



# WANBOROUGH PARISH COUNCIL

Minutes of the virtual meeting of Wanborough Parish Council held on **27<sup>th</sup> July 2020** starting at 7.15pm.

**PRESENT:** Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice Chairperson), Mr Colin Hayes, Mr David Hayward, Mr John Emmins, Mr Colin Offer, Mr Joe Smith and Mrs Donna Stalker

**In Attendance:** Mrs A Raymond (Clerk) and Mr G Sumner (Ward Councillor)

Minute Ref  
07/20/

1. Apologies: Apologies received from Mr Jon Beeden, Mr James Naylor and Mr Mark Simpson and duly accepted.
2. Declaration of interest: David Hayward and Colin Hayes declared a non-pecuniary interest in item 12 as they both rent an allotment.
3. Minutes  
**Resolved:** The minutes of the full council meeting held on 22<sup>nd</sup> June 2020 were unanimously approved, minutes to be signed by Chair at a future date when face to face meetings can be held.

THE MEETING WAS ADJOURNED FOR PUBLIC QUESTIONS.

*No public questions*

4. Ward Councillor report

Gary Sumner provided the following update:-

Wanborough Traffic Calming Scheme – He has visited some residents who have raised concerns which are personal to their property. All comments will be considered when the consultation closes. Funding is limited and it is not possible to cover all areas of the village at once. Bob Biggs asked what the total budget was for this project and how it will be funded. Gary Sumner confirmed funding will be from Redlands S106; he expects the total cost of the project to be in the region of £350k to £380k.

Inlands Farm – Expected to go to Planning Committee at the end of August.

M4 junction 15 – Highways England letters due to go out to residents soon. There is due to be a TRO published shortly for the no-right turn into Badbury, which will then take 12 weeks to complete. Work on M4 will start on Swindon side of the junction initially.

Broadband – Quote from BT Openreach is expected within the next week. The aim is to put an article in September's Lyden announcing this to all residents. Gary Sumner suggested a meeting with Parish Council to discuss how this will be communicated to residents, as leaflets will need to be distributed with a follow up to encourage residents to sign up.

Adams Meadow ditch – Gary Sumner had a meeting with Highways in relation to flood water not reaching the ditch; there is outstanding work that needs to be completed on Church Road but the new ditch line is very good.

Bob Biggs raised a query in relation to the outstanding response from SBC's insurance company for the damaged wall next to North View Cottage. Gary Sumner confirmed if Parish Council provide a contact he will see if he can chase up a response.

*Gary Sumner left the meeting*

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## 5. PLANNING:

### 5.1 To consider Planning Applications received:

S/LDP/20/0681 - 4 College Green - Certificate of Lawful Development (Proposed) for the erection of a single storey rear extension.

**Resolved:** Parish Council raised no objection.

### 5.2 Notification of Discharge of Conditions for Planning Applications

S/COND/20/0710 - Redlands Development Site (NEV) - Discharge of condition 6 (Phasing Programme and Details) following Outline Planning Application (S/OUT/16/0021)

**Resolved:** Parish Council are concerned that the application doesn't provide enough detail on the proposed timescale and phasing of key infrastructure, facilities, drainage, etc. The application includes one drawing which splits the area into phase 1 and phase 2, but there is no further detail. Parish Council therefore request that the applicant provides more detail to comply with the condition.

