

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **