

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **27th October 2014** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr C Hayes, Mr R Whitfield, Mr B Biggs, Mr A Bennett, Mr W J Smith, Mr P Warensjo, Mrs D Stalker, Mr D Kevern.

In Attendance Mrs A J Raymond (Clerk), 1 member of Public.

1 Apologies: *None*

2 Declaration of interest: David Hayward and Colin Hayes declared a personal interest in item 6.2 as they each rent an allotment. Gary Sumner declared a personal interest on item 6.1.2 as he is the Chair of Wanborough JFC. Donna Stalker declared a personal interest on item 8.2 as she is a neighbour of the resident requesting a grant.

3. Minutes: The minutes of the previous meeting held on 22nd September 2014 were circulated to all Parish Councillors.

Dave Hayward felt that the minutes did not include anything in relation to an e-mail. Gary Sumner asked for more exact details; a discussion took place and Clerk explained what had happened. It was agreed that Dave Hayward would make a request for this to be added to the agenda of the next meeting if he feels the matter has not been resolved.

The minutes were signed by the Chairman as a true record.

The minutes of the Special meeting held on 6th October were circulated to all Parish Councillors, the minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

No Public Questions

4. Report from Ward Councillor

Andrew Bennett asked if Parish Council had received details about a "community messaging service". Clerk and Gary Sumner confirmed that they had not received anything. Andrew Bennett confirmed he will ensure this information is passed on.

Gary Sumner asked if Andrew Bennett had gained confirmation from Swindon Borough Council in relation to what Cllr Heenan said at the meeting on 6th October 2014 in relation to the funding for infrastructure. Andrew Bennett confirmed that Cllr Heenan is 100% sure that once the design work is completed then funding will be available for the infrastructure. Gary Sumner asked if Andrew Bennett could gain a soft copy of Cllr Heenan's presentation, as he did agree to this at the meeting; the Clerk has also made a request but nothing has been received. ***ACTION Andrew Bennett.***

Andrew Bennett was asked when the work on Ham Road will take place. He confirmed that it should be sometime during the current week and should last for 2 days.

Andrew Bennett confirmed that there is a proposed strike by the fire service, however he confirmed that there will be cover provided.

- 5.1 To consider Planning Applications received:
S/14/1698 – 2 Rodway – Erection of a single storey rear extension. Parish Council considered this application and raised no objection.
S/14/1791 – Pebblestones, Rotten Row – Erection of a dormer window and velux window to first floor rear roof. Parish Council considered this application and raised no objection.
- 5.2 To notify the Schedule to the Permission/Consent received:
None
- 5.3 To notify the Schedule to the refusal received.
None

6 COMMITTEE AND REPRESENTATIVES

- 6.1 Hooper's Field and Recreation
- 6.1.1 Colin Offer confirmed that he and Gary Sumner have met with Bowls Club to discuss some improvements and expansion proposals for Hooper's Field. These proposals include a new kitchen and replacing the conservatory for a larger indoor area. He confirmed that the Bowls Club have found a possible capital funding source. Questions were raised in relation to the funding for this project and whether Parish Council would have to match the funding received. Colin Offer confirmed that this has not yet been confirmed; the proposals are in the very early stages he just wanted to make Parish Council aware that the Bowls Club are keen for some sort of expansion at Hooper's Field, especially in relation to the kitchen. Gary Sumner confirmed that the Bowls Club approached Parish Council and no proposal has been agreed with the other clubs yet, and nothing will be agreed without full Parish Council approval.
- 6.1.2 (*Gary Sumner left the meeting while this items was discussed*) Wanborough JFC have asked for permission to use Lower Rec for their AGM on 13th June 2015. Clerk confirmed that they have booked the Village Hall; they have asked permission to use the Lower Rec for football activities, and car parking. After a discussion Parish Council agreed that they raise no objection for the use of the Lower Rec, but car parking will only be allowed if the ground is hard enough. Gary Sumner returned to the meeting and thanked Parish Council, and also thanked them for the use of the Lower Rec last year as it was very successful.
- 6.1.3 Next Hooper's Field meeting is on Monday 10th November 2014. Clerk confirmed that this meeting is on the same date as the Wanborough Community Fund meeting. It was suggested changing the Hooper's Field meeting to another date.
- 6.2 Footpaths, Village Maintenance and Allotments
- 6.2.1 Subcommittee meetings held on 29th September and 20th October 2014. Clerk has circulated the minutes of the meeting held on 29th September. Bob Biggs confirmed he will circulate the minutes of meeting held on 20th October 2014 once they have been agreed. *ACTION Bob Biggs*
- 6.2.2 Allotment tenants for plots E5 and F11 both have confirmed that they wish to give up their plots at the end of March 2015, but they are both happy to meet with someone who is next on the waiting list to allow them to start working the plot ready for the beginning of April 2015. *ACTION Bob Biggs*
A discussion took place about the current waiting list, Gary Sumner suggested putting an article in the Lyden to see if anyone else is interested in an allotment. *ACTION Bob Biggs*

Clerk to check with Covingham Parish Clerk that the Covingham waiting list remains unchanged. *ACTION Clerk*

6.2.3 Next footpath walk is on 1st November 2014, meet at Wanborough Village Hall at 2pm.

6.2.4 Colin Hayes asked if the gate to the church car park should be locked. It was confirmed that it should only be closed not locked.

