

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **Monday 26th September 2011** at Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner, Mr A Bennett, Mr R Biggs, Mr D Hayward, Mr C Hayes, Mr C Offer, Mrs K Pearson, Mr W Suter, Mr R Whitfield.

IN ATTENDANCE: Mrs H Craven-Jones (Clerk).

1 Apologies: S Daltrey. Mr W J Smith arrived late.

2. Declarations of Interest:

Mr D Hayward, Mr C Hayes & Mrs K Pearson declared a personal interest in agenda items 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment.

3. Minutes:

The minutes of the previous meeting held on 5th September 2011 had been circulated to all Parish Councillors.

The Clerk was asked to amend Agenda item 6.2 in relation to the padlock at Church Meadow.

A resident from Springlines attended the meeting and had some questions in relation to recent meetings that have taken place regarding a possible housing development in the open land above Stanley Close in Wanborough.

She asked if there were archaeological remains on the site. The Chairman was unable to qualify this and was not aware of any detailed investigation that had taken place in respect of this. He did stress that in conversations that have taken place with Turley Associates and Taylor Wimpey, several issues were raised; these included concerns in relation to flooding, it has been recommended that a flood risk assessment is carried out prior to any other work being done. The soil would also need to be tested in order to identify how much water the site can hold. Concerns were raised in relation to parking;

Stanley Close would be used even more so as an overflow.

The resident asked if Wanborough Primary School was supporting the development as it has been involved in some of the meetings. The School does require some repair work in various areas. The School has done a list of priority works, so that if the Development goes ahead and there is a Developer Contribution; the necessary repair work can be carried out. Many children in the Village would benefit from this. The School however, will not have any vote in the planning application.

The resident asked that if a development goes ahead in the open land would the trees remain. The Chairman acknowledged that the site is very well screened and this would be considered and commented on if a planning application is submitted.

The resident asked if the village boundary had been moved. The Chairman confirmed that it had not.

It was asked how likely that a planning application is submitted. The Chairman confirmed that it is highly likely.

A resident asked for clarification on who owns the land half way down on the left hand side of Pack Hill. The Chairman confirmed that the Woodland Trust do.

A resident asked if the trees cut be tidied up and cut back on the bridleway from The Marsh to Rotten Way. It was confirmed that this would be added to the Village Maintenance Works Programme, all work will be carried out in November. The catch on the gate is broken, the resident suggested that a horse gate may be better. The Clerk is to speak to Annie Ellis about this. It was confirmed that the Woodland Trust land between Rotten Row and The Marsh is not open to horses.

Another resident attended the meeting in order to make the Parish Council aware of the harassment he is receiving from a neighbour's son. Both residents live in The Marsh. The Chairman confirmed to the resident that there are no restrictions on a Right of Way in terms of time and that any resident may use a footpath without let or hindrance. As the neighbour was in the hall the Chairman asked if he understood and he confirmed he did. The harassment issues are a police matter and the resident must contact the Police.

Emily Sykes and Chand Hassan from Swindon Borough Council attended the meeting in order to present the plans for the Village Gateways/Traffic Management Scheme for the Village. The Parish Council requested some amendments to the proposed signage for the Wanborough Road – 40mph to be taken back to just before Redlands, Foxbridge Farm will then be covered aswell. It was suggested that that are likely to be visibility issues with signage at Horpit crossroads, also should the chicane on the Wanborough Road be moved to the opposite side?

Speed surveys will be carried out along the Wanborough Road. It was acknowledged by Emily that the road surface on the Wanborough Road would need to be repaired before any gateways/signage is put up.

The Parish Council were happy with the signage at all the other points suggested. Emily is going to resolve the issues raised and come back to the Parish Council with proposed timescales for the work and costings.

Chand is going to e-mail the signage for Callas Hill to the Clerk.

4. Report from Ward Councillor:

Mr A Bennett confirmed that the draft National Planning Policy Framework document has been published for consultation. This has been done in order to make the planning system less complex and more accessible. The consultation will close on 17th October 2011 and Andrew Bennett asked the Parish Council to submit individual comments about the NPPF by 17th October. This can be done on-line.

The Boundary Commission have published their initial proposals for consultation. The consultation will close on 5th December 2011. Public hearings are due to be held between now and 5th December in each region.

Andrew Bennett passed a form to The Clerk regarding “The Big Tree Plant” (DEFRA). The Clerk is to look into this further.

Bob Biggs confirmed that he sent a letter to Arkells following the recent rock concert held at the Arkell’s pub, The Black Horse. There was an excessive amount of noise/disturbance in the field next to him, as well as rubbish being left everywhere. George Arkell sent an apology letter to Bob Biggs.

Colin Offer asked Andrew Bennett if any progress had been made on the Pack Hill/Commonhead cycle extension. Andrew Bennett confirmed he would follow this

up with SBC.

5. **PLANNING:**

5.1 To consider Planning Applications received: None received.

5.2 To notify the Schedule to the Permission/Consent received:

S/TIME/11/1136/KICO – Extension of time of planning permission S/08/1981 for the erection of two storey side extension – 1 Chapel Orchard, Wanborough, Swindon, SN4 0BA.

At this point in the meeting, the Chairman acknowledged that he had received an e-mail from a resident asking it to be read at the meeting. The Chairman confirmed that he would not be complying with the request as it was the wrong forum to read out a personal statement about a member of the Parish Council. The e-mail was not for the Parish Council to endorse and the resident will be advised that it is a matter for the Police to deal with.