S/COND/20/0708 – Redlands Development Site (NEV) - Discharge of condition 8 (Design Code) following Outline Planning Application S/OUT/16/0021

**Resolved** Parish Council are disappointed to see that the design code has altered considerably from the agreed outline permission. Parish Council unanimously agreed to object for the following reasons:-

- The outline permission includes 5 nos LEAP and 2 no LAP's; the design code shows a decrease in the number of these areas and a reduction in the area. This is not acceptable and Parish Council object to the numbers and area being reduced.
- The outline permission includes a number of informal open spaces especially along the southern boundary; these areas have been reduced. Parish Council object to the reduction in informal open spaces. The reason the large area of open space along the Southern boundary was included within the outline permission was to mitigate the impact on the AONB and the setting of Wanborough village. It is not acceptable to remove them.
- The outline permission includes a new woodland planting (GWCF) along the southern boundary; the design code proposal doesn't include this. This needs to be re-instated for the same reason as stated in point 2 to mitigate the impact on the AONB and the setting of Wanborough Village.
- The outline permission and the agreed masterplan drawings show less building areas along the southern boundary than the design code, in particular on illustrative drawing 2.2 & 2.4 of the Design Code Block 2 housing area; this area is not shown on the outline permission, it is instead allocated as informal open space, LEAP & MUGA. Block 3 & 4 housing areas have been made larger than that shown on the outline permission
- The additional building areas along the southern boundary have taken away and reduced the open spaces, woodland planting and strategic landscape planting. This is not acceptable, as it will have an impact on the AONB and the setting of Wanborough village.
- Density of house building needs to be low around the boundary of the whole site and especially along the southern boundary.
- The restriction for 2-storey buildings around the edges of the development and a maximum of 2.5-storey buildings within the higher density areas should be retained, with no exception to the rule.

### 5.3 Notification of Decisions received

S/EIA/20/0569 - Land East Of Wanborough Road New Eastern Villages - Request for Environmental Impact Assessment (EIA) Screening Opinion for proposed development – **SBC confirmed EIA is required.**

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S/20/0482 – Woodlands, High Street - Conversion and extension to garage to create 1no. dwelling – **Permission Refused**

S/20/0274 – 1 Southview Cottages, The Marsh – Erection of a detached house and garage – **Permission Refused**

## 6. Highways Improvement Proposals

### 6.1 SBC's Highways Traffic Calming Consultation.

Parish Council discussed the plans in detail and although they fully support improving traffic calming measures within the village to help prevent “rat-running” and to make it a safer environment for residents, it however needs to be done in the right way, with the correct measures put in place, ensuring it doesn't push problems to other parts of the village instead, whilst retaining the character of the village. Parish Council felt that if SBC had consulted with Parish Council prior to producing final plans then a considerable number of these concerns could have been addressed prior to this consultation.

**Resolved** Parish Council unanimously agreed to raise a number of objections, concerns and proposed improvements to the proposed traffic calming. Clerk to compile a letter to SBC and circulate to Councillors prior to submission. The letter to include an urgent request for an onsite meeting to discuss their concerns.

### 6.2 Update on installation of Speed Indicator Sign (SID).

Clerk confirmed that the SID & two posts have been delivered and are being stored. Application submitted to SBC to install posts in Highway verge; initial feedback received from SBC and comments submitted in reply. Once SBC Highways provide confirmation of the location for the posts then these can be installed. Allbuild have quoted £50 to install one post.

### 6.3 Reply from SBC in relation to the sign and road markings at Burycroft.

After a discussion it was agreed to reply to SBC confirming that the single bend sign should be replaced with a “double bend” sign and there should be another “double bend” sign installed on The Marsh side of the double bend. The slow line marking on the eastbound side of the road in front of Ducksbridge should be removed and installed on the road in The Marsh prior to the double bend. Having a “slow” warning on the road after the double bend is clearly in the wrong place.

## 7. Covid-19

### 7.1 Parish Clerk provided a verbal update on facilities and services within the village that are impacted by covid-19.

Play Areas – Risk assessment completed, signage & guidance to residents installed and Handyman is carrying out weekly cleans in addition to his inspections.

Open Spaces – All ok.

Village Maintenance – All ok.

Hooper's Field – All clubs have now re-started, but pavilion is closed with the aim of opening soon once risk assessment is completed and signage, etc put in place.

Village Hall Committee have confirmed they have re-opened for Playgroup and hope to re-open to others from 1<sup>st</sup> August with restrictions on numbers.

