

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **Monday 28th March 2011** in Wanborough Village Hall, High Street, Wanborough at 19:30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer, Mr R Biggs, Mr C Hayes, Mr D Hayward, Mr W J Smith, Mr R Whitfield

IN ATTENDANCE: Mrs H Craven-Jones (Clerk)

1 Apologies: Mr A Bennett, Mr W Suter.

2 Declaration of interest:

Mr C Hayes and Mr D Hayward declared a personal interest in agenda items 7.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment. Mr W J Smith declared a personal interest in agenda item, 9.7 Core Strategy. Mr R Whitfield declared a personal interest in agenda item, 6.1 Planning Application – S/11/0381/CLMC – 1 Manor Orchard, Wanborough. Mr G Sumner declared a personal interest in agenda item 9.4, as he is Manager of Wanborough Junior Football Club, Under 8's team.

3 Minutes:

The minutes of the previous meeting held on 28th February 2011 had already been circulated to all Parish Councillors and were approved.

The meeting was adjourned for Public Questions:

Jon Errington attended the meeting in respect of his Planning Application – S/LBC/11/0317/RM – Foxbridge Farm, The Marsh, Wanborough. He asked the Parish Council to consider the proposal for a conversion of the barn and hopes that the Parish Council will continue to support him with his planning application.

4 Vacancy of Parish Councillor:

Sally Inskip, Kate Pearson and Sue Daltrey were invited to the meeting as they had all expressed an interest in the Parish Councillor vacancy. They were asked to give a 3/4 minute presentation on what they felt they could bring to the Parish Council and do to support the Village. Following their presentations, they were asked to leave the building so that the Parish Council could carry out a vote in respect of the 2 vacancies. Kate Pearson and Sue Daltrey received the highest number of votes and were both accepted as members of the Council. They were informed of the Parish Council's decision. Sally Inskip was thanked for her interest in the Parish Council. Kate Pearson and Sue Daltrey then signed the Acceptance of Office book. Sue Daltrey also agreed to join the Allotments, Footpaths and Village Maintenance

Committee. Kate Pearson will confirm at the next meeting which Sub-Committee she will join.

5 Report From Ward Councillor:

No update as Mr A Bennett did not attend the meeting.

6 PLANNING

6.1 To consider Planning Applications Received:

S/LBC/11/0317/RM - Conversion of single storey barn to dwelling (Class C3) - Foxbridge Farm, The Marsh, Wanborough, Swindon, SN4 0AB – The Parish Council support the application. However, it was requested that the materials used for the barn conversion are in keeping with the existing property. Also, from a highway safety perspective, the sidelines need to be vastly improved. If planning permission is granted the village currently has dilapidated and out of date play equipment at the only play area in Upper Wanborough – Church Meadow. The applicants indicated that if permission is granted, they would like any Section 106 payment to go towards a village based project.

S/ADV/11/0104/ROBI - Display of a non-illuminated hoarding sign (retrospective) - Poplars Daycare Nursery, Wanborough Road, Swindon, SN4 0AA – No objections.

S/11/0205/ROBI - Erection of a rear balcony and canopy, alterations to windows, new roof and canopy to front, erection of fencing and alterations to vehicular access and parking - 1 Mayfield, Wanborough, Swindon, SN4 0ED – No objections.

S/11/0263/RM – New dwelling incorporating existing garage and new detached garage – Knowle House, 1 Ham Road, Wanborough, SN4 0DF – The Clerk was asked to reiterate the comments from the previous month and also request a site visit.

S/11/0381/CLMC – Erection of a single storey side extension, conservatory and pitched roof to existing bay windows – 1 Manor Orchard, Wanborough, SN4 0AL – No objections.

7 COMMITTEE AND REPRESENTATIVES

7.1 Hooper's Field and Recreation:

Colin Offer gave an update following the Hooper's Field meeting on 21st March 2011. The actual size of the MUGA is now being discussed and Colin Offer requested that all those at the Hooper's Field meeting have a look at some MUGA's in the area in order to decide what size will be best for Wanborough. Once agreed on the size of the MUGA, quotes will then be obtained

Tennis Courts 1 & 2 need to be re-surfaced, and this is something that must be done between seasons. Giuseppe Bacco attended the Hooper's Field meeting in order to raise this matter and ask for financial support from the Parish Council in respect of

the re-surfacing. The total cost of the re-surfacing is £13,940.00 plus VAT. It was proposed by Colin Offer that Wanborough Tennis Club pay £9,000.00 and the Parish Council pay the remaining £4,940.00, (plus the VAT as the Parish Council can claim this back). This proposal was seconded by Colin Hayes and all other members of the Parish Council supported this proposal. The £4,940.00 will be transferred from the Hooper's Field contingency fund.

