

WANBOROUGH PARISH COUNCIL

Minutes of the virtual meeting of Wanborough Parish Council held on **26th April 2021** starting at 7.15pm.

PRESENT: Mr Bob Biggs (Chairperson), Mr Colin Hayes, Mr David Hayward, Mr John Emmins, Mr Colin Offer, Mr Joe Smith, Mr Mark Simpson, Mrs Donna Stalker.

In Attendance: Mrs A Raymond (Clerk), Mr Gary Sumner (Ward Councillor) and 1 member of public.

Minute Ref
04/21/

1. Apologies:
Apologies received from Mr Jon Beeden and Mr Mike Webster.
2. Declaration of interest: Dave Hayward declared an interest in item 9 as he rents an allotment.
3. Minutes
Resolved: The minutes of the full council meeting held on 22nd March 2021 were unanimously approved; minutes to be signed by Chair at a future date when face to face meetings can be held.

THE MEETING WAS ADJOURNED FOR PUBLIC QUESTIONS.

No public questions

4. Ward Councillor report
Report received and was read out by Bob Biggs at the meeting. Report included an update on Stanley Close (Adam's Meadow) maintenance of ditches, update on gigabit fibre, confirmation of Gary Sumner's letter to the Inspector for Inlands Farm and update on the remedial work still to be carried out by Wales & West on High Street.
5. PLANNING:
 - 5.1 To consider Planning Applications received:
 - S/21/0531** - Hooper's Field Sports Pavilion - Extensions and alterations to Pavilion.
This application has been submitted by Parish Council. Colin Hayes stated that the plans do not appear to be showing on SBC's website. Clerk confirmed that she has e-mailed SBC about that and the consultation period will be extended to take into consideration the documents not being available yet.
 - S/PAG2R/21/0586** - Horpit Farm Horpit - Prior Approval application for the change of use of 1no. agricultural barn to 1no. dwelling (Class C3) with associated demolition and building works.
Resolved: Parish Council unanimously agreed to raise no objection.
 - S/COND/21/0517** - Redlands Eastern Villages - Discharge of condition 16 (Public Art Strategy/ Brief for Artists' Commissions) from previous outline permission S/OUT/16/0021.
Resolved: Parish Council agreed they would like to be involved in the decision to choose the public art.
 - S/RES/21/0498** - Redlands (Phase 1) Eastern Villages - Erection of 79no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021.
 - S/RES/21/0454** - Redlands (Phase 1) Eastern Villages - Erection of 81no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021.
Parish Council discussed both reserved matters' applications, raising concerns that they were not expecting the reserved matters applications to be made as several different applications making it hard to comment without seeing all other reserved matter applications. Colin Hayes stated that there are also documents missing, such as the "Open Space Strategy", which is supposed to be submitted with all reserved matters applications.

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Resolved: Parish Council to contact SBC to raise a concern that not all documents are available for this application yet. Therefore the applications should not be validated and the consultation period should be extended.

S/HOU/21/0476 - 14 Yonder Way - Erection of two storey side and single storey rear extensions.

Resolved: Parish Council unanimously agreed to raise no objection.

S/HOU/21/0484 - 5 The Witheys - Erection of single storey rear, two storey side and garage front extensions.

Resolved: Parish Council unanimously agreed to object for the following reasons:-

- Overdevelopment of the site.
- Insufficient off road parking and the proposed parking area in front of the dwelling is very small.
- Close to the footpath.

5.2 To consider Revised Planning Applications received

S/COND/20/0868 - Redlands Eastern Villages Swindon - Discharge of condition 25 (Construction Environment Management Plan (CEMP) Method Statement) from previous permission S/OUT/16/0021.

Resolved: Parish Council's previous objections remain the same, in addition there needs to be more detail to confirm the proposed construction traffic route and how this will be enforced.

S/OUT/20/0160 - Land At Foxbridge Village New Eastern Villages - Outline application for mixed use development comprising up to 358 dwellings and a mixed use hub of up to 1,550sqm (use classes A1/A2/A3/A4/A5 and D1) with associated works. Details of the access from the Southern Connector Road to be determined with all other matters reserved (Revised details).

Resolved: Parish Council unanimously agreed to raise the following objections:-

- There isn't a need to have an emergency exit onto Wanborough Road, as emergency vehicles will not be travelling from Wanborough direction, they will come from Swindon and will therefore use the SCR to access the site.
- Concern with the proposed 50 dph density which is contrary to SBC Local Plan NEV SPD.
- Concern that there is very limited play provision for children without having to cross over the SCR to reach areas in the northern area of the development.

