

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **Monday 27th September 2010** in Wanborough Village Hall, High Street, Wanborough at 19:30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr A Bennett, Mr C Hayes, Mr D Hayward, Mrs K Pearson, Mr W J Smith, Mr W Suter, Mr R Whitfield.

IN ATTENDANCE: Mrs H Craven-Jones (Clerk).

1 Apologies: Mr B Biggs, Dr A Phillipson.

2 Declaration of interest:

Mrs K Pearson & Mr D Hayward declared a personal interest in agenda items 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment.

3 Minutes:

The minutes of the previous meeting held on 6th September 2010 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

A resident attended the meeting in respect of the development on the former Bell's garage site, and raised concerns about the size of one of the new garages (in that the size is different to that on the plans) and also the block paving at the front of the development.

Gary Sumner confirmed that the Parish Council had sent a letter to Swindon Borough Council raising all our concerns and that they had been thoroughly answered. The Enforcements Team did not believe any further action could be taken in respect of the new development.

Gary Sumner confirmed that the Parish Council are still waiting to hear about the position of the development in relation to the road – Enforcements are going to carry out a site visit to check this against the plans.

The Parish Council are also going to write to the Planning Inspectorate in respect of the development as there is a very strong feeling in the Village that the houses have blighted the High Street. There are also concerns regarding parking once the new houses are occupied; parking on the High Street will become even more of an issue. The Clerk is to raise these concerns with the

Highways Department.

4 Report from Ward Councillor:

A Bennett confirmed that there are still major cutbacks taking place with the budget at Swindon Borough Council.

It was confirmed at a recent Boundary meeting that the number of Borough Councils is being reduced from 59 to 57.

The Ridgeway Ward will become effectively three times the size it is at the moment. If these changes take place, there could potentially be three Ward Councillors within the Ridgeway Ward. Exactly what the new Ward will be and when these changes are going to take place is still to be confirmed.

A Bennett confirmed that "Community Right to Build" is making good progress.

5 PLANNING

5.1 To consider Planning Applications Received: None.

5.2 To notify the Schedule to the Permission/Consent received:

S/10/1125/CLMC – Tyrone House, High Street, Wanborough, SN4 0AE -

Erection of a conservatory. Proposal does not conflict with the relevant development plan policies and there are no material planning considerations that outweigh the provisions of the development plan.

5.3 To notify the Schedule to the Refusal received:

S/10/1183/CLMC – 5 Callas Rise, Wanborough, SN4 0AQ – Erection of a two storey front extension. The proposal is out of character with its surroundings and represents an inappropriate and unacceptable form of development that would harm the unified appearance of the street scene.

5.4 To notify the Schedule to the Permission received under Appeal: None.

5.5 Planning Applications to be decided under Appeal: None.

The Clerk has been asked to send a letter to Rachel Ind at Swindon Borough Council requesting that the bricks piled up on the verge at the Burj restaurant in Foxhill are removed as they are blocking the sign.

6 COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation:

A Hooper's Field Management Committee meeting took place on 20th September 2010. At the meeting, the Cricket Club raised concerns about their lack of younger

players. Wanborough Junior FC have offered to help the Cricket Club set up a Junior Team.

It was confirmed that the Parish Council would display signage for 3 disabled parking spaces at Hooper's Field. There will be a fourth space, which will not have a disabled sign and Dawn Hopkins will be able to use this space, as long as it isn't occupied by a disabled badge holder. Clerk to obtain the costs of disabled signs and poles. It was also suggested that the Parish Council apply for a grant towards the disabled signs. The Clerk will speak to Swindon Borough Council about this.

Bill Suter is to meet with the Turf Specialist from Swindon Borough Council about Pitch 2, as it is in very poor condition and this was raised as an issue by the Cricket Team at the Hooper's Field meeting. It was agreed that the Parish Council would seek advice on how to improve the state of the pitch.

6.2 Footpaths, Village Maintenance and Allotments:

BT contacted the Clerk to see if the Parish Council would like to "adopt" the red telephone kiosk at Foxhill. The cost of the adoption is £1.00 and it protects the kiosk from future removal plans. The telephone kiosk in the High Street has already been adopted by the Parish Council, the Clerk was asked to adopt the kiosk at Foxhill and complete all paperwork in relation to this.

The Clerk is to ask the Village Lengthsman to paint the telephone box in the High Street, with the appropriate paint and also the one at Foxhill, once it is adopted. The Village Lengthsman will also fix any of the kiosk panes that have been broken.