6.3 Wanborough Village Hall Management Committee

6.3.1 Annual Return to Charity Commission and Annual Accounts to 31st March 2014. Colin Hayes confirmed that the Village Hall have a subcommittee meeting on Monday 3rd November 2014; he will ensure that the matter of the "Independent Inspection" of the accounts are discussed at this meeting. *ACTION Colin Hayes*

6.4 Planning and Finance

6.4.1 Swindon Borough Council's Local Plan, revised modifications. Parish Council agreed that their comments will be based on the comments made at the Special Meeting held on 6th October 2014. It was agreed to circulate a draft letter based on these comments to all Councillors for agreement before submission to Swindon Borough Council. A discussion took place about whether a councillor who has a prejudicial interest should be included in the circulation of the letter. It was agreed that the Clerk would gain clarification from Stephen Taylor (SBC). *ACTION Clerk*

6.4.2 Review of Parish Council's Standing Orders. After a discussion it was unanimously agreed to hold a separate meeting to discuss revising Parish Council's Standing Orders; date agreed Monday 1st December 2014. *ACTION Clerk to book Hooper's Field and send a reminder to everyone.*

6.4.3 William Gosling Memorial. Gary Sumner confirmed that he had received an e-mail from William Gosling's family confirming that they would like the memorial to be in Wroughton. Parish Council unanimously agreed to this. A discussion took place in relation to having a plaque on the house where William Gosling lived in Wanborough; Dave Hayward confirmed that this is already being done.

6.4.4 Finance meeting to discuss the Precept for 2015/16 is due to be held on 15th December 2014. All proposed expenditure for this period needs to be sent to the Clerk by the end of November. *ACTION All*

6.4.5 The Eastern Villages Liaison with Parish Councils meeting is due to be held on Monday 17th November at 10am at Civic Offices. Andrew Bennett confirmed that the aim of the meeting is for SBC to share the latest information they have on the Eastern Villages. Gary Sumner felt that other Parish Councils such as Covingham and Bourton should also be invited; Andrew Bennett suggested raising this at the meeting. Andrew Bennett, Gary Sumner, Colin Offer and Bob Biggs will attend this meeting.

6.4.6 A discussion took place in relation to the boundary of the Parish along Ham Road. Per-Axel suggested moving the "Wanborough" sign to the edge of the Parish boundary (by Lyden Brooke) which should help avoid confusion. It was agreed that Andrew Bennett would ask SBC Streetsmart to see if this can be done. *ACTION Andrew Bennett*

7. **FINANCE**

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Colin Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for October 2014 endorsed and the transfers to cover October 2014 expenditure be approved."

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Colin Offer that the statement be accepted.

7.3 Half Year Accounts to 30th September 2014

The half year accounts to 30th September 2014 was circulated. It was proposed by Colin Offer and seconded by Colin Hayes that the accounts be accepted. Gary Sumner duly signed the accounts.

8. **OTHER**

8.1 Transport

8.1.1 Nothing to report

8.2 Grants

(Donna Stalker left the meeting while this item was discussed) Wanborough Anti Flood Group have asked for a grant towards replacing the rubber tracks on their mini-dumper (cost £250); this vehicle will be made available to Wanborough Parish Council for anti-flood purposes. After a discussion it was agreed that this wasn't something Parish Council could support due to the owner of the mini dumper not having the required paperwork to be able to use the vehicle on public or private land.

8.3 Flooding

8.3.1 Nothing to report

8.4 Neighbourhood Plan

Per-Axel Warensjo confirmed that the questionnaire is now nearly ready and the aim is to get the questionnaire printed and distributed to all residents by 15th November 2014, with a deadline for it to be returned by 15th December 2014. The questionnaire can either be completed on-line or as a hard copy.

Per-Axel Warensjo confirmed that he has now set up a new website www.wanboroughnp.com.

8.5 Purchase of Wanborough Village Hall

Parish Council discussed the current situation in relation to the purchase of the Village Hall.

Three options were discussed: to purchase the Village Hall as per the draft heads of terms received from the Bristol Diocese surveyor, to continue with the Village Hall lease but to make an amendment to allow the extension and Post Office, or to purchase the Village Hall only and to take out the option for the land next to the Church.

After a discussion Parish Council unanimously agreed to gain an independent valuation of the Village Hall so that Parish Council can compare this with the cost proposed by the Bristol Diocese surveyor. *ACTION Clerk to gain a cost from a local surveyor.*

9. **CORRESPONDENCE**

All correspondence since the last meeting on 22nd September 2014 was available at the meeting.

Meeting closed at 21.45

Date of next meeting Monday 24th November 2014