5.3 Notification of Decisions received

S/LDP/21/0117 - 4 Grange Close - Certificate of lawfulness (Proposed) for the erection of a single storey rear extension.

5.4 Other Planning

5.4.1 Planning Appeal Reference APP/U3935/W/21/3269667 – Inlands Farm Science Park

The Appeal inquiry will be held virtually on 15th June 2021. Clerk confirmed that the Inspector has approved Parish Council's request to attend the appeal as an "Interested Party" which allows Parish Council to speak at the Appeal. Parish Council's letter to the Inspector along with all other representations including SBC Statement of Case have been circulated to all Councillors.

6. To receive Clerk's Report & update on Action Points

Clerk's report and an update on action points circulated to all Councillors and in an appendix to the minutes.

7. Hooper's Field Project Committee

7.1 Parish Council unanimously agreed to ratify the minutes of the committee meeting held on 12th April 2021.

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8. Footpaths & Village Maintenance

8.1 Request for a new dog bin at The Marsh end of Green Lane. Clerk provided details of the cost to purchase one new dog bin, confirming that the contractor will be able to empty the bin if it's located near the road.

Resolved: Parish Council unanimously agreed to purchase 1 new dog waste bin at a cost of £270.

9. Allotments

9.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the committee meeting held on 12th April 2021.

9.1.1 To approve recommendations put forward by Allotments Committee

Resolved To approve the cost to relocate the shed at a cost of £400.

Resolved To approve the termination of a plot holder's agreement (B2) due to not maintaining or using the plot.

10. Finance

10.1 New goal posts at Lower Recreation Field. Clerk confirmed that the cost was agreed at the last meeting, however the company which Parish Council chose were unable to supply the goal posts for several months. To purchase them from another company will mean a slight increase in cost.

Resolved: Parish Council unanimously agreed to purchase goal posts from Network at a cost of £915.

Heritage Statement for Hooper's Field Planning Application. Clerk confirmed that Swindon Borough Council stated that in order to validate the Hooper's Field planning application they need a "Heritage Statement". The architect, SWA, has quoted Parish Council £900 to compile the required report.

Resolved: Parish Council unanimously agreed to the cost of £900 to compile a Heritage Statement for Hooper's Field planning application.

A request has been received from two residents for Parish Council to replace the Union flag at Hooper's Field.

Resolved: Parish Council unanimously agreed a budget of £100 towards the purchase of a new flag.

10.2 Financial year end accounts to 31st March 2021.

Resolved: Colin Hayes proposed, Dave Hayward seconded; Parish Council unanimously agreed to approve the financial year end accounts to 31st March 2021.

10.3 The Annual Governance and Accountability Return (AGAR) Section 1 Annual Governance Statement 2020/21. Parish Council read through and answered each of the questions confirming that they have met all requirements.

Resolved: Parish Council unanimously approved the AGAR section 1 Annual Governance Statement 2020/21.

10.4 The Annual Governance and Accountability Return (AGAR) Section 2 Accounting Statements 2020/21.

Resolved: Parish Council unanimously approved the AGAR section 2 Accounting Statements 2020/21.

10.5 Monthly payment schedule April 2021:

Parish Council total payments	£6,534.76
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Parish Council direct debit	£16.38
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Hooper's Field total payments	£2,333.83
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Resolved: Colin Hayes proposed, John Emmins seconded; monthly payment schedule for April 2021 was unanimously agreed.

10.6 Monthly Cash Flow Statement to April 2021.

Resolved: Colin Hayes proposed and Donna Stalker seconded; monthly cash flow statement for April 2021 was unanimously agreed

Meeting closed at 8.45pm

Next meeting 17th May 2021

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CLERK'S REPORT
To 26th April 2021

1. Hooper's Field Sports Facility
 - a. Another grant for £8k has been agreed and received. This gives a total of £29,716
 - b. All clubs have re-commenced at Hooper's Field. At the moment Parish Council have only opened the pavilion for access to the toilets. Bowls Club are keen to be allowed access to carry out preparation so that they can re-open their conservatory etc from 17th May 2021.
 - c. Sports field has had selective weed killer and fertiliser treatment carried out by contractor.
 - d. Cricket Club have sent e-mails in relation to grass cutting contract raising concerns that the outfield will not be ready for their start of season.
 - e. Priory Vale FC have decided not to use Hooper's Field for next season.
 - f. A local keep fit class has booked and is using the sports field on a Sunday morning.

