

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **28th May 2012** at Wanborough Village Hall, High Street, Wanborough at 19:30.

PRESENT: Mr G Sumner, Mr A Bennett, Mr B Biggs, Mr D Hayward, Mr C Offer, Mrs S Daltrey, Mr W J Smith, Mr W Suter, Mr R Whitfield.

IN ATTENDANCE: Mrs H Craven-Jones (Clerk).

1 Apologies: Mr C Hayes.

2 Election of Chairman:

Mr G Sumner was proposed by proposed by Bill Suter and seconded by Colin Offer. There were no further nominations, so Mr G Sumner was unanimously elected as Chairman for the ensuing year. Mr G Sumner signed the declaration of acceptance of office book, witnessed by the Clerk.

3. Election of Vice-Chairman:

Mr C Offer was proposed by Mr G Sumner and seconded by Bill Suter. Mr B Biggs was also nominated for this position by Mr A Bennett. Mr C Offer received 4 votes, so was appointed as Vice-Chairman. Mr C Offer signed the declaration of acceptance of office book, witnessed by the Clerk.

4. Election of Committees:

The Chairman and Vice-Chairman are members on all committees. It was unanimously agreed that the Councillors present be elected to committees as follows:

Planning and Finance: Andrew Bennett, Colin Offer, Joe Smith, Bill Suter.

Footpaths, Village Maintenance and Allotments: Bob Biggs, Dave Hayward, Joe Smith and Sue Daltrey.

Hooper's Field and Recreation: Bill Suter, Colin Hayes, Colin Offer and Roger Whitfield

Eastern Development Area: Andrew Bennett, Bob Biggs, Colin Hayes, Colin Offer

and Roger Whitfield

5. Appointment of Representative to other bodies:

It was unanimously agreed that the Councillors present be elected to act as representatives to the following bodies:

Wanborough Village Hall Management Committee:

Colin Hayes, Roger Whitfield

Swindon Area Committee of Wiltshire Association of Local Councils:

Andrew Bennett

Transport:

Bob Biggs

Community Forest:

David Hayward

Swindon South Locality:

Sue Daltrey

6. Declarations of Interest:

Mr D Hayward declared a personal interest in agenda items 10.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as he rents an allotment. Mr B Suter declared a personal interest in planning application **S/12/0690/ROBI** – Court Close, Rotten Row, as he is a neighbour.

7. Minutes:

The minutes of the previous meeting held on 23rd April 2012 had been circulated to all Parish Councillors. They were signed by the Chairman as a true record.

Dave Roberts on behalf of Wanborough Scouts attended the meeting in order to give an outline of the storage facility that is required at the Lower Rec. The main users of this storage facility would be Scouts and Wanborough Wasps; the May Day Fayre equipment would also be stored there. All the equipment from these users has previously been stored at the Vicarage, but this is now being let privately, so there is no option to store equipment at the Vicarage in the future.

The storage facility would need to be 14ft x 20ft in size, with a large door at the front and a steel lockable side door. There would not be any windows and the buildings appearance would be softened with planting etc that blends in with the existing area at the Lower Rec.

The Clerk has obtained a quote from Lidget Compton, but their design of

building does not meet the above requirements. Dave Roberts has an alternative quote which he is going to send to the Clerk. The Clerk is also going to speak to Swindon Borough Council to check that there aren't any planning issues.

The Parish Council were asked if they would consider a loan towards the cost of the storage facility. G Sumner stated that they would look at the alternative quote first and establish what Swindon Borough Council say before any decision is made about a loan. The Scouts are also going to apply for a Grassroots grant.

8. Report from Ward Councillor:

There have been a number of changes at Swindon Borough Council following the elections. Colin Lovell is now Chair of Planning. Dale Heenan is Chair of Strategic Planning and Sustainability.

Mr A Bennett advised that Enforcement have instructed Arkells, the owners of the Black Horse pub to clear the caravans and remove all the rubbish by the end of April. This is still ongoing.

A Bennett has a report on Traffic in Villages and a proposed layout for the Pack Hill safety plan. He is going to forward the documents to the Clerk so that she can distribute to the Parish Council.

The Consultation process for the Traffic Regulation Order on Wanborough Road ended on 17th May 2012. Two residents have raised objections about this. A Bennett and G Sumner, along with Emily Sykes from SBC are going to meet with the residents who made the objections.

