

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **27th November 2017** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr C Offer (Chairman), Mr B Biggs (Vice-Chairman), Mr M Simpson, Mr J Sinclair, Mr R Whitfield, Mr D Hayward, Mr J Smith, Mr C Hayes.

In Attendance: Mrs A J Raymond (Clerk) and 2 members of public, Mr G Sumner (Borough Councillor, left at 20.45).

1. Apologies: Mrs D Stalker
2. Declaration of interest:
David Hayward and Colin Hayes declared a personal interest in item 6.3 as they each rent an allotment. Joe Smith declared a prejudicial interest in items 6.5.6 and 6.5.7.
3. Minutes:
The minutes of the previous meeting held on 23rd October 2017 were circulated to all Parish Councillors. The minutes were signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions – none raised

4. Report from Ward Councillor
Gary Sumner confirmed that SBC's SHELAA document (call for development sites) has been delayed and Parish Council should now receive this document in spring 2018.
Gary Sumner confirmed that he has undertaken the Community Speed Watch training for Liddington, although the training is probably transferable to other areas. The planning application at The Marsh has been withdrawn, the site is not acceptable in any way in planning terms.
Gary Sumner confirmed that he attended the Lotmead Planning inquiry, which included attending an onsite meeting to discuss the proposed entrance onto Wanborough Road. He submitted a report highlighting the main issues and concerns with an access onto Wanborough Road. Parish Council asked when SBC are likely to hear the outcome from the Inspector; Gary Sumner confirmed that he was not sure.
Although there was an article in the Swindon Advertiser saying that the winter gritting service for The Beanlands etc is due to be cut by SBC, Gary Sumner confirmed that this article was not correct and all areas on the current gritting route for Wanborough will continue.
There is due to be a meeting with Thames Water on 5th December to 2017 discuss water requirements for the NEV.

5. PLANNING

- 5.1 To consider Planning Applications received:
S/HOU/17/1827 - Cotswold House 3 St Katherines Place - Erection of a single storey rear extension. Parish Council considered this application and raised no objection.
S/17/1265 - Field House High Street - Erection of an agricultural building for the storage of machinery, logs and poultry. Parish Council considered this application and raised no objection.

- 5.2 To notify the Schedule to the Permission/Consent received:
 S/HOU/17/1420 - 13 Church Road - Installation of external insulation to utility room (front single-storey projection).
 S/17/0989 - Beacon Down House Ham Road - Change of use of paddock land to domestic garden. (Retrospective).
- 5.3 To notify the Schedule to the Refusal Received
 S/17/1352 - The Forge 4 Church Road - Conversion of vehicle repair garage into 1 no. dwelling.
- 5.4 Notification of Planning Application that has been Withdrawn
 S/OUT/17/1140 - Land at the Marsh - Outline application for the erection of 5no. dwellings - Access & Layout not reserved.

6. COMMITTEE AND REPRESENTATIVES

- 6.1 Hooper's Field and Recreation
- 6.1.1 Bowls Club have put forward a proposal for heating within the Conservatory. Parish Council discussed the proposal and agreed that the Bowls Club would need to be responsible for the cost, including the cost of installing a separate electric meter. Parish Council also agreed that as the Bowls Club are the main users of the conservatory they need to be responsible for the maintenance.
- 6.1.2 A beer festival is due to be held at Calley Arms on 13th to 14th April 2018. They have asked if they can use Church Meadow for additional parking. Parish Council agreed that this is dependent on weather and ground conditions and agreed to review nearer the time. They also suggested that they need to have a backup plan if Church Meadow isn't suitable.
- 6.1.3 Wanborough Cricket Club raised a concern in relation to damage made to the sports field by Wanborough Junior Football Club. Parish Council discussed and agreed to monitor the situation.
- 6.1.4 As agreed at the last Parish Council meeting a letter has been sent to Wanborough Junior Football Club. Colin Offer confirmed that he has received a reply and will forward to Parish Council for discussion at the next meeting.
- 6.1.5 Bowls Club have raised concerns about damage caused by animals on the bowls green. The green-keeper has confirmed that it can be repaired before the start of their season.
- 6.1.6 Hooper's Field driveway and overflow car park beside the tennis courts are extremely muddy. Clerk confirmed that the overflow car park seems to get used more than the main car park by the bowls green, plus there isn't any warning for users as to where the end of the overflow car park finishes. Parish Council agreed to purchase large logs or something similar to mark out the end of the car park. **ACTION Clerk**
- 6.1.7 Hooper's Field online questionnaire is now closed and the results have been forwarded to all Councillors. After a discussion Parish Council agreed to meet on 11th January 2018 to go through the results.
- 6.1.8 Next Hooper's Field meeting to be moved to 29th January 2018, which will be after the finance meeting and full Parish Council meeting.
- 6.2 Footpaths and Village Maintenance
- 6.2.1 Three quotes received for tree works at Lower Rec, Church Meadow, The Beanlands and to cut back the hedge along the footpath of Callas Hill. After a discussion it was agreed to accept the quote received from Heritage Tree Care at a total cost of £3,000; Clerk confirmed that he has done work for Parish Council before.
- 6.2.2 SBC have notified confirmation of an order under Highways Act 1980 for a slight change to the route of footpath WA25; circulated to all Parish Councillors.

