

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **28th April 2014** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr W J Smith, Mrs D Stalker, Mr B Biggs, Mr P Warensjo

In Attendance Mrs A J Raymond (Clerk) and 2 members of Public

1. Apologies: Mr A Bennett, Mr C Hayes, Mr R Whitfield
2. Declaration of interest: David Hayward declared a personal interest in item 6.2 as he owns an allotment. Joe Smith has a prejudicial interest on item 6.4.1 as he owns land within the area being discussed.
3. Minutes: The minutes of the previous meeting held on 24th March 2014 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

A member of the public stated that Network Rail have now agreed for work to be carried out at Acorn Bridge

4. Report from Ward Councillor
Andrew Bennett was unable to attend this meeting; however Gary Sumner provided an update from Andrew Bennett. SBC have agreed for a feasibility study to be carried out on the installation of solar panels along the A419 and M4.
- 5.1 To consider Planning Applications received:
S/ADV/14/0579 – Land South of Stanley Close – Display of 1no information board (retrospective)
- 5.2 To notify the Schedule to the Permission/Consent received:
S/14/0316 – Kings Lane Farm, Kite Hill – Construction of a loose box and a menage;
S/14/0245 – 26 Springlines – Erection of a first floor side extension;
S/14/0309 – Accolade, Ham Road – Erection of a single storey rear/side extension
- 5.3 To notify the Schedule to the refusal received.
None

6 COMMITTEE AND REPRESENTATIVES

- 6.1 Hooper's Field and Recreation
 - 6.1.1 The cost to replace the entrance sign at Hooper's Field is £450. Parish Council unanimously agreed to purchase a new sign.
 - 6.1.2 Hooper's Field sub committee meeting held on Monday 14th April 2014. Mr Colin Offer reported that the meeting went reasonably well. The Cricket Club have raised concerns about the state of the sport field. The Bowls Club need more changing rooms, toilets and a larger kitchen.
One proposal put forward by the Bowls Club, which they would like to have as a memorial for Bill Suter, is to erect a summerhouse and storage sheds on the grass

area opposite the current conservatory. The cost of the summerhouse will be paid for by Bill Suter's wife, one of the storage shed will be paid for by the Bowls Club, and Parish Council have been asked to pay for the installation of the base and a storage shed. Clerk confirmed that she has asked Lee Wells to quote for the base and the cost of the shed is £650. Parish Council discussed the proposal and the following points were made:-

- It was agreed that the money to pay for this would have to come out of the Hooper's Field capital budget;
- Concern was raised as to whether the area was big enough. Clerk confirmed that she had been to look at the site with Lee Wells and the area is bigger than you would expect; she suggested that Councillors should go and look.
- Concern was raised as to whether the Bowls Club should be aiming for something larger, especially with the view that they state they need more space for changing rooms and toilets. It was agreed that Gary Sumner and Colin Offer will talk to Bowls Club again to check.

Parish Council agreed that they would like to have a memorial for Bill Suter and agreed that the proposal was a good idea, but they want to first make sure that what the Bowls Club are proposing is the right one. Once this information has been confirmed and the quote from Lee Wells is received Parish Council will make a decision.

- 6.1.2 The play area at Church Meadow is now complete. An inspection has been carried out and a couple of amendments have been made to the play area.
- 6.1.3 Came & Company (insurance company) are offering a service at a discounted rate to carry out the annual inspection of play areas at a cost of £59.95 per play area. Parish Council unanimously agreed to use this service.
- 6.1.4 Storage shed at Lower Rec has now been erected. A resident in Yonder Way contacted Parish Council to raise an objection. Gary Sumner and Colin Hayes met with the resident to discuss their objections and it was agreed that additional fencing would be put around the back of the storage shed to prevent anyone hanging about around the back of the shed. Clerk has submitted S106 claim for £5,000 (of the Marsh Farm S106 money) now that the invoice has been received.

6.2 Footpaths, Village Maintenance and Allotments

- 6.2.1 Village Clean up – Saturday 10th May 2014, everyone to meet at Hooper's Field at around 9.30am. Bob Biggs agreed to put some notices up at the allotments to make them aware that they can move any rubbish to the skip at Hooper's Field.
- 6.2.2 Bob Biggs confirmed that another resident has volunteered to help out with the footpath walks.

