

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **25<sup>th</sup> January 2010** in Wanborough Village Hall, High Street, Wanborough at 19:30.

**PRESENT:** Mr W Suter (Chairman), Mr G Sumner (Vice-Chairman), Mr A Bennett (from 20.00 onwards), Mr B Biggs, Mr C Hayes, Mr D Hayward, Mr C Offer, Mrs K Pearson, Dr A Phillipson, Mr R Whitfield,

**IN ATTENDANCE:** Mrs H Craven-Jones (Clerk).

**1**     Apologies: Mr W J Smith, Mr A Bennett had apologised in advance that he might arrive late for this meeting.

**2**     Declaration of interest: Mr C Hayes, Mr D Hayward, Dr A Phillipson and Mrs K Pearson declared a personal interest in agenda items 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent allotments.

Mr R Whitfield declared a personal interest in agenda item 6.6, Eastern Development Area, as he is a member of the East of Swindon Communities Group. Mr G Sumner declared a personal interest in agenda item 6.6, Eastern Development Area, as he is a Western Vale Villages (WVV) Steering Group committee member, Wanborough Action Group Chairman and Chairman of the East of Swindon Communities Group. Dr A Phillipson declared a personal interest in agenda item 6.6, Eastern Development Area, as he is a member of the East of Swindon Communities Group. Mr G Sumner declared a prejudicial interest in agenda item, 8.4, Grants.

**3**     Minutes: The minutes of the previous meeting held on 21<sup>st</sup> December 2009 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record. The Clerk was asked to distribute the half year financial statement to all of the Parish Council as Dr A Phillipson could not re-call seeing an updated version, which had been issued by the previous Clerk.

**4**     Report from Ward Councillor: Mr A Bennett spoke about the South Cluster Roadshow that is taking place on 4<sup>th</sup> February 2010 at Wanborough Primary School. Mr A Bennett confirmed that a representative from Thamesdown Transport will be

attending, along with other representatives from Swindon Borough Council.

## **5 PLANNING**

### 5.1 To consider Planning Applications Received:

**S/09/2271/KIWA** – Ashview, Kite Hill, Wanborough, Swindon, SN4 0AW – Erection of a single storey extension and two rear dormer windows. No objections.

### 5.2 To notify the Schedule to the Permission/Consent received:

**S/09/1774/RM** – Lotmead Farmhouse, Lotmead Farm, Stratton Road, Wanborough, Swindon, SN4 0SN – Erection of a single storey extension.

### 5.3 To notify the Schedule to the Refusal of Planning Permission/Consent:

None.

### 5.4 To notify Conservation Area Consent received:

None.

### 5.5 Planning Inspectorate Appeal:

**APP/U3935/A/10/2119699/WF** - Erection of 1 no. dwelling with detached garage and access. Praeters House, High Street, Wanborough –The Parish Council has asked for the Clerk to reiterate the original comments made prior to the planning appeal deadline of 15<sup>th</sup> February 2010.

## **6 COMMITTEE AND REPRESENTATIVES**

### 6.1 Hooper's Field and Recreation:

6.1.1 The Clerk has been advised to go ahead and arrange for the PAT testing to be carried out on all electrical appliances at Hoopers Field. Martin Ripley will carry this out at a cost £135.00, based on 90 appliances, costing £1.50 each.

6.1.2 Dawn Hopkins (Wanborough Tennis Club) had contacted the Clerk due to a problem with the floodlights at Hooper's Field. It was also brought to the Clerk's attention that the floodlights should have been inspected in May 2009. There is a Hooper's Field Management Committee meeting on 8<sup>th</sup> February and C Offer asked that the Clerk add this to the agenda for this meeting, in order for the matter to be discussed further.

6.1.3 The current cleaner at Hooper's Field left today. Contract Cleaning Solutions will take over the cleaning of Hooper's Field with effect from 31<sup>st</sup> January 2010. The Parish Council unanimously agreed this.

### 6.2 Footpaths, Village Maintenance and Allotments:

B Biggs circulated minutes following the meeting on 17<sup>th</sup> November 2009.

Further suggestions were made regarding security at the allotments. B Biggs also confirmed that there is going to be a further allotment meeting in 1 months' time. B Biggs confirmed that the current allotment waiting list is to be left as it is, and that Wanborough residents will continue to have priority, although there are 20 Covingham applicants on the waiting list. A Phillipson confirmed that he would like to make formal communication with the Covingham residents who are currently on the allotment waiting list.

Additional land is needed for allotments in Wanborough. Land behind Paynes Yard and land behind Springlines has been identified as possible further land. The land behind Payne's Yard is owned by SBC, therefore B Biggs is to speak to A Bennett to see if he can view the asset register.

G Sumner is to e-mail the Clerk the Village footpath maps. The Clerk will ensure they are placed on the Parish Council website. B Biggs will provide some information for the website to support the Village footpath maps.

