

Wanborough Parish Council

Minutes of the meeting of Wanborough Parish Council held on **26th November 2018** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice-Chairperson), Mr James Naylor, Mr Colin Hayes, Mr Jon Beeden, Mrs Donna Stalker, Mr David Hayward, Mr Colin Offer, Mr John Emmins and Mr Joe Smith

In Attendance: Mrs A Raymond (Clerk), Mr Gary Sumner (Ward Councillor), 4 members of public.

1. Apologies: Mr Mark Simpson

2. Declaration of interest:

David Hayward and Colin Hayes declared an interest in item 8.4 as they both rent an allotment. Donna Stalker declared an interest in item 8.3.2. Joe Smith declared an interest in item 8.6.1.

3. Minutes:

Resolved the minutes of the full council meeting held on 22nd October 2018 were approved and signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions

A resident raised his concerns in relation to one of the sites that has been allocated in SBC's SHELAA: land next to the school site 029. He stated that he was pleased to see Parish Council's objections to the site but wanted to know what will happen next.

Bob Biggs confirmed that the current consultation is only the initial consultation and there will be a further consultation in spring 2019. Parish Council will continue to object to the site and have requested that SBC transfer the land to Parish Council on a long term lease to protect the site as a public open space.

A resident asked when the next footpaths and village maintenance committee is due to be held and asked if the "reports log" on the website can be updated. James Naylor confirmed that a number of stiles and footpaths behind the High Street have been cleared. Parish Council have met with the landowner to discuss repairing the stiles but it is difficult to force him to do this. Parish Council agreed that a meeting will be agreed and reports log will be updated in due course.

4. Report from Ward Councillor

Gary Sumner confirmed that SBC are due to meet with Gateley's, who are acting on behalf of Taylor Wimpey for the Stanley Close development. He confirmed that he will provide an update after this meeting.

He confirmed that the formal consultation for the SHELAA is now closed but the process still continues. He confirmed that there are a number of additional new sites which have come forward for Wanborough which will be added ready for re-engagement in Spring 2019. However there is still a considerable amount of work to be completed as these new sites that have been put forward still need to be assessed in the same way as all the other sites. He stated that he felt Parish Council had missed the point in their comments on the SHELAA to SBC as the site that Parish Council have supported on the Wanborough Road which SBC rejected is actually a site that floods and will be difficult to deliver. Bob Biggs confirmed that the site is already surrounded by the NEV and could not see that there is any difference in this site than any other within the NEV which also floods.

Gary Sumner confirmed that M4 Junction 15 proposals are progressing and construction is due to commence in middle of 2019.

Colin Hayes raised a question about the Southern Connector Road (SCR) asking if it is still due to commence in 2019. Gary Sumner stated that this is not the case; the SCR is still not fully funded. The NEV infrastructure includes White Hart Roundabout, Gablecross, A420 as well as the SCR and SBC are looking at how all these pieces of infrastructure will be funded, including making a bid to government. Parish Council stated that

they were previously told that SBC had the funding in place for the SCR and that the road needed to be started by 2019 in order to retain this funding. Gary Sumner stated that he has been to numerous meetings and it is common knowledge that the funding is not yet available for the SCR. He stated that SBC still haven't got a final cost for the SCR. The Redlands development doesn't connect into the SCR. He stated that the Inlands Farm proposals will prejudice the delivery of the SCR. He stated that he did not feel that the current design proposals for the SCR would cope with the capacity from the NEV and therefore any additional plans at Inlands Farm will exceed SCR capacity and result in rat running through the village.

Parish Council raised their disappointment in this news as they had always been given the impression that the funding was already lined up. Gary Sumner stated that a large proportion of the SCR is due to be funded by S106 money; this money doesn't become available until later. SBC cannot take out a large loan to cover the cost until this money becomes available. Joe Smith stated that during the Planning Inquiry SBC stated that the SCR will be funded and clearly they should not have stated that at the Planning Inquiry if they could not fund it.

Gary Sumner stated that the Lotmead exhibition is due next week and it will be interesting to see if they have taken on board SBC's and Inspectorate's comments on their previous application. He confirmed he hasn't seen the plans himself yet.