The Parish Council need to agree where the flower planters are going to be placed in the Village. It was suggested that the Parish Council consider putting gateways at the entrances to the Village, possibly alongside the flower planters. The Village Lengthsman may be able to position the gateways and flower planters.

The Clerk is to speak to Emily Sykes at Swindon Borough Council in order to obtain costings for gateways.

Gary Sumner asked the Clerk to add gateways/flower planters to the agenda for the next meeting.

6.3 Wanborough Village Hall Management Committee:

The Clerk is to complete the Annual Return for the Village Hall online and submit to the Charity Commission.

The Parish Council discussed the possibility of purchasing the freehold on the Village Hall. The Clerk has contacted Sally Moody at the Diocese of Bristol about this and she is going to arrange for a valuation to be carried out.

Colin Hayes informed the Parish Council that the central heating system at the Village Hall is very old and does need to be replaced in the near future – the cost of this is likely to be in the region of £10,000.00. He thought it was worth the Parish Council being aware of this prior to the Precept meeting in December, as some money may need to be put aside for this as a future project.

6.4 Planning and Finance:

The Clerk has spoken to Dave Bristow (Senior Enforcements Officer at SBC) in relation to the moto-cross activity in the field between the A419 and The Marsh. He has established who the owner of the land is and is sending them a letter this week informing them that there is a breach of use and they must cease to use it for this activity.

The Clerk received an e-mail from Sarah Screen, Planning Obligations project Manager at Swindon Borough Council in relation to the Bell's garage site, High Street, Wanborough. The e-mail confirmed that a legal agreement was signed to support the appeal, and a payment of £13,638.00 secured, which is "to be used by the Council to enhance Education Facilities within Swindon Borough".

The Clerk is to write to Sarah Screen and ask if Wanborough Primary School should approach Swindon Borough Council about their particular requirements. The school has had to turn away children in some of the year groups and some of the play equipment at the school is taped off for health and safety reasons.

Joe Smith has received a letter from a local resident in relation to issues/concerns at Marsh Farm. The Parish Council discussed the letter, but are unable to take the matter further, as the issues will need to be raised with the Enforcements Team at Swindon Borough Council. The Clerk is to reply to the local resident informing them of this.

The Clerk is to contact the Conservation Officer in order to obtain some advice on the old Butcher's Shop in Wanborough. The Parish Council would like to establish if

there are any restrictions on the shop; it is also thought that part of the wall is listed.

The Clerk is going to speak to the Neighbourhood Policing Team about the parking issues on Magdalen Road. This is even more of an issue at 3.00pm weekdays when school is finishing. The matter will also be raised again with the School.

6.5 Civil Protection Emergency Group:

Nothing to report.

7 FINANCE

7.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Bill Suter and seconded by Colin Hayes that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for September 2010 be endorsed and the transfers to cover September 2010 expenditure be approved."

7.2 Monthly Cash Flow Statement:

The monthly cash flow statement was not accepted, as there was a question raised in relation to the HF cash flow statement and the total expenditure figure not matching up to the figure on the HF financial statement . Clerk is to check this and e-mail the Parish Council with an answer.

8. OTHERS

8.1 Transport:

Nothing to report.

8.2 Wiltshire Association of Local Councils:

Nothing to report.

8.3 Neighbourhood Tasking Group:

The Clerk is to check with Bob Biggs to see if these meetings are still being run.

8.4 Grants:

Nothing to report.

8.5. Parish Plan:

Parish Plan provided an update at the Hooper's Field meeting. Following the suggestions from the public meetings held in June this year, Parish Plan will pull all the ideas together and create a "Top 10" list of the concerns and hot topics identified within the local community. They will then distribute a questionnaire to all residents within the Parish. Following the analysis of the questionnaire, they hope to establish priorities early 2011.

8.6 Flooding:

Carl Collins has now e-mailed a draft flood management report to Gary Sumner. The Parish Council will read this and then arrange a separate meeting with Carl Collins in order to discuss the draft in further detail.

8.7 Governance:

Governance notes have been circulated. Gary Sumner also suggested that the Sub-Committee's prepare their business case for the next financial year, so that it can be discussed at the Precept meeting in December.

9. **CORRESPONDENCE:**

Reply to Eric Shaw about the Cluster Group meeting on 28th October – The Parish Council are unable to attend and it is felt that Parish Plan are not fully developed with a clear strategy, so they will hopefully attend a meeting next year when further progress has been made.

Swindon Borough Council have approached the Parish Council about the naming of the new development at The Marsh. They have proposed St Katharines, there were no objections to this.

The meeting closed at 21.00.

Date of next meeting is Monday 25th October 2010.