9. **PLANNING:**

9.1 To consider Planning Applications received:

S/12/0604/ROBI – Erection of a boundary fence – West Barn, 2 St Katharine's Place, Wanborough

Wanborough Parish Council objected to this application and have asked the Clerk to submit the following comment to Swindon Borough Council:

- The Parish Council would like to see the existing post and rail, stock-proof fencing remain with hedgerow erected at this property as it is more in keeping with the other properties and the character of the surrounding area and would be oppressive to then neighbouring properties
- It is strongly felt that the maintenance of the existing hedgerow will suffer as a result of erecting a boundary fence

S/12/0579/SASM & S/LBC/12/0644/SASM - The Lynch House, 33 Church Road, Wanborough, Swindon, SN4 0BZ - Erection of a single storey rear extension – No objections, but it has been requested that all materials used are in keeping with those in the surrounding area.

S/12/0535/JABU - Change of use of former public house (Class A4) to domestic dwelling (Class C3) with detached garage/ store and erection of a two storey side extension - The Black Horse, Hinton Road, Wanborough, Swindon, SN4 0DQ. Wanborough Parish Council do object to this application and have asked the Clerk to submit the following comments to Swindon Borough Council:

- The Parish Council are in favour of the building being converted to a domestic dwelling
- However, they do strongly object to the erection of a detached garage/store on the basis of height and the fact that it would be visible on the landscape area
- The application raises concerns over traffic safety, as the proposed hedge planting will restrict the view towards the crossroads

Wanborough Parish Council request that the application is referred to Planning Committee if our concerns are not addressed taking into account our concerns and if any consent is granted that a Section 106 contribution is sought by SBC or offered by the applicant. Wanborough Parish Council would seek financial contributions towards the following village/community based projects:

- Replacement of play equipment at Church Meadow for which the Parish Council already have quotes
- Contribution towards supply and installation of a wooden store at Lower Recreation Ground for Scouts/Show Society and Junior Football Club
- Youth facilities: Contribution to the need for the establishment of a Youth Club as indicated in the Parish Plan survey results
- The school desperately requires improvement in terms of its community use (main hall floor requires replacement), the conservatory leaks and can no longer be used, school sports facilities require expensive maintenance and improvement (much community use of these facilities). Reception classes are taught in portable classrooms with no covered access to main building, improvement of ICT equipment.

S/12/0657/ROBI - Erection of a porch to rear - 2 College Green, Wanborough, Swindon, SN4 0AZ. Wanborough Parish Council do object to this application and will submit the following comments to Swindon Borough Council:

- The extension is very dominating and is far too close to the boundary in terms of maintenance of the extension
- The Parish Council strongly feel that this proposal is out of character with the other properties in the area and is an over development of the site
- There are concerns with regard to flooding as properties close by have been flooded in recent years. Wanborough Parish Council strongly recommends that this matter is considered prior to any development taking place.

S/12/0690/ROBI – Erection of 1 no. dwelling, modification of existing access and associated works – Court Close, Rotten Row, Wanborough, SN4 0AN. Wanborough Parish Council will submit the following comments to Swindon Borough Council in respect of this application:

- The Parish Council request that the materials used for the development are in keeping with other properties in the area
- There are concerns with regard to flooding as there have been a number of new buildings in the village over recent years, many of which have not come with any new water & drainage provisions. Wanborough Parish Council strongly recommend that this matter is considered prior to any development taking place
- The Parish Council believe that shrubs and vegetation to the right of the proposed obscure visibility and that this must be addressed before the access being considered is acceptable as this will block visibility towards Kite Hill

The Parish Council request that if planning application is granted, a Section 106 contribution is sought by SBC or offered by the applicant. Wanborough Parish Council would seek financial contributions towards the village/community based projects outlined earlier in the Planning section of these meeting minutes.

S/12/0602/RM - Installation of dormer windows to bungalow – Shangrila, Warneage Green, Wanborough, SN4 0DE – No objections.

10. **COMMITTEE AND REPRESENTATIVES:**

10.1 Hooper's Field and Recreation:

B Suter asked if the Village Lengthsman could replace the light in the disabled toilet at Hooper's Field and also replace some of the night lights.

There is still an ongoing issue with cars parking near to the circular area at Hooper's Field (directly outside the front of the building). The Clerk is to contact all Clubs and hirers about this.

The Parish Council would like 1 tennis court to be available for general use for residents within the Village. The Clerk has been asked to follow this up with the Tennis Club – they would need to consider ways of access and a way of managing bookings, etc. But the Parish Council agree that this facility must be made available as it was in the licence agreement.

10.2 Footpaths, Village Maintenance and Allotments:

The first round of judging for the Allotment competition is on Thursday 28th June 2012 at 5.30pm. Gary Sumner, Bob Biggs and Joe Smith will assist Mr Bolton with the judging.

Clarification needs to be obtained on the Allotment waiting list; at the moment Wanborough residents take priority over Covingham residents. The Clerk is going to have a look through the files to see if any further details can be found on this.

The next Allotments meeting is on 11th June 2012.

The Parish Council would like Footpath 18 (which runs from Magdalen Road to Rotten Row) to be put forward for funding which is being made available for locality areas for minor highway improvements. The Clerk has confirmed this with Annie Ellis, Highways at Swindon Borough Council and Jackie Moyles, the Locality Lead.

10.3 Wanborough Village Hall Management Committee:

Bob Biggs and Sue Daltrey attended the Village Hall Management Committee AGM. The Village Hall Management Committee would like further financial assistance from the Parish Council. G Sumner has suggested they attend the next Parish Council meeting in June in order to discuss this further.

The Clerk has been asked to add G Sumner as a Trustee for the Village Hall and remove Joe Smith.

10.4 Planning and Finance:

Nothing to report.

10.5 Civil Protection Emergency Group:

Bob Biggs and Dave Hayward met with Sam Weller from Civil Protection Unit at Swindon Borough Council. They are hoping to set up a Working Party later in the year. The questionnaires completed earlier in the year by residents are to be returned to Bob Biggs.

11 FINANCE

11.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Mr C Offer and seconded by Mr B Suter that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for May 2012 be endorsed and the transfers to cover May 2012 expenditure be approved."

11.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Mr C Offer and seconded by Mr B Suter that the Statement be accepted.

11.3 2011/2012 Accounts:

The Accounts were proposed by Mr C Offer and seconded by Mr B Suter. Gary Sumner and the Clerk signed the documents.

11.4 Internal Auditor:

Banks Chartered Accountants were approved as the internal auditors of the 2011/2012 accounts.

At this point in the meeting, it was agreed that a meeting would be arranged in order to establish a Business Plan for Hooper's Field. The Clerk is to suggest some dates for June.

12. OTHERS

12.1 Transport:

As mentioned earlier in the meeting minutes, the Traffic Regulation Order on the Wanborough Road will not go ahead until the two objections have been dealt with. A Bennett and G Sumner, along with Emily Sykes from SBC are going to meet with the

residents who made the objections.

12.2 Wiltshire Association of Local Councils:

Nothing to report.

12.3 Corporate Governance Review:

This is likely to be pushed back to 19th June 2012. A Bennett is to confirm this.

12.4 Grants:

A letter of thanks was received from the Ridgeway Link following the grant given to them for 2012/2013.

12.5 Flooding:

The next Flood Management meeting is due to take place on Thursday 5th July 2012, 10am at Hooper's Field.

12.6 Eastern Villages Working Party:

The next meeting is to take place on Wednesday 11th June 2012.

12.7 Review of Annual Assembly 2012:

Some residents did attend the Annual Assembly and comments received have been positive and that it was an informative evening.

Unfortunately, PC Rory Draper was delayed, so he will be invited to another meeting in order to provide a full update.

13. **CORRESPONDENCE:**

ITEM 2 – E-mail from John Hewer – Re. the naming of the Old Bakery. Clerk forwarded to SBC.

ITEM 7– Engaging Communities Workshop on 12th June 2012, 2 – 5pm

ITEM 10 – Update from Thames Water following letter sent to Chief exec. Peter Hankins/Huw Thomas

ITEM 12 – One Swindon Conference on 20th July 2012 – Bob Biggs would like to attend.

ITEM 18 – Community Governance Review – Initial meeting on 12th June, Civic Offices at 10.30am

ITEM 19 – E-mail from Anne Clarke, re. grass verge at Burycroft

ITEM 20 – E-mail from Paul Lewis, re. Additional land at the bottom of their garden (Old School House). The Parish Council believe this area of land is on a long lease with Wiltshire County Council. The Clerk is to establish this.

The meeting closed at 21.45.

Date of next meeting is Monday 25th June 2012, 7.30pm at Wanborough Village Hall.