Colin Hayes stated that he can see the proposed route of the SCR from the compulsory purchase information and can see the route has altered slightly; there is no connection showing to the NEV, Gary confirmed that the connection to the NEV should be included as part of the Lotmead plans.

Joe Smith asked what SBC are doing to try and solve their 2.7 year housing land supply. Gary Sumner confirmed that SBC are doing the Local Plan review; as part of that review there are a possible additional 1500 homes in Wroughton, land that can be delivered in Chiseldon, and land that can be delivered in Blunston. All the sites are being assessed on their viability and deliverability. SBC made a previous mistake of relying on too many larger strategic sites that are owned by a number of landowners, with considerable infrastructure costs, that they are struggling to bring forward. As part of the Local Plan review they are looking at smaller areas with single ownership that can be delivered.

Dave Hayward asked if Gary Sumner had changed his mind and will attend future Parish Council meetings. Gary Sumner stated that he will attend the start of meetings to provide an update as he feels that would be useful. He stated that his presentation on the SHELAA consultation was only to a small number of Councillors and did not feel this information was fed to other Councillors due to the comments Parish Council had made on the SHELAA. Dave Hayward stated that he attended the presentation and felt that there wasn't anything that they had missed.

Bob Biggs stated that he feels that it would be beneficial for Gary Sumner to attend the start of Parish Council meetings.

Bob Biggs agreed to move forward item 8.3.1 from the agenda, as a resident had attended the meeting to provide details for this item on the agenda

8.3.1 A resident attended the meeting to present her storyboard and trail proposal (a letter had also been circulated to all Councillors), confirming that the consultation event held in October was well attended and she provided the results of this consultation to Parish Council.

Resolved: After a discussion Parish Council agreed that they fully support the project and the funding of the project will be referred to the Finance committee to consider at their next meeting.

Parish Council unanimously agreed to:-

- Support completing application forms for grant funding – Parish Clerk
- Managing the project budget – Parish Clerk & Finance Committee
- Allowing resource time, currently allocated to the maintenance of Wanborough.info, to redesigning the section called "About Wanborough" so that it includes the detailed archive of data currently being collected – Parish Clerk & webmaster
- Agreeing to accept the long-term maintenance of the trail infrastructure at the completion of the project – Footpaths & Village Maintenance Committee.

5. Planning

5.1 To consider Planning Applications received:

S/HOU/18/1786 – Cotswold House, St Katherines Place, The Marsh – Erection of a detached outbuilding / garden room

Resolved: Parish Council agreed to raise no objection provided the flood risk in the area is not made worse due to the development.

S/HOU/18/1808 – 48 Church Road – Erection of a single storey rear extension and replacement porch.

Resolved: Parish Council agreed to raise no objection provided the Conservation Officer raises no objection

S/HOU/18/1818 – At: Old Malt House, High Street - Erection of a two storey rear extension and carport.

Resolved: Parish Council agreed to raise no objection provided the Conservation Officer raises no objection as the house is a “building of interest” within Lower Wanborough Conservation Area.

5.2 Planning Applications that have received Granted permission:

S/HOU/18/1462 The Malt House 27 Church Road – Erection of single storey rear extension incorporating a balcony.

S/HOU/18/1447 10 Hewers Close – Erection of a two storey / single storey rear extension.

5.3 Planning Applications that have received Refused permission:

S/18/1556 – Summers Lodge, Callas Hill – Change of use of domestic workshop/ store to 1no. dwelling with associated parking and bike storage.

S/HOU/18/1378 48 Church Road – Erection of a single storey rear extension and replacement porch.

5.4 Planning Applications that have been Withdrawn:

S/LBC/18/0867 & S/18/0866 – Magdalen Cottage, Rotten Row – Demolition of existing conservatory and erection of a single storey rear extension/conservatory and formation of new opening into kitchen.

6. To review and discuss Parish Council’s Action Points

Parish Council had nothing further to report on the action points.

7. To receive Clerk’s Report

Clerk’s report was circulated to all councillors and a copy can be viewed in the appendix to the minutes.

8. Committee and Representatives

8.1 Hooper’s Field and Recreation

8.1.1 Nothing further to report

8.2 Hooper’s Field Project

8.2.1 John Emmins confirmed that the request for tenders for Project Manager had been sent out. Clerk confirmed the deadline for Parish Council to receive tenders is 30th November so this will be on the agenda for discussion at the next meeting.