### 6.3 Wanborough Village Hall Management Committee:

An update on funds given to Village Hall Management Committee was circulated. £51,500.00 has been given to the VHMC . However, of this, £16,000.00 is Reserves, and £7,500.00 includes the Marjorie Adams fund. B Suter asked the Clerk to write to the Village Hall Management Committee confirming that the final £5,000.00 is a loan, which is to be paid back to WPC within 2 years from 1<sup>st</sup> January 2010.

G Sumner and the Clerk met with Reverend Robin Cardwell in January. A 99 year lease has been requested by WPC. Robin is taking this request to the Diocese on 10<sup>th</sup> March and will come back to us with an outcome following the meeting.

### 6.4 Planning and Finance:

Nothing to report.

6.5 Civil Protection Emergency Group: There is going to be a further meeting arranged in order to take this to the next stage. B Biggs to confirm meeting date.

6.6 Eastern Development Area: A Bennett confirmed that the Core Strategy is not going to Cabinet. An Options Paper will be issued, which will discuss the

importance of the Core Strategy.

## **7 FINANCE**

### **7.1 Financial Statement:**

The monthly financial statement was circulated. It was proposed by Mr G Sumner and seconded by Mr C Hayes that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for January 2010 be endorsed and the transfers to cover January 2010 expenditure be approved."

**7.2 Monthly Cash Flow Statement:** The monthly cash flow statement was circulated. It was proposed by Gary Sumner and seconded by Colin Offer that the Statement be accepted. A Phillipson and Dave Hayward expressed concerns over the layout of the financial statement/monthly cash flow statement. With this in mind. B Suter asked the Clerk to arrange a meeting in order for the Financial Statement/Cash Flow Statement to be reviewed. The Planning and Finance Committee will attend, along with any other members of the Council who are able to.

## **8. OTHERS**

### **8.1 Transport:**

B Biggs is to identify the number of potholes on Wanborough Road and report back and also inform SBC. B Biggs confirmed that we are continuing to be supplied with grit on A/B primary routes, there is no concern over stocks, although more grit boxes are needed for the hills in Wanborough. B Biggs to raise this with SBC. When cars are parked on Kite Hill, Callas Hill, this causes a problem for the gritter lorry, as it is not able to get past and results in lorries turning back.

### **8.2 Wiltshire Association of Local Councils:**

There was a meeting on 25<sup>th</sup> January 2010. Awaiting minutes of the meeting.

### **8.3 Neighbourhood Tasking Group:**

Latest newsletters issued, included in post file for WPC to read at end of meeting.

### **8.4 Grants:**

Jon Raymond, Secretary of Wanborough Junior Football Club requested a grant of £500.00. This is to help towards additional equipment the club needs to purchase, due to its continuing growth. The Parish Council agreed this grant request. Clerk

will inform Jon Raymond that his grant request has been agreed.

8.5 Parish Plan:

Nothing reported.

8.6 East of Swindon Communities Group:

Nothing reported.

9. Vehicle activated signs: Emily Sykes has replied to WPC in respect of the VAS. She apologised for the delay with the project and confirmed that all she is waiting for now is a quote from Scottish and Southern Energy regarding the installation of an electrical supply for the proposed sites. Once she has this, she will be able to advise WPC of the total costs for the installation of two VAS. The original charge agreed was £3,000.00. Clerk to obtain reassurance from Emily that the figures will be similar to this. WPC would also like confirmation that the VAS will not be removed from the Parish to somewhere that SBC feel that the need for VAS is greater. Clerk to contact Emily Sykes regarding this.

10. Governance: A Bennett feels that more responsibility should be given to the Sub Committees, as at the moment they are not accountable and all decisions are referred back to WPC for final approval. He believes that if the Sub Committees had more control in decision making, it would take a huge amount of work out of the system. With this in mind, A Bennett suggested that Governance is incorporated into the meeting that is going to be held in order to discuss the financial statement and cash flow statement.

11. Flooding: Carl Collins should have a draft of the Flood Management Report by the end of January 2010. The Clerk is going to invite him to the next Parish Council meeting on 22<sup>nd</sup> February 2010. Carl will present his findings and answer any questions. Following this, Carl will then finalise the report. G Sumner is to prepare a letter to be issued to Wanborough residents which will inform them of the Flood Management Report. Within the letter, G Sumner will ask for any residents who have been affected by the flooding to make a contribution to the cost of the report, as a professional and independent report will assist and be of benefit to the Parish in making future plans and responses to flooding.

12. WPC Newsletter:

Articles have been forwarded to the Clerk. C Hayes to forward his article this week. C Offer to forward his article following the Hooper's Field Management Committee meeting on 8<sup>th</sup> February 2010. A Bennett to forward his next week. It is hoped that the newsletter will be distributed late February/early March 2010.

13. Swindon's Infrastructure requirements to support growth to 2026:

Nothing to report.

14. **CORRESPONDENCE:**

All correspondence received since the last meeting on 21<sup>st</sup> December 2009 was listed in the Clerk's notes and was available at the meeting.

The meeting closed at 21:25.

***Date of next meeting is Monday 22<sup>nd</sup> February 2010.***