- 6.2.3 Tree has fallen over in Kings Lane. Clerk arranged for a tree surgeon to remove as this was a hazard for residents.
- 6.2.4 Rights of Way liaison meeting; minutes of last meeting circulated. The next meeting is on 12th December 2017 from 14.00 to 16.00 at Haydon Wick Parish Offices; Bob Biggs and Clerk to attend.
- 6.2.5 Clerk has met with Tessa Lanstein to discuss what can be done to prevent youths congregating around the back of the storage shed at Lower Rec. After a discussion it was agreed that the barriers stored behind the shed should be removed and stored in the Hooper's Field container. Parish Council felt that the Wanborough Community Fund should be used to purchase thorny hedge plants to be planted behind the shed.
- 6.2.6 Ian Luckhurst – Village Lengthsman is on holiday for two weeks commencing 18th December 2017. His agreed probation period of six months ends at the end of November 2017; Parish Council agreed to meet with Ian Luckhurst, dates to be confirmed.
- 6.2.7 Village Maintenance & Footpaths committee meeting. It was agreed to hold the next meeting on Monday 5th February 2018.
- 6.2.8 E-mail from resident about the amount of litter along the highway verge from Pack Hill down to The Marsh. Clerk raised a concern with SBC about the safety of collecting litter along a busy road. From the feedback received from SBC it doesn't seem possible to undertake this work without closing off one side of the road.
- 6.2.9 Fly-tipping along The Marsh (old TV & tyres). Clerk has arranged for Allbuild to clear at a cost of £40.
- 6.2.10 SBC have confirmed that minor road repairs are due to be carried out on Magdalen Road on 15th and 16th January 2018.
- 6.3 Allotments
- 6.3.1 To ratify the minutes of the meeting held on 20th November 2017. Bob Biggs confirmed that there has been another dumping of manure at the allotment site and with this in mind they would like to meet with Thames Water to discuss if it would be possible to install a gate to improve security. **ACTION Clerk to contact Thames Water.**
- 6.4 Wanborough Village Hall Management Committee
- 6.4.1 Committee meeting held on 6th November 2017. Jim Sinclair attended the meeting and confirmed that they have a concern in relation to their new water supplier charges. The committee plan to purchase new chairs and repair the radiator covers.
- 6.5 Planning and Finance
- 6.5.1 SBC's Transport Requirements for Development SPD – Consultation 1st November to 31st December 2017
- 6.5.2 SBC's Local Plan Review & Joint Spatial Framework – Consultation 7th November to 19th December 2017
For the above two items Parish Council agreed to meet on Monday 11th December 2017, at Redlands Café (as WiFi is needed) to discuss and go through all the consultation questions.
- 6.5.3 SBC's Local Plan Review & SHELAA – Consultation meeting held on 16th November 2017. Colin Offer, Colin Hayes and Roger Whitfield attended this meeting and circulated notes from the meeting.
- 6.5.4 Broadband Fibre. Clerk has received an e-mail from BT, forwarded to all Councillors, asking for Parish Council to complete a spreadsheet detailing all residents and local businesses who are interested in the scheme. After a discussion it was agreed to put an article in the next Lyden and to contact the Primary School. **ACTION Clerk**
- 6.5.5 Community Safety Forum meeting held on 31st October 2017. Bob Biggs and Roger Whitfield attended this meeting and confirmed that the plan is to hold 5 meetings a year. The Police would like local Parish Councils to feedback areas of concern within their area to them.

- 6.5.6 NEV Liaison meeting held on 31st October 2017; Clerk has forwarded notes from the meeting to all Councillors.
- 6.5.7 NEV Southern Connector Road Information event is due to be held on 29th November 2017 at Hooper's Field from 15.30. This is a drop in event, however there will be an introductory talk at the start. Clerk has confirmed that Colin Offer, Colin Hayes, Roger Whitfield, Mark Simpson and Bob Biggs will attend.
- 6.5.8 E-mail received confirming that Parish Council's new External Auditor is PKF LittleJohn LLP for the financial year to 31st March 2018.
- 6.5.9 Finance meeting to discuss Budget and Precept for financial year 2018/19 to be held on 15th January 2018 at Hooper's Field starting at 19.30. Clerk is currently gaining quotes from contractors for Hooper's Field and village grass cutting contracts. If there is anything that the other committees would like to be considered at this meeting, then details need to be submitted to the Clerk by 5th January 2018 at the latest.
- 6.5.10 E-mail from St Andrew's Church thanking Parish Council for the £100 donation towards the boiler fund.
- 6.5.11 A resident has asked if Parish Council would consider holding another defibrillator training event; he has a contact who would be able to provide the training. Parish Council discussed and agreed that the Annual Assembly in May 2018 would be a good time to hold this training.

7. FINANCE

7.1 Payment Schedule for November 2017

Colin Hayes proposed and Bob Biggs seconded; Parish Council unanimously approved the payment schedule for November 2017.

7.2 Monthly Cash Flow Statement

Colin Hayes proposed and Mark Simpson seconded; Parish Council unanimously approved the Cash Flow Statement for November 2017.

8. CORRESPONDENCE

All other correspondence since the last meeting on 23rd October 2017 was available at the meeting.

Meeting closed at 22.10

Date of next meeting Monday 18th December 2017