman	Mail filtering - 5 years	144.00	Yes
In Touch	Newsletter	290.00	
Mr D Clay	WiFi - Village Hall	25.00	Yes
Heritage Tree Care	Open space next to Avenell Road	960.00	Yes
Parish Online	Mapping software	72.00	Yes
Castle Water	Allotment Water	47.08	Yes
Wanborough VH	Room Hire	63.00	
ID Mobile	Mobile Phone	15.99	Yes
SWARD	Bowls Green	753.90	Yes
Castle Water	Water	17.46	Yes
Solutions Contract Cleaning	Cleaning	217.00	Yes
Affleck Electrical	Electrical report & repairs	784.80	Yes
JWIS	Bowls Club Irrigation System	600.00	Yes
Pump Supplies	Service	408.00	Yes
British Gas	Gas	1,306.46	Yes
Southern Electric	Electric	439.62	Yes
Sports and Play Consulting	1 st Install	3,737.50	

** Confidential under Data Protection Act

*** Confidential under Data Protection Act. Total Parish Councillor Allowance £200, Total Chairman's Allowance £500.