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## 8. Footpaths & Village Maintenance

8.1 **Resolved** Parish Council unanimously agreed to ratify the minutes of the committee meeting held on 13<sup>th</sup> July 2020.

8.2 Quote to replace rubbish bin on Church Road. Clerk circulated details and costs of three different types of bins available to purchase.

**Resolved:** After a discussion Parish Council unanimously agreed to purchase a new bin from Glasdon at a cost of £315.

## 9. Hooper's Field Sports Facility

9.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the committee meeting held on 6<sup>th</sup> July 2020.

## 10. NALC's Code of Conduct Consultation

Colin Hayes stated that at the Swindon Area Committee, NALC's Code of Conduct was discussed and the general feeling was that Parish Councils would get more support from NALC than SBC especially with the recent changes in officers at SBC. Clerk confirmed that she would contact Wiltshire Association of Local Councils (WALC) for advice rather than the new Monitoring Officer at SBC.

Parish Council agreed that they would wait until NALC's new code of conduct has been agreed then they will consider adopting it instead of SBC's.

## 11. South Marston Parish Council's request for a Governance Review

South Marston Parish Council have made a request to SBC for a governance review so that a new Parish is formed for the New Eastern Villages. Colin Hayes confirmed that South Marston want to remove the area north of the A420 (Great Stall East & West) from their Parish plus adding areas such as Lotmead, which is within Wanborough Parish, to form a new Parish.

**Resolved:** After a discussion Parish Council agreed that they support South Marston Parish Council's proposal in principle but would like to be involved in any discussions with SBC on this before making a final decision.

## 12. Website Accessibility

Clerk confirmed that she attended WALC's two day webinar on the new website accessibility legislation that comes into force from September 2020. Clerk confirmed that she has also had an online meeting with Mr Woodman to discuss Parish Council's website and how these requirements can be met.

Parish Council discussed the long term options and current problems with the Parish website, and agreed that it would be a good time to carry out a full review of the Parish website.

**Resolved:** Parish Council agreed that Mr Woodman should continue to update the current website so it complies with new legislation, and Parish Clerk is to carry out a review of the Parish website, including comparing other Parish Council websites and put forward a proposal for Parish Council to consider.

## 13. FINANCE:

13.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the Finance Committee meeting held on 20<sup>th</sup> July 2020.

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13.2 To approve monthly payment schedule July 2020:

Parish Council total payments       £8,365.53

Parish Council direct debit           £16.82

Hooper's Field total payments       £802.80

**Resolved:** Colin Hayes proposed, Roger Whitfield seconded; monthly payment schedule for July 2020 was unanimously agreed.

13.2 To review monthly Cash Flow Statement to July 2020.

**Resolved:** Colin Hayes proposed, Roger Whitfield seconded; monthly cash flow statement for July 2020 was unanimously agreed.

Meeting closed at 9.35pm

Next meeting 24<sup>th</sup> August 2020

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## July 2020

Payment to	Reason	Amount	VAT Included
Mrs A J Raymond	Salary	***	
Wiltshire Pension Mr S Astbury	Pension Handyman	554.79 ***	
St Andrew's Church	Lyden - July	454.00	
Mrs A J Raymond	Re-imburse Expenses	619.90	Yes
Mr M Woodman	PC e-mail addresses	336.86	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Allbuild	Grass cutting	1,291.19	Yes
Allbuild	Waste Collection	300.00	Yes
Allbuild	Maintenance & collection of flytipping	254.40	Yes
Wanborough Primary School	Grant	300.00	
ElanCity	Speed Activated Sign	2,269.20	Yes
ID Mobile	Mobile Phone	16.82	Yes
Allbuild	Grass Cutting	732.00	Yes
Solutions Contract Cleaning	Cleaning	24.00	
British Gas	Boiler Monthly service charge	46.80	

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