

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **28th January 2013** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman) Mr C Offer (Vice-Chairman), Mr D Hayward, Mr C Hayes, Mr W J Smith, Mr R Whitfield, Mr W Suter.

In Attendance Mrs A J Raymond (Clerk) and 6 members of Public

1. Apologies: Mr A Bennett, Mr B Biggs
2. Declaration of interest: Mr David Hayward and Mr Colin Hayes declared a personal interest in item 6.2 as they own an allotment. Mr Joe Smith declared a prejudicial interest on items 6.4.1 & 8.4 as he owns land within the proposed eastern development area.
3. Minutes: The minutes of the previous meeting held on 17th December 2012 and minutes of the special planning meeting on 14th January 2013 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

Ayde gave an update of the anti flooding work on Acorn Bridge. He stated that he had now met with Oxfordshire Highways department and has been able to show them the pipe that needs repairing which should improve flooding in that area.

4. Report from Ward Councillor
No Report
- 5.1 To consider Planning Applications received:

S/LDE/13/0077HC – Moorleaze Lodge, Wick Lane - Certificate of Lawfulness Development (existing) for the continued residential use of a dwelling. Parish Council discussed the plans and object for the following reasons:-

 - There is insufficient information within the application about the dwelling or the construction of the dwelling;
 - Parish Council feel that full planning permission should be gained for the dwelling and not just a “Certificate of Lawfulness Development”.

S/12/1054 - Land at Stanley Close – Drainage proposals – Parish Council discussed the plans and wished to raise the following concerns:-

 - Areas beyond the development site have not been considered, such as increasing the size of the pipe that goes under the footpath at the far north eastern corner of the site, plus the drainage pipe next to 2 The Beanlands needs to be upgraded as this is currently struggling with the amount of water; if the water flow is increased it will become even more of a problem.
 - Parish Council raises concerns about the angle of the pipe from the reinstated ditch along Springlines Meadow joining the reinstated ditch on the eastern edge of the development site.

5.2 To notify the Schedule to the Permission/Consent received
S/LDE/12/1440/TB – The Bungalow, Inlands Farm, The Marsh – Retention and continued occupation of bungalow and associated curtilage for residential use

5.3 To notify the Schedule to the refusal received.
 None

6 COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

6.1.1 The Hooper's Field subcommittee meetings will be held on Monday 18th March, 17th June, and 16th September 2013. Clerk to contact all clubs.

6.1.2 An online calendar is now showing on Parish website; all bookings are now made through this rather than the manual calendar at Hooper's Field.

6.1.3 Mr Bill Suter confirmed that Wanborough Bowls Club would like to get together with other village clubs to hold an open day at Hooper's Field as agreed at the last Hooper's Field subcommittee meeting. ACTION - Clerk to contact all clubs for volunteers to help organise this event.

6.2 Footpaths, Village Maintenance and Allotments

6.2.1 Clerk asked if Lee Wells (Village Lengthsman) could start putting the posts up at the allotment site as he will have spare hours to do it at the moment, but probably will not later in the year. Mr David Hayward confirmed he would bear this in mind and let the Clerk know.

6.2.2 Mr Colin Offer stated that Mr David Birley had e-mailed about a proposed cycle path from the end of Horpit. It was agreed to find out more information about this including obtaining a copy of the plans.

6.2.3 Footpath issues that need to be reported to SBC – Annie Ellis: Clerk confirmed that there is currently a spending freeze until after year end (31st March) however it was agreed to report issues to SBC:-

- Kissing gate at the top of Rodway open space
- Kissing gate at The Marsh
- Green Lane – resurfacing.

6.3 Wanborough Village Hall Management Committee

6.3.1 Meeting held on Monday 7th January 2013. Mr Colin Hayes confirmed that the Village Hall committee are planning to carry out refurbishments to the hall during the Easter holidays. This will involve boxing-in around the hall and the toilets. Mr Gary Sumner confirmed that Parish Council have allocated capital funding within the precept for 2013/14 but the Village Hall committee will still need to provide Parish Council with quotes of all work proposed for the village hall before this money is allocated to them.

6.4 Planning and Finance

6.4.1 Swindon Borough Council Local Plan Pre Submission Draft. Consultation period ends 21st February 2013. Parish Council discussed the meeting recently held on 14th January 2013 and felt that it was very successful. Mr Gary Sumner confirmed that Parish Council will send a letter to Councillor Heenan to gain written confirmation of the items he agreed to confirm at the meeting, such as only allowing a "small development" at Redlands Farm and that there would be no "new development" within Wanborough village.

Concerns were raised about the Infrastructure Delivery Plan not including the proposed link road mentioned in the Local Plan. It was confirmed that amendments have been made recently that are not shown in the Infrastructure Delivery Plan.

Mr Gary Sumner stated that there is a concern that the Local Plan will not be deliverable due to the funding shortfall, however in reality Swindon needs a Local Plan because without it, it causes a number of problems with developers.

A question was raised as to whether Parish Council know how many people have submitted letters to SBC. Mr Gary Sumner confirmed that this will not be known until after the deadline date of 21st February, however we may get some idea from SBC at the working party meeting.

