

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **26<sup>th</sup> November 2012** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr G Sumner (Chairman) Mr C Offer (Vice-Chairman), Mr R Whitfield, Mr D Hayward, Mr C Hayes, Mr W J Smith, Mr A Bennett, Mr W Suter, Mr B Biggs

**In Attendance** Mrs A J Raymond (Clerk) and 5 members of Public

*Sue Sharp from Swindon Commercial Services attended meeting to demonstrate how the floodsax work and the benefits of them. Costs were also provided and this is also discussed later in the meeting.*

1. Apologies: None
2. Declaration of interest: Mr David Hayward and Mr Colin Hayes declared a personal interest in item 6.2.1 as they own an allotment. Mr Bill Suter declared a prejudicial interest on item 8.2.1 as he is the chairman of the Bowls Club.

### Request for Dispensation – Precept Setting

All Parish Councillors submitted “Request for Dispensation Form” for Precept setting for the year 2013-14. All forms were signed by Chairman.

3. Minutes: The minutes of the previous meeting held on 22<sup>nd</sup> October 2012 and 29<sup>th</sup> October 2012 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

### ***Meeting was adjourned for Public Questions***

*Ayde Goodenough thanked the Parish Council for putting details of his proposed survey at Acorn Bridge on to the Parish Council web site, he confirmed that this survey will happen on the 11<sup>th</sup> December and he has 12 volunteers.*

4. Report from Ward Councillor  
Mr Andrew Bennett confirmed that he will be involved in the discussions to finalise the planning conditions at the development south of Stanley Close, this is mainly to finalise the flooding issues, and to include a condition if the mature ash trees need to be removed. At the moment no date for this meeting has been agreed.  
He provided Parish Council with a copy of SBC’s Statement of Community Involvement.  
He stated that there have been some discreet meetings with Liddington and Chiseldon to discuss the Commonhead plans which he has been involved with. The aim has been to reduce the impact on Day House Lane.  
He confirmed that the 40mph signage along Wanborough Road is now up and running.  
He stated that for SBC’s budget for 2013/14 they need to save £15million across the borough somehow. Mr Gary Sumner asked how much of a strain on SBC’s funds is the Wichelstowe development, Mr Andrew Bennett confirmed that he was not sure. Mr Colin Offer asked if Parish Council will know what SBC are proposing for the

council tax before Parish Council discusses the precept. Mr Andrew Bennett confirmed that it was highly unlikely.

A member of the public asked if there was any further information on the proposed link road from Acorn Bridge and Commonhead, Mr Andrew Bennett confirmed he had no further information on this.

## 5 PLANNING

### 5.1 To consider Planning Applications received:

**S/12/1596/HC** Land Adjacent to Glenville and Cherry Tree House, Rotten Row, Wanborough – Erection of 1no dwelling and detached garage. Parish Council discussed this application and raised no objection provided the following conditions are included with the planning consent:-

- The ditch that runs along the rear of the proposed property and Glenville to be completely cleared;
- It is important that the ditch is continually maintained. It is therefore important that owners of Glenville and the proposed new dwelling gain ownership of the ditch and have the ability to access the ditch to keep it maintained.
- Materials used in construction of the proposed dwelling should be in keeping with the surrounding area.

### 5.2 To notify the Schedule to the Permission/Consent received

**S/12/1424/HECO** St Annes, Ermin Way, Foxhill – Erection of a single storey side extension.

### 5.3 To notify the Schedule to the refusal received.

**S/12/1192/TB** – Land at Church Road – Erection of 1no dwelling and associated works

## 6 COMMITTEE AND REPRESENTATIVES

### 6.1 Hooper's Field and Recreation

6.1.1 Community Payback have carried out work at Hooper's Field during November. Clerk confirmed that they have provided additional dates for them to complete the interior painting. At the moment they have done the main hall, entrance and some of the changing rooms. Parish Council agreed that in general they have been pleased with the work that has been carried out.

6.1.2 Chubb carried out an annual inspection of the fire alarm and reported a fault with the charger in the alarm panel, plus one of the bells needs replacing. They have provided Parish Council with a quote of £572.97. Parish Council agreed that this seemed quite high therefore another quote to be gained before a decision is made. ACTION Clerk to contact PFS to gain second quote.

6.1.3 Mr Colin Offer asked about the progress with the driveway at Hooper's Field. It was confirmed that Mr Lee Wells has this work on his to do list. Parish Council agreed to gain advice from SBC on how they would recommend repairing the driveway. ACTION Clerk to contact SBC.

### 6.2 Footpaths, Village Maintenance and Allotments

6.2.1 Allotments meeting was held on 19<sup>th</sup> November 2012. Mr Bob Biggs confirmed that a number of items were agreed at the meeting, such as changing the date of invoicing to April each year, revising the contracts, agreeing pensioner's discount. He also confirmed that they will implement a welcome pack for new allotment holders. He confirmed that there are a number of maintenance items that need to be done such as clearing the ditch (on right hand side as you enter the allotment

site), re-instatement and rolling of the paths. Mr Bob Biggs confirmed that he will circulate the minutes of this meeting as soon as possible.

6.2.2 Chairman and Clerk to meet with Village Lengthsman to discuss contracted hours and outstanding work.

6.2.3 Mrs D Reynolds sent an e-mail to thank Parish Council for the recent tree works carried out to the ash tree next to her rear fence; she is very pleased with the work that has been done.

### 6.3 Wanborough Village Hall Management Committee

6.3.1 Mr Colin Hayes confirmed that the Christmas Fayre went very well despite the very bad weather, they raised in the region of £350. Unfortunately the children's disco had to be cancelled due to low ticket sales. He also confirmed that the refurbishment plans for the Village Hall are now planned for the Easter holidays.

6.3.2 Parish Council asked if any progress had been made with the scout storage hut at the Lower Rec, Clerk confirmed that no application had been submitted yet as she had not received any further information. ACTION clerk to contact Mr D Roberts.

### 6.4 Planning and Finance

6.4.1 Swindon Borough Council Local Plan Pre Submission Draft. Mr Phil Smith (SBC Forward Planning) confirmed that this document is due to go out for consultation early to mid December for a 9 week period (due to covering xmas period). He has agreed to attend a meeting in Wanborough on Monday 14<sup>th</sup> January 2013. Clerk confirmed that the village hall has been booked for that date.

6.4.2 Swindon Borough Council Draft Statement of Community Involvement in Planning Consultation. Consultation period for this document ends on 8<sup>th</sup> January 2013. Clerk to circulate document to all councillors and will be discussed at next meeting.

6.4.3 Precept Meeting was scheduled to be held on Monday 3<sup>rd</sup> December 7.30pm at Hooper's Field. Parish Council have been informed by SBC that there may be a delay in sending out the precept paperwork. It was agreed to delay the meeting until 10<sup>th</sup> December.

## 7 **FINANCE**

### 7.1 Financial Statement

The monthly statement was circulated. It was proposed by Mr Colin Hayes and seconded by Mr Bill Suter that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for November 2012 endorsed and the transfers to cover November 2012 expenditure be approved."

### 7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Mr Colin Hayes and seconded by Mr Colin Offer that the statement be accepted.

## 8. **OTHER**

### 8.2 Grants

8.2.1 *Mr Bill Suter left the room while this item was discussed.* Wanborough Bowls Club have asked for a grant towards the cost of a new dishwasher at Hooper's Field. The dishwasher costs £1199, and they are asking for a £600 grant. After a discussion Parish Council unanimously agreed to donate £250 towards the cost of a dishwasher for the Bowls Club.

### 8.3 Flooding

- 8.3.1 E-mail received from Stratton St Margaret PC asking if the Parish Council would contribute £150 towards a survey at Acorn Bridge with a specific focus on the culverts. South Marston, Blunsdon and Covingham have also been asked and total cost is £600. Request for funding was made from Adye Goodenough. After a discussion Parish Council agreed not to donate any money.
- 8.3.2 Carl Collins who attended the last flood meeting at Hooper's Field has quoted Parish Council in the region of £750 - £1250 to review the Parish Council flood report, make revisions, amendments and update the actions; it will also include updating maps, new/proposed developments and could draft an action list to assist with planning applications. After discussion it was agreed that once further information was gained from Carl Collins confirming the level of detail he is proposing, plus the possibility of including the flow of water from Liddington as this has an impact on the area at the bottom of Pack Hill, Parish Council agreed that the cost should be discussed and agreed at the precept meeting.
- 8.3.3 Due to the recent amount of rain fall Parish Council has received e-mails from:-
- Jo Baines (Moorleaze Farm) about potential flooding at the bottom of Pack Hill and The Marsh, she has reported this to SBC. Parish Council asked Clerk to contact the Environment Agency to see what they are planning to do with the Lyden Brook. Clerk also to write to owners of the land along the edge of Pack Hill asking them to maintain their ditches.
  - Amanda Bell stating that the bend on the road next to the new housing estate on The Marsh was flooded. Clerk has reported this to SBC;
  - Tony & Nicki Pullen stating that the ditch next to their house is overflowing and needs to be cleaned out; SBC came out on Friday 23<sup>rd</sup> Nov and dug out the ditch around the pipe to help the situation.
  - Chapel Lane, water flowing down this road and then doesn't go into the ditch or drain due to the design of the ditch that has been put there after the new house was built. ACTION Clerk to report problem to SBC Streetsmart.
- 8.3.4 Floodsax, after a discussion Parish Council unanimously agreed to purchase three packs of floodsax at a cost of £43.20 per pack.

### 8.4 Newsletter

The aim is for Parish Council to deliver a newsletter to the Parish so that the Planning meeting on 14<sup>th</sup> January 2013 can be advertised to all Parishioners.

Articles to be completed by:-

Gary Sumner – Local Plan and flooding update

Colin Hayes – Village Hall

Colin Offer – Hooper's Field and Recreation

Bob Biggs – Allotments

All articles to be sent to Clerk by 3<sup>rd</sup> December.

### 8.5 Parish Council meeting dates for 2013:-

Monthly meetings 28<sup>th</sup> Jan, 25<sup>th</sup> Feb, 25<sup>th</sup> March, 22<sup>nd</sup> April, 20<sup>th</sup> May, 24<sup>th</sup> June, 22<sup>nd</sup> July, 2<sup>nd</sup> Sept, 23<sup>rd</sup> Sept, 28<sup>th</sup> Oct, 25<sup>th</sup> Nov, 16<sup>th</sup> Dec.

Special Meeting for Local Plan 14<sup>th</sup> Jan

Annual Parish Meeting 13<sup>th</sup> May

All above dates have been booked with the Village Hall. The only meetings that have not yet been booked are for the annual allotment meeting and allotment sub committee meetings, Mr Bob Biggs to confirm dates of these meetings to the Clerk.

**9. CORRESPONDENCE**

**ITEM 1** E-mail received from SBC Keith Williams confirming that the 40mph speed limit signs on Wanborough Road will be uncovered; Gary has put details in Lyden and on Parish web site

**ITEM 2** SBC's Members Bulletins

Meeting closed at 21.20

*Date of next meeting Monday 17<sup>th</sup> December 2012*