8.3 Footpaths and Village Maintenance

8.3.1 Item moved forward

8.3.2 *(Donna Stalker left the meeting while this item was discussed)*

Footpath 44 modification order; the “Notification of public inquiry” has been received. There is no date agreed yet, but it has been confirmed that the inquiry will be held at the hotel near Coate and it is expected to last one day.

Parish Council have had an initial conversation with a solicitor to gain advice and the solicitor has received a copy of Parish Council’s correspondence and evidence, plus a copy of all statements made by residents. Bob Biggs stated that a provision will need to be made in the Precept to cover legal costs. Colin Offer stated that he thought the Clerk had confirmed that Parish Council would not be charged for this. Clerk confirmed that

the Public Inquiry will be paid for by SBC, but the cost of any legal representation that the Parish needs will have to be covered by Parish Council. Bob Biggs stated that legal representation will be needed and this is something Parish Council need to discuss at their finance meeting.

8.4 Allotments

8.4.1 **Resolved:** Minutes of the allotment committee held on 12th November 2018 were unanimously agreed.

8.5 Wanborough Village Hall Management Committee

8.5.1 Roger Whitfield asked if Parish Council had received anything from the Village Hall committee about the funding request for the stage. Clerk confirmed that it was on the entrance mat as she arrived to set up for the meeting at 7pm, which was too late for her to do anything about, therefore the request will be on the agenda for the next meeting.

8.6 Planning and Finance

8.6.1 SBC's SHELAA consultation. Clerk confirmed that Parish Council's comments have been submitted to SBC but nothing further has been received from SBC. Clerk confirmed that there is due to be a Swindon Area Committee (SAC) meeting; there is an item on the agenda about "open spaces" being included within the SHELAA process. She confirmed that many Parishes are concerned that open spaces have been included; Covingham have carried out planting to try and protect their open space and South Swindon Parish Council have concerns about some of their areas. Bob Biggs asked Colin Hayes to feedback the outcome of the SAC meeting to Parish Council.

Colin Hayes raised concerns about the SHELAA process; this is only the initial consultation, as the proper one is supposed to be in Spring 2019, but it is now being said there will be further sites added. He feels that SBC should never have published the SHELAA as SBC clearly were not ready.

8.6 Newsletter

8.6.1 Clerk confirmed that the next Parish Council newsletter is due to go out in January 2019; any articles need to be with her by the next Parish Council meeting on 17th December. Bob Biggs confirmed that if there is room in the newsletter he would be happy to include an article from the South Swindon Protection Group (SSPG). Colin Hayes raised a question in relation to whether Parish Council will write a letter of support for SBC's SCR funding application. (*Joe Smith declared an interest at this point in the meeting and left the room*) Clerk confirmed that she had put this information on Clerk's notes. Parish Council agreed that the Clerk would circulate a draft letter of support for Councillors to agree before submitting to SBC.

9. Finance

9.1 Payment Schedule for November 2018

Colin Hayes proposed and Roger Whitfield seconded; Parish Council unanimously approved the payment schedule for November 2018.

9 Correspondence

A list of all other correspondence received since the last meeting on 22nd October 2018 was read out by the Chairperson and was available at the meeting.

Meeting closed at 21.25

Date of next meeting: Monday 17th December 2018

CLERK'S REPORTTo 26th November 2018

1. Hooper's field
 - a. Chubb Fire Alarm service has been carried out
 - b. Two of the lights in the main hall have been repaired (ballast replaced cost £110). Fixed wire service has also been carried out at a cost of £544.
 - c. Wanborough Bowls Club have confirmed that they now have a new chairperson (Geoff Sanders)
 - d. Wanborough JFC have reported an incident involving a player from visiting team who has damaged one of the dugouts. They are currently in discussions with the other team to resolve this problem.

2. Lower Rec and Church Meadow

3. Footpaths and Village Maintenance
 - a. Lengthsman is currently clearing pavements that are slippery due to leaves, cutting back hedges and cleaning signs.
 - b. Footpath 9 and 30 are due to be strimmed of shrubbery
 - c. SBC's footpaths Liaison meeting is due to be held on Friday 30th November at 2pm. Clerk will attend.