Parish Council agreed that Mr Gary Sumner would put together a letter with Parish Council's concerns with the Local Plan, which will include the main points discussed at the recent meeting; this will then be circulated to all Councillors to make comments on before the final letter is agreed and sent. Parish Council unanimously agreed to this.

6.4.2 Precept Meeting held on Monday 21st January 2013. Main points to be agreed at full Parish Council meeting:-

Hooper's Field Licence Fees to increase by 2% to:-

• Wanborough Bowls Club	£5,700.60
• Wanborough Tennis Club	£3,012.98
• Wanborough Football Club	£559.03
• Wanborough JFC	£287.49
• Wanborough Cricket Club	£1,611.23
• SKS Blyskawica	£736.53

Village Lengthsman Salary to remain the same for 2013/14 SCP20.

Clerk's Salary to remain the same for 2013/14 SCP27.

Clerk Use of Home as Office will reduce from £83.56 per month to £70 per month.

Parish Councillors Allowances to remain the same for 2013/14: Chairman £477, Parish Councillors £256.

Proposed Parish Precept for 2013/14 is £53,924.14, this represents a 1% increase for Parishioners (Band D £64.42), however due to the new way SBC calculate the precept the amount Parish Council will receive for 2013/14 will be lower than received in 2012/13 (3.3% decrease).

	£
Insurance	1,200
Subscriptions	850
Audit Fee	700
Legal Fees	300
Stationery & Postage	700
Parish Council website	300
Parish Newsletter	250
VH room Hire	200
V Hall rent to Church	200
Clerk's Salary	11,500
Clerk's Pension	2,100
Clerk's Expenses	1,500
Clerk's Training	100
Office Equipment	100
Parish Councillors' Allowance	2,525

Grants	1,100
Grant – Ridgeway Link	250
Grant – Lyden Magazine	220
Grant – Churchyard	700
Grant – Village Hall	600
Grant – George Gibbs	300
Village Grass Cutting	2,986.97
Waste Collection	1,020
Village Tree Works	1,000
Village Lengthsman	6,482.84
Flood Management Report	1,000
Village General Maintenance	1,500
Play Area Repairs	500
Allotments	805
HF Expenditure	8,900
Play Equipment (Capital)	2,000
Village Hall (Capital)	2,000
Balance	34.33

Finance Committee decided to increase the Play Equipment reserve to £25,000 with the aim of installing the new play area at Church Meadow in early 2013; there is also S106 money to be claimed from SBC. Finance committee also proposed gaining quotes to replace the wooden play equipment at the Lower Rec play area.

Parish Council reserves at the beginning of 2013/14 will be:-

Play Equipment	£25,000
New Allotment Site	£ 5,500
Sports Facilities at HF	£25,000

Finance Committee agreed to calculate the surplus in precept for Hooper's Field over the last four years, with an adjustment to be made by the Clerk to transfer this amount to Hooper's Field savings account before the end of the financial year.

Parish Council unanimously agreed to the 1% increase in Precept for 2013/14 and unanimously agreed to all the other proposals agreed at the Finance Meeting as detailed above.

7. FINANCE

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Mr Bill Suter and seconded by Mr Roger Whitfield that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for January 2013 endorsed and the transfers to cover January 2013 expenditure be approved."

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Mr Colin Hayes and seconded by Mr Bill Suter that the statement be accepted.

8. OTHER

8.1 Transport

No matters raised

8.2 Grants

8.2.1 Swindon Scrapstore have asked if Parish Council will consider a grant. Mr Bill Suter proposed donating £25, Parish Council unanimously agreed.

8.2.2 The Swindon Downs Syndrome Group have asked Parish Council if they would consider a grant towards their funds; they state that within Wanborough Parish there are 5 children with Downs Syndrome. Mr Bill Suter proposed donating £100, Parish Council unanimously agreed.

8.3 Flooding

No matters raised

8.4 Eastern Village Working Party

8.4.1 The meeting on Wednesday 23rd January has been postponed until Wednesday 6th February at Hooper's Field starting at 7pm.

A resident asked if this meeting was open to members of the public. Mr Gary Sumner confirmed that it was a closed meeting.

Previous meeting have all been very helpful; the Parish Council managed to move the proposed industrial estate towards Sainsburys and the meetings also enable the Parish Council to have direct access to the planning officers.

8.5 Social Networking Site

8.5.1 Mr Gary Sumner felt that Parish Council should consider using Facebook or Twitter, as it is something other Parish Councils do and it is a good way to communicate information/news to residents, especially items like the Local Plan.

Concerns were raised that in order to have a good Facebook or Twitter page you need to continually update it with information on a daily basis and it also needs to be interesting.

After a discussion it was agreed that Parish Council would set up Facebook and Twitter accounts on a trial basis.

8.6 Co-Option of Parish Councillor

8.6.1 Mr Gary Sumner confirmed that Parish Council will co-opt two Parish Councillors at the next Parish Council meeting. There are currently three people who have shown an interest.

9. CORRESPONDENCE

Meeting closed at 20.32

Date of next meeting Monday 25th February 2013