

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **25th March 2013** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman) Mr C Offer (Vice-Chairman), Mr D Hayward, Mr C Hayes, Mr W J Smith, Mr R Whitfield, Mr W Suter, Mr A Bennett, Mrs D Stalker,.

In Attendance Mrs A J Raymond (Clerk) and 1 member of Public

1. Apologies: Mr B Biggs, Mr P Warensjo
2. Declaration of interest: Mr David Hayward and Mr Colin Hayes declared a personal interest in item 6.2 as they own an allotment. Mr Joe Smith declared a prejudicial interest on item 8.4.1 as he owns land within the proposed eastern development area.
3. Minutes: The minutes of the previous meeting held on 25th February 2013 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

Ayde stated that the reason he carries out the work he does is because he has an interest in anti-flooding; no other reason or financial gain. He confirmed that the damage to the highway drain at Acorn Bridge has now been fixed. He confirmed that the Environment Agency will be examining the stream on Mrs Hinton's land

4. Report from Ward Councillor
Mr Andrew Bennett confirmed that David Renard has been elected as the new chair of the Borough Council. The deputy has yet to be announced but he should know very soon.
Swindon Borough Council have cut the Locality Budget which means Jackie Moyles who used to be head of South Locality has been transferred back into finance. There will be other changes in how the Locality meetings will run as the budget has now been cut.
Mr Andrew Bennett confirmed that he has been involved with the Police & Crime Panel and looking through all the new Police Commissioner's proposals.
- 5.1 To consider Planning Applications received:
S/13/0257 – 6 Burycroft – Erection of a two storey and single storey rear extension. Parish Council raised no objection to this planning application.
- 5.2 To notify the Schedule to the Permission/Consent received
S/LDE/13/0077/HC – Moorleaze Lodge, Wick Lane – Certificate of Lawful Development (existing) for the continued residential use of a dwelling.
- 5.3 To notify the Schedule to the refusal received.
None

6 COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

- 6.1.1 Hooper's Field subcommittee meeting held on Monday 18th March 2013. Open Day will be held on Sunday 19th May from 10am, a further meeting to discuss this will be held on Thursday 28th March at 7.30pm.
- 6.1.2 Grounds maintenance contract is up for renewal from 1st April 2013, Swindon Commercial Services (SCS) have quoted Parish Council to renew the current contract at a price of £11,066.04. This is a 5.39% increase on previous cost, but SCS have not increased the price for three years. After a discussion Parish Council unanimously agreed to renew the grounds maintenance contract with Swindon Commercial Services for one year.
- 6.1.3 A new sink has been installed at Hooper's Field.

6.2 Footpaths, Village Maintenance and Allotments

- 6.2.1 Subcommittee meeting held on Monday 11th March 2013. Mr David Hayward reported that the meeting was mostly taken up with allotment issues and there was no time to discuss footpaths and village maintenance. Clerk asked if any minutes were taken of the meeting as she has never received copies of them – Clerk to check with Mr Bob Biggs. Mr Andrew Bennett asked if anything was ever found out about who owns the entrance track and ditch, it was agreed that Mr Andrew Bennett would ask Swindon Borough Council as the allotment site is rented from them.
- 6.2.2 Village Clean Up 27th April 2013, at Hooper's Field starting at 9am. An article will be in April's Lyden and there will be posters on notice boards. It was agreed that Parish Councillors would meet at Hooper's Field and then take groups of people off to different areas of the village to litter pick. ACTION Clerk to book a skip for Hooper's Field.

6.3 Wanborough Village Hall Management Committee

- 6.3.1 Village Hall meeting held on Monday 18th March 2013. Mr Colin Hayes confirmed that the improvements to the Village Hall have been postponed until the summer due to a wedding booking during the Easter holidays.

6.4 Planning and Finance

- 6.4.1 Housing development on High Street (old bakery site), Hewers Close. The developer has not included street lighting within the development mainly to respect neighbouring properties; the developer asks if Parish Council would support this by e-mailing them so that this could be forwarded to SBC highways department. Parish Council discussed and voted 5 to 4 in favour of no street lighting within the development; if they are forced by SBC to have street lighting then it should only be low level down-facing lighting. The developer is planning an open day on 13th April.
- 6.4.2 Grant Thornton have been appointed as external auditors and have sent Parish Council the annual return. Year end accounts and annual return need to be completed and approved before 30th June 2013 and sent to them by 8th July 2013. Parish Council unanimously agreed to use Banks Chartered Accountants to carry out the internal audit at a cost of £275.
- 6.4.3 Mr Gary Sumner confirmed that he had been in discussion with the owners of the Post Office about the future of the Post Office. It now appears that the

possibility of relocating the Post Office to The Harrow is not feasible due to the company who owns The Harrow. Another proposal is to relocate the Post Office to a new building in front of the Village Hall; the owners of the Post Office have drawn up a plan (shown to Councillors at meeting) to show the minimum size of the building that would be needed and this should only take one and a half car parking spaces from the Village Hall. After a discussion it was agreed that the Clerk would find out from SBC whether Parish Council would be able to gain planning permission and to contact The Bristol Diocese to see if they would allow a new building in the car park. At this stage Parish Council are only checking to see if it would be a viable option to relocate the Post Office, further detail will be discussed later. Parish Council felt that it is important that they have looked at all possibilities for ensuring that the Post Office does not just close, as it is a valuable service within the village.

7. FINANCE

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Mr Colin Offer and seconded by Mr Colin Hayes that “The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for March 2013 endorsed and the transfers to cover March 2013 expenditure be approved.”

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Mr Colin Offer and seconded by Mr Bill Suter that the statement be accepted.

8. OTHER

8.1 Transport

A member of the public confirmed that Covingham Parish Council have carried out a survey of the number of lorries using Wanborough Road and they have found on average 11 per hour; they intend to use this information to try and get the road closed for heavy vehicles. Parish Council confirmed that Swindon Borough Council would have to consult the wider community before any restrictions are put in place on this road.

8.2 Grants

None

8.3 Flooding

8.3.1 It was agreed to hold the next flooding meeting in May. ACTION – Clerk to contact Thames Water, Environment Agency and SBC to arrange a suitable date.

8.4 Eastern Village Working Party

8.4.1 (Mr Joe Smith left the room while this item was discussed) Meeting held on Wednesday 13th March 2013 – the main item discussed was the inclusion of Redlands Farm in the settlement boundary. Mr Gary Sumner stated that the decision of Swindon Borough Council is currently awaited; they will either

leave the settlement boundary including Redlands Farm and risk the chance that the Local Plan will be found “unsound” at the Examination in Public (EIP) or they will change the settlement boundary to take out Redlands which will mean they will have to go out to consultation again before they take the Local Plan to the EIP. Mr Gary Sumner has confirmed to Swindon Borough Council that if they do not make the change to the Local Plan the Parish Council will strongly oppose the inclusion of Redlands at the EIP.

SBC confirmed that they had received 800 responses to the Local Plan, they have not had a chance to go through them all yet.

8.5 Neighbourhood Plan

8.5.1 Mr Gary Sumner recently attended a seminar to discuss Neighbourhood Plans for Parish Councils. A Neighbourhood Plan sits beneath Swindon Borough Council’s Local Plan and provides more detail for the future planning of the village. The Neighbourhood Plan for Wanborough village would include all areas of the village including Foxhill, Horpit, The Marsh and Burycroft, the plan would identify where homes would like homes built. The plan would need to be voted on by residents and in order to get the plan through 50% of those who vote must be in favour of the plan; there is no minimum number who need to vote. Parish Council will have to pay for the plan; sharing the cost with local Parish Councils such as Liddington and Bishopstone is an option.

It was agreed that Clerk would circulate information received from Planning Aid to all Councillors and then discuss further at the next meeting.

8.6 Social Networking Site

8.6.1 Parish Council agreed to continue with the Facebook page and to add information about the Parish Council meeting that may be of interest to residents.

8.7 Parish Annual Assembly

8.7.1. Annual Assembly will be held on Monday 13th May, at Wanborough Village Hall. It was agreed that Clerk would contact Rory Draper (Local Police) to ask if he can attend the meeting. Mr Andrew Bennett would ask the new Police Commissioner and either the new chair or deputy chair of Swindon Borough Council. It was agreed to include the following in the agenda:-

- Chairman’s report
- Local Plan update
- Village Shop
- Village Hall
- Allotment update
- Broadband

9. **CORRESPONDENCE**

Meeting closed at 20.50

Date of next meeting Monday 22nd April 2013