

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **Monday 25th July 2011** at Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner, Mr A Bennett, Mr C Hayes, Mr D Hayward, Mr C Offer, Mrs K Pearson, Mr W J Smith, Mr W Suter, Mr R Whitfield.

IN ATTENDANCE: Mrs H Craven-Jones (Clerk).

1 Apologies: Mr B Biggs. S Daltrey did not attend the meeting.

2. Declarations of Interest:

Mr D Hayward, Mr C Hayes and Mrs K Pearson declared a personal interest in agenda items 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment. Mr W J Smith declared a personal interest in agenda item, 8.6 Core Strategy.

3. Minutes:

The minutes of the previous meeting held on 27th June 2011 had been circulated to all Parish Councillors. Roger Whitfield confirmed he was not at the June meeting, although it detailed on the minutes he was present. Clerk will amend this for the next meeting. The Chairman also confirmed that the Parish Council had received via e-mail an amended Cash Flow for June 2011.

Robert Buckland, Conservative MP for South Swindon attended the meeting to provide an update and answer any questions. The following issues were discussed:

Members of the Parish Council made reference to the Core Strategy and raised concerns that the revised proposal may still lack the essential commitment to infrastructure. The point was also made that the revised Core Strategy must include a Rural Buffer and that industrial land would be much better sited closer to the A420, as there is already existing industrial land there. Robert referred to the Localism Bill which will come into force later this year, and how this will help Parish Councils. However, the Localism Bill is not likely to be in place prior to the Commonhead Development going ahead.

There have been a great deal of negative comments raised regarding the representation form that residents needed to complete with their views in relation to the proposed Core Strategy. The form wasn't even on the front page of the SBC website; Robert is going to feed the comments back to SBC.

Due to the Clover Drop-in Centre at the Great Western Hospital being re-organised into the main building, recent visitors to the Centre at the Great Western Hospital have been turned away and told to go to the only other medical drop-in centre in Swindon, at Carfax Street. Robert was asked if there are plans for any other drop-in centres in Swindon, as concerns were raised that two centres are not enough to serve the residents within the area, he is going to look into this and report back to the Parish Council.

Gary Sumner asked if there was any obvious reason why there are two different strands to the SHLAH. Robert confirmed that this is something he will look into.

The Parish Council informed Robert Buckland about the Flood Management meeting that had taken place earlier in July with all the relevant agencies. This was to discuss the flood report and a further meeting is scheduled for October. Robert offered his help and confirmed he will be happy to attend the meeting in October. Clerk to e-mail Robert the details and date of the meeting.

Robert confirmed he is also going to do some research to see if Wanborough is able to receive faster broadband connection.

Bill Suter mentioned that several Bowls Clubs in the area have recently stopped operating; 5 of these are owned by the Borough. Robert did state that SBC don't want the Bowls Clubs within the Borough to close. However, it may be that the Clubs will have to take on some of their own maintenance and SBC would still give some money to support them. Nick Martin, the Lead Member of Public Open Spaces for SBC will be chairing a meeting in relation to this shortly and Robert is attending the meeting to facilitate. Robert confirmed he will feedback following the meeting.

Sarah Ingram and Tessa Lanstein from Wanborough Village Hall Management Committee also attended the meeting in order to discuss the possibility of moving the footpath at the back of the Village Hall, so that it runs along the fenceline and erecting a 3ft fence so that Playgroup is in an enclosed area. Tessa marked the area out and showed the Parish Council where the footpath would be moved to. The reason for moving the footpath is that Playgroup are the most regular users of the Village Hall and in the last Ofsted Report playgroup received, this was suggested, as well as the play area for the children being enclosed with a fence. Also, as Scouts and Beavers use the

Hall regularly the Management Committee are keen to create as much open space for them as possible, it is felt that this would be achieved if the footpath were moved.

There were objections to the proposal by the Parish Council and the Village Hall Management have been asked to consider other alternatives and present these at a future meeting.

4. Report from Ward Councillor:

Andrew Bennett confirmed that the Local Boundary Commission carried out a visit of the Ridgeway Ward earlier in the month and the Team liked the rurality of the area. We should have details on the site visit in September.

5. **PLANNING:**

5.1 To consider Planning Applications received:

S/11/0874/JABU – Erection of a first floor side extension to provide self contained annex – Hill View, High Street, Wanborough, SN4 0AD. No objections. The Clerk is to request that the materials and design are in keeping with the existing dwelling and other dwellings within the area.

S/11/0864/RM – Erection of a detached garage – The Cottage, Staceys Lane, Wanborough, SN4 0DQ. No objections.

S/11/0984/ROBI – Erection of a single storey side extension and swimming pool to rear – The Chestnuts, High Street, Wanborough, SN4 0AE. No objections.