2. Lower Rec
 - a. New goal posts have been received and Allbuild are due to install w/c 26th April
 - b. The NHS bench has been installed at Lower Rec

3. Footpaths & Village Maintenance
 - a. Inspection of a number of footpaths has taken place with stiles around The Marsh footpaths 6, 9 and 21 have been repaired

4. Storywalk – Rodway Open Space
 - a. Myself and a resident have changed the story at Rodway.

5. Finance
 - a. Internal Audit has been booked for the w/c 17th May 2021 and is likely to last all week.

6. Freedom of Information Request
 - a. A request for information in relation to fly-tipping, quite a few questions in relation to the amount of fly-tipping, cost etc.

7. Local Elections
 - a. List of nominations received from SBC and there are 13 candidates which means there will be a contested election on 6th May

8. Future Meeting Dates / Training dates
 - Annual Parish Meeting – first meeting after Election – 17th May 2021

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Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Update:- July 20 meeting Cllr Sumner confirmed he had an onsite meeting with Highways. Ditch line has been re-instated but work on Church Road to ensure flood water reaches ditch outstanding.	

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Ongoing	Highways improvements	Clerk	<p>Update:</p> <p>Request made to Ward Councillor for Highways improvement on Church Road.</p> <p>Reply received from SBC</p> <p>SBC Informal consultation 3rd October – 17th October</p> <p>2nd Stage – Formal Consultation – ends 11th December 2020</p>	<p>Completed</p> <p>Completed</p>
Sept 2019	TRO signage at Foxhill – Cllr Hayes request for further information from SBC	Clerk	PC made a request to SBC for signage improvements at Foxhill junction in line with that at Covingham. – remains outstanding.	
November 2019	Install water meters at Hooper’s Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber	
June 20	New Signage at Burycroft	Clerk	<p>Request sent to SBC Highways for the single bend sign to be replaced with a double bend.</p> <p>To remove the “slow” road markings travelling eastbound.</p> <p>To install a second “double bend” sign in The Marsh at other end of the double bend and install the “slow” road marking in the correct place.</p>	
July 20	Wanborough Traffic Calming	Clerk	<p>SBC Consultation & letter submitted to SBC with concerns and objections</p> <p>Virtual meeting held with SBC</p> <p>SBC feedback from consultation received</p> <p>Request made to SBC to be kept up to date with the detailed designs</p>	
Oct 20	Land at the Corner of Church Road	Clerk / Councillors	<p>Overgrown vegetation cleared and post & wire fence removed.</p> <p>Considerable amount of flytipping under trees from neighbouring property. Clerk to ask SBC if they can do anything about this.</p> <p>Land registry shows land is unregistered.</p>	Completed
July - Nov 20	Adopt Telephone Box – Church Road & High Street	Clerk / Councillors	<p>Church Road – BT adopt kiosk contract signed and submitted to BT</p> <p>Church Road – Waiting to hear final confirmation from BT that PC have adopted box.</p> <p>High Street – E-mail received from Bristol</p>	<p>Completed</p> <p>Completed</p>

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			Diocese raising concerns.	
December 20	Adam's Meadow Street sign	Clerk	Request made to SBC Highways asking if they will consider changing the sign at Stanley Close to state "Leading to Adam's Meadow" SBC replied dated 18/03/21 confirming they will look into whether a new sign is needed. SBC confirmed a new sign has been ordered and will be installed within 4 weeks.	

April 2021

Payment to	Reason	Amount	VAT Included
Mrs A J Raymond	Salary	***	
Wiltshire Pension Mr S Astbury	Pension Handyman	444.22 ***	
St Andrew's Church	Lyden - April	250.00	
Mrs A J Raymond	Re-imburse costs Includes - Goal Posts £1096.94	1,300.33	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Idverde Ltd	Grass cutting	1,048.17	Yes
Allbuid	Waste Collection & Install bins	535.20	Yes
WALC & NALC	Annual subs	814.97	Yes
Swindon Area Committee	Annual subs	20.00	
Castle Water	Allotments	370.27	Yes
ID Mobile	Mobile Phone	16.38	Yes
Solutions	Cleaning	12.00	
Idverde	Maintenance Contract	1,073.83	Yes
SWA Architect	Heritage Statement	1,080.00	Yes
Bob Biggs	Plumber - Replace tap at bowl green	168.00	Yes

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