6. **COMMITTEE AND REPRESENTATIVES:**

6.1 Hooper's Field and Recreation:

The next HFMC meeting is on 10th October 2011 and will start at 7.00pm. All Clubs have been invited to attend from 7.00pm, although the purpose of starting earlier is to discuss and resolve all issues with the Cricket Club. The Clerk has formally requested that the Cricket Club attend this meeting as they have not attended the last two meetings.

6.2 Footpaths, Village Maintenance and Allotments:

The trees/hedge outside Wanborough House need to be cut back – this is to be added to the list of works for the Village Maintenance Programme, due to take place in November.

Planning permission is not required for erecting a bus shelter on the High Street, opposite the Brewers Arms – there is just a bus stop there at the moment. The Clerk will send a letter to residents on both sides of the road (from the mini roundabout up to Jubilee Cottage) informing them of the plans and asking for any comments before a given deadline. Subject to no issues being raised, the bus shelter will be erected by the Village Lengthsman prior to Christmas, (exact date to be confirmed).

6.3 Wanborough Village Hall Management Committee:

Sarah Ingram and Tessa Lanstein met with Gary Sumner on 15th September 2011, in order to discuss their amended proposal for the footpath at the back of the Village Hall. The area was marked out for the Parish Council meeting and Gary Sumner showed this to the Parish Council at the start of the meeting, (before getting dark). The new footpath will be 8ft wide, a 4ft picket fence will also be erected, this will enable Playgroup to be separate and secure in their own play area. The current gate at the entrance to the Lower Rec. will stay in exactly the same place. The new footpath will be as graded as possible and the Village Lengthsman who is carrying out the work has advised on the most appropriate and safe surface for the new footpath. The Parish Council voted to approve the fencing and new path which will be done at the expense of the Village Hall Management Committee to facilitate safe arrangements for Playgroup to comply with Ofsted requirements and to allow Scout/Cub Groups to use the outside garden space for their activities.

A copy of the plans/drawings will be passed to the Clerk.

The Clerk will advise VHMC to inform all nearby residents prior to any work starting.

The Parish Council are going to contribute £400.00 towards the cost of this work.

6.4 Planning and Finance:

Nothing to report.

6.5 Civil Protection Emergency Group:

Bob Biggs is meeting with Sam Weller from SBC on 20th October 2011.

7 FINANCE

7.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Mr C Hayes and seconded by Mr B Suter that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for September 2011 be endorsed and the transfers to cover September 2011 expenditure be approved."

7.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Mr B Suter and seconded by Mr R Whitfield that the Statement be accepted.

8. OTHERS

8.1 Transport:

There is going to be a temporary road closure at The Marsh. This will be on the left hand side of the road leading off to farm properties before the junction with Pack Hill. This will be with effect from October 17th for 12 weeks and the Clerk will put details of this on the Parish Council website.

8.2 Wiltshire Association of Local Councils:

Nothing to report.

8.3 Governance:

Nothing to report.

8.4 Grants:

Nothing to report.

8.5 Flooding:

The next flood management meeting will now take place on 10th November 2011.

8.6 Core Strategy:

Clerk to amend this agenda item to Eastern Villages Working Party. Swindon Borough Council are now working on the production of a new 'Supplementary Planning Document' on the 'Eastern Villages Proposal' for public consultation next year and Wanborough Parish Council have joined a Working Group to ensure that your views and those we had already made public, are taken into account in this plan. SBC received over 1400 responses to the Core Strategy consultation, which they are currently processing and will publish on-line. The revised Core Strategy is likely to go out for public consultation in February 2012. An update on the Eastern Villages Working Party will be given to residents following the next meeting in October; the Clerk will contact the Editor of the Lyden magazine in order to book the space.

8.7 Local Government Boundary Commission:

The Boundary Commission have published their initial proposals for consultation. The consultation will close on 5th December 2011. Public hearings are due to be held between now and 5th December in each region.

8.8 Annual Return:

Mazars, the external auditors have recommended that a review of the system of internal audit is carried out. This must be a member of the Parish Council. Bill Suter agreed to do this. The Clerk confirmed that she would forward the assessment sheet to Bill Suter in order for him to do this. She will also clarify with Mazars/NALC if any training is required prior to the review being carried out.

8.9 Standing Orders:

It was agreed that any expenditure in excess of £500.00 must be referred to full Parish Council for approval.

Individual sub-committee's can spend up to £100.00, they do not need full Parish Council approval for this. Any Sub Committee spending over £100.00 must obtain full Parish Council approval.

Clerk to include this within Standing Orders and issue to the Parish Council prior to the next meeting in October.

9. **CORRESPONDENCE:**

Item 1 – Ridgeway Link – Annual Financial Report – 1st March 2010 to 28th February 2011

Item 2 – WALC AGM on 28th October 2011 – Please let Clerk know if you are interested in attending

Item 7 – Boundary Commission – Initial proposals published on 13th September, consulting on the proposals until 5th December 2011. Public hearings are also being held in each region.

Item 8 – Further extension in Small Business Rates Relief, (re. Hooper's Field). Relief will apply for a further year until September 2012.

The meeting closed at 21.00.

Date of next meeting is Monday 24th October 2011, 7.30pm at Wanborough Village Hall.