S/11/0836/SASM - Demolition of office building and erection of 12 no. dwellings and associated works – Contact House, High Street, Wanborough, Swindon, SN4 0AE – ***The Parish Council considered this application at a separate meeting at the beginning of August as the comments had to be made by 11th August 2011, the following comments were made:***

The Parish Council feel that the Developers have taken into account a lot of the considerations raised earlier in the process and that this is reflected in the much improved current proposal which gives parking spaces for all houses; it is felt that the proposal has a much more rural feel to it now, which again is much more in keeping with the setting of Wanborough.

The Parish Council do not feel that it would be appropriate for the garages to be converted at any stage in the future, as this would spoil the total look and feel of the development. Therefore, the Parish Council request that a Covenant is set out in order to prevent this happening.

The Parish Council also request that a Covenant is set out for House 12 – whereby they must not plant any hedging that exceeds 6ft to protect the light and amenity of the adjoining house in the High Street.

The Parish Council would also like a Covenant set against Houses 1,2,3,4,5,6 & 9, whereby the residents of these houses would not be allowed egress into the adjacent land.

In terms of “visual amenity”, the Parish Council feel it would have been more appropriate to preserve the privacy of the immediate neighbour in terms of the current proposed location of House 12 by situating the garage to the right of the dwelling.

5.2 To notify the Schedule to the Permission/Consent received:

S/11/0640/CLMC – Change of use of the land to enable the siting of a mobile caravan – Double Oak Farm, Lower Wanborough

S/LBC/11/0676/HECO – Installation of 2 no. roof lights to roof – Yew Tree House, High Street, Wanborough, SN4 0AE

6. **COMMITTEE AND REPRESENTATIVES:**

6.1 Hooper’s Field and Recreation:

Following the HFMC meeting on 11th July Colin confirmed that SKS FC will be playing at Hooper’s Field for the 2011/2012 season.

The Cricket Club have been sub-letting the pitch, which is not part of their agreement and Colin Offer is going to issue them with a formal letter outlining the conditions of their agreement with the Parish Council. He will also request that they attend the next HFMC meeting as they have not attended the last two meetings.

6.2 Footpaths, Village Maintenance and Allotments:

The water trough at the Allotments has now been fixed.

Allotment Governance notes have now been distributed on e-mail.

The final round of the Allotment judging will take place on 28th July 2011.

The revised date of the Annual Allotment meeting is Monday 10th October, 7.30pm at Wanborough Village Hall.

A meeting is being held on Monday 2nd August, 7.00pm at Wanborough Village Hall, with Chand Hassan and Emily Sykes from SBC in order to discuss the Village Gateway project.

The Clerk is to follow up Nigel Hale at SBC, regarding the Parish Council's proposal of erecting a bus shelter on the High Street.

6.3 Wanborough Village Hall Management Committee:

Sarah Ingram and Tessa Lanstein attended the meeting in order to discuss the possibility of erecting a fence at the back of the Village Hall as well as moving the footpath. ***This was discussed within Public Questions.***

6.4 Planning and Finance:

Comments regarding the document on the Wiltshire Waste Transfer site have to be submitted by 5th August 2011. Gary Sumner confirmed that he will submit his comments.

6.5 Civil Protection Emergency Group:

No update.

7 FINANCE

7.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Mr B Suter and seconded by Mr C Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for July 2011 be endorsed and the transfers to cover July 2011 expenditure be approved."

7.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Mr B Suter and seconded by Mr C Hayes that the Statement be accepted.

8. OTHERS

8.1 Transport:

Nothing to report.

8.2 Wiltshire Association of Local Councils:

Nothing to report.

8.3 Governance:

Bob Biggs has issued Governance notes in relation to Allotments. He issued these at the Allotment meeting on 18th July 2011.

8.4 Grants:

Nothing to report.

8.5 Flooding:

A meeting was held on 7th July 2011 in order to address issues and consider the recommendations detailed in the Flood report. Representatives from Swindon Borough Council attended as well as Thames Water and the Environment Agency. Members of the Parish Council attended the meeting. The Clerk has issued meeting minutes and action points to all who attended the meeting, as well as to all members of the Parish Council. A follow-up meeting will be held in October 2011.

8.6 Core Strategy:

All responses submitted are now being considered by SBC. There is likely to be a further consultation process later in the year.

8.7 Local Government Boundary Commission:

The Parish Council will be notified of the Commission's proposed final recommendations in the Autumn.

8.8 Parish Charter and Protocol:

The Clerk has e-mailed this to all of the Parish Council for their consideration and reminded them that any comments need to be submitted by 5th September 2011.

8.9 Village Lengthsman:

The Chairman proposed that the Village Lengthsman's salary be increased to £9.59 per hour with effect from 1st August 2011. This was approved by the Parish Council. The Clerk will confirm this in writing to the Village Lengthsman. The Village Lengthsman's hours may need to be increased next year. The Clerk was asked to make a note of this for the Precept meeting,

9. **CORRESPONDENCE:**

All correspondence received since the last meeting is listed in the file and was made available at the meeting.

The meeting closed at 21.35.

Date of next meeting is Monday 5th September 2011, 7.30pm at Wanborough Village Hall.