6.3 Wanborough Village Hall Management Committee

- 6.3.1 Gary Sumner confirmed that the next meeting is due to be held on Thursday 10th May 2014.

6.4 Planning and Finance

- 6.4.1 SBC's Local Plan EiP. Gary Sumner confirmed that he will be attending on the following day (29th April) to discuss Duty to Co-operate, and he will then be attending on further dates to discuss Eastern Villages, Infrastructure and Flooding. He will report back at the next meeting.
- SBC have released details/plans for the new Commonhead Link (*Joe Smith left the room while this item was discussed*). Gary Sumner confirmed that these plans will be included within the revised Eastern Village SPD and Parish Council will have a chance to send comments on this proposal when this document goes out for consultation.
- 6.4.2 A resident who lives at the Old School House has asked permission from Parish Council to purchase land that is currently sublet to them under a 125 year lease. After a discussion, Parish Council agreed that they wanted the land to remain as it is.

- 6.4.3 Vale of the White Horse District Council Local Plan 2031. Parish Council's comments have been submitted and VWHDC have confirmed receipt of comments.
- 6.4.4 Development south of Stanley Close. SBC have now signed off all conditions for the application.
- 6.4.5 Swindon Advertiser and Toby Ford (a relative of William Gosling VC) have contacted Gary Sumnere to enquire if Parish Council were doing anything to commemorate the Great War on the 100th Anniversary and in particular to honour VC recipients. Gary Sumner confirmed that Robert Buckland MP was looking into funding for the plaques and until Parish Council are given further information there isn't much they can decide on. Parish Council agreed to wait for further information.

7. FINANCE

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Offer and seconded by Bob Biggs that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for April 2014 endorsed and the transfers to cover April 2014 expenditure be approved."

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Per-Axel Warensjo and seconded by Colin Offer that the statement be accepted.

7.3 Year End Financial Accounts to 31st March 2014

Clerk has circulated draft accounts to all Councillors; interest figures from the National Savings Accounts are still outstanding. Once this information is received the accounts can be finalised.

7.4 Annual Return to 31st March 2014

This will be carried forward to next meeting once year end accounts are finalised.

8. OTHER

8.1 Transport

- 8.1.1 Highways Agency have confirmed that the M4 from Junctions 15 to 14 will be closed overnight 10pm to 6am from 28th April to 16th May 2014.

8.2 Grants

- 8.2.1 None

8.3 Flooding

- 8.3.1 Clerk to send another letter to the land owner in The Marsh in relation to ditch maintenance.

8.4 Neighbourhood Plan

- 8.4.1 Meeting held on 22nd April 2014. Per-Axel Warensjo stated that Tessa Lanstein and Dave Roberts attended the meeting and took them through everything they had done for the Parish Plan that could be used for the Neighbourhood Plan. They have asked for an acknowledgement that the Parish Plan helped towards the Neighbourhood Plan. The next stage is to start to engage with the community and the plan is to hold an open meeting on Monday 7th July and invite residents to come along to see what is involved, with the aim to gaining interest from residents. Per-Axel Warensjo agreed to arrange a flyer that can be distributed to all residents.

8.5 Wanborough Post Office**8.5.1** Clerk has now received all three quotes for the proposed building work for the new Post Office.

Joe Smith asked if Parish Council will be able to discuss the Post Office proposal at the Annual Assembly to confirm how it has all come about and whether everything agreed has been written down. Gary Sumner confirmed the Post Office details and confirmed that Parish Council haven't made any final decisions; at this stage information is being collated and once all the final costs are received then Parish Council can decide whether this proposal is the right one for the village. Gary Sumner confirmed that he hopes to negotiate the valuation with the Bristol Diocese and once this is received the Clerk will arrange a finance committee meeting. This will then be brought to full council for a final decision. The ideal time to carry out the construction work on the Village Hall is over the summer holidays, therefore timescale is very tight.

Gary Sumner confirmed that he has received interest from one resident to run the Post Office and has suggested to them that they speak to the current owners of the Post Office to see what is involved.

8.6 Annual Parish Assembly – Monday 12th May 2014

The Police Commissioner and PC Rory Draper have agreed to attend this meeting.

9. CORRESPONDENCE**9.1** All correspondence listed on Clerk's notes was available at the meeting.

Meeting closed at 21.00

Date of next meeting Monday 19th May 2014