4. Wanborough Village Hall
 - a. Charity Commission have sent an e-mail confirming that the deadline for the annual return to be completed is 31st January 2019. The treasurer has sent a copy of the accounts to 31st March 2018, stating that they haven't been independently inspected as the income is below £25k, he stated if the Trustees wish for the accounts to be independently inspected then they are welcome to arrange this themselves and the treasurer will provide the paperwork.

5. Planning and Finance:
 - a. Lotmead Planning consultation on 28th November 2018, 2pm to 3pm for stakeholders only, Bob Biggs and Colin Hayes have confirmed they will attend. From 3pm to 7.30pm is a drop in session for all. This event is run by their agents - Ainscough Strategic Land.
 - b. The next Swindon Area Committee meeting is due to be held on Thursday 6th December 2018.
 - c. Planning and Finance committee meeting is due to be held on Monday 3rd December. A developer will be attending this meeting to present his planning proposal to Parish Council
 - d. Letter received from Gateley Plc in relation to the ditch along Springlines Meadow. They ask permission from Parish Council to gain access to the site to carry out their maintenance. SBC have a meeting arranged with Gateley Plc to discuss the content of the letter and confirmed they will update PC after this meeting.
 - e. E-mail received from SBC asking if Parish Council would write a letter of support for their application for HIF funding from the government for the Southern Connector Road.

Correspondence

1. SBC Member's Bulletin
2. WALC Newsletter
3. SBC Highway news
4. NALC Newsletter
5. E-mail from residents in relation to an Ash tree next to the footpath at Lower
6. E-mail from resident in relation to the pavement along Church Road
7. E-mail from resident inviting Parish Council to attend his newly formed group SSPG (Swindon South Protection Group) meeting held on 12th November 2018.
8. E-mail from residents who have sent comments to SBC on the SHELAA consultation.

Wanborough Parish Council**Action Points**

PC meeting and minute no	Action	Owner	Status	Date completed
July 18 9.3.1	To review parking problems around the village for further discussion	All Councillors	Add to agenda once on-site meeting with SBC Highways has taken place.	Completed
July 18 9.3.1	To request SBC Highways to carry out a review of parking in the village	Clerk	Ward Councillor to confirm date of on site meeting with SBC Highways. Update from Ward Cllr provided at meeting held on 22/10/18.	
3rd September 18 Minute no 5	To send a letter to Ward Councillor listing parking ideas for the village	Clerk	Letter agreed by Parish Councillors and sent to Ward Councillor	15 th Oct
22nd October 18	Ward Councillor and SBC to review Highways proposals put forward by PC	Ward Councillor	SBC will be recruiting a Highways Technician who will discuss Highways project with PC	
	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Copy of SBC letter to Taylor Wimpey, response deadline of 11 th Oct. Letter received from Gateley Plc, SBC due to meet with them to discuss content of letter and will report back to PC after meeting	

Payment Schedule
November 2018

Payment to	Reason	Amount	VAT Included
Mrs A J Raymond	Salary	**	
Wiltshire Pension Mr F Frankland	Pension Lengthsman Salary	400.01 **	
Mrs A J Raymond	Expenses reimbursed	494.39	Yes
St Andrew's Church	Village Hall Rent	212.00	
Allbuild	Waste Collection	300.00	Yes
Allbuild	Grass cutting contract	1,291.19	Yes
Castle Water	Allotment Water	50.70	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Seton	Grit Bin, Tarmac repair kit, equip	578.14	Yes
Webmaster	Annual Website Hosting Fee	95.77	Yes
Heritage Tree Care	Removal of decayed Ash Tree	840.00	Yes
GK Roofing	Bus shelter roof	780.00	Yes
Mr F Frankland	Expenses reimbursed	43.98	Yes
Wanborough Village Hall	Room hire	117.00	
ID Mobile	Mobile Phone	15.99	Yes
SWARD	Bowls Green	1,353.90	Yes
Allbuild	Grass cutting	732.00	Yes
Solutions Contract Cleaning	Cleaning	217.00	
British Gas	Gas	82.88	Yes
Chubb	Fire Extinguisher service	479.87	Yes

** Information withheld under Data Protection Act