The Clerk was asked to inform Giuseppe of this decision and also notify the Tennis Club in writing that the Parish Council may not be in a position to support with any further re-surfacing work; as there are other projects that the Parish Council is involved in. It would therefore be advisable for them to plan and budget for the re-surfacing of Courts 3 & 4.

7.2 Footpaths, Village Maintenance and Allotments:

Emily Sykes at Swindon Borough Council has confirmed that there is a budget available for 2011/2012 in respect of the Village Gateways. She is going to submit a business case for Wanborough and we should have a decision by the end of April.

The matter of poor signage at Callas Hill crossroads was raised again and the Clerk was asked to raise this matter with Emily Sykes.

The Clerk has been advised to speak to Nigel Hale at Swindon Borough Council about the proposed bus shelter in the High Street. Gary Sumner is also going to speak to the landowners, regarding ownership of the land.

The Clerk has obtained 3 quotes for the play area at Church Meadow. The Parish Council are keen to secure a grant to help support this project, and the Clerk has been asked to establish which organisations would be best to contact in respect of a grant.

Following an article in the Lyden magazine and Parish Newsletter, the Clerk has received 21 responses in respect of the proposal for Additional Allotments at Kings Lane in Wanborough. The Clerk is also contacting people on the Waiting List to establish if they are still interested in renting an Allotment. Bob Biggs has requested updated numbers in respect of the Additional Allotments and Waiting List for the next Allotment meeting on Monday 18th April 2011, 7.30pm at Wanborough Village Hall.

The Clerk informed the Parish Council that the Village Highway Maintenance Works Programme takes place from 6th – 17th June 2011. Bob Biggs will attend the pre-meeting with Swindon Borough Council on 31st May and pass on the list of requested

works.

7.3 Wanborough Village Hall Management Committee:

A substantial amount of funds were raised from the Valentines Disco's and also the Hawaiian Night. Following the Scarecrow Trail and the May Day Fayre, there should be sufficient funds to get the new boiler installed at the Village Hall.

7.4 Planning and Finance:

Nothing to report.

7.5 Civil Protection Emergency Group:

Nothing to report.

8 FINANCE

8.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for March 2011 be endorsed and the transfers to cover March 2011 expenditure be approved."

8.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Colin Offer that the Statement be accepted.

It was also requested that the money set aside in the 2010/2011 budget for Play Equipment is carried forward to 2011/2012. It was also requested that the Reserves for both Parish Council and Hoopers Field is detailed on the Cash Flow statement each month.

9. OTHERS

9.1 Transport:

Following the article about the bus service to Wanborough, the Clerk has received over 45 replies. Bob Biggs confirmed he is going to speak to Andrew Bennett about the bus service.

9.2 Wiltshire Association of Local Councils:

Nothing to report.

9.3 Governance:

Nothing to report.

9.4 Grants:

A grant of £250.00 was approved for Wanborough Junior Football Club; this will contribute towards new equipment and kit that they require.

9.5 VAS:

The electricity supply has been connected to the post on Kite Hill and is due to be connected to the post on Callas Hill mid April. The signs should then be placed early May.

9.6 Flooding:

6 members of the Parish Council were in support of the Flood Management Report being placed on the Parish Council website. Therefore, the Clerk will arrange this. It will be noted on the website that it is an Action Plan, which will be dated and reviewed on a regular basis.

9.7 Core Strategy:

A Public Meeting is being held on 4th April 2011. The meeting agenda has been forwarded to Swindon Borough Council and Peter Greenhalgh. The Consultation period runs until 19th May, and residents will be encouraged to submit their concerns following the Public Meeting. Wanborough Parish Council will also respond formally following the Public Meeting.

9.8 Local Boundary Commission:

Nothing to report.

9.9 Village Flag:

Nothing to report.

9.10 Church Meadow gate:

The Wanborough Show Committee is to pass on a quote in respect of installing a gate/posts. The Clerk is also going to ask for Lee Wells (Allbuild) to provide a quote.

9.11 Annual Assembly 2011:

Rory Draper – Community Police Officer will attend the meeting in order to give an update on neighbourhood issues during the last 12 months. Richard Fisher, Head of Waste Management at Swindon Borough Council will also attend this meeting. The Clerk is also going to ask Annie Ellis from the Highways Team to attend the Assembly.

10. CORRESPONDENCE

Item 16 – *Re. Dog Waste* – With effect from 4th April 2011, SBC will cease working with Merlin Waste, bins provided by the Borough will be emptied by SCS Ltd.

Item 19 – *Core Strategy Revised Draft* – Paper copy passed to Gary Sumner. The Clerk has requested further copies from SBC. The document can also be viewed on SBC website.

The meeting closed at 21.50.

Date of next meeting is Tuesday 26th April 2011, 7.30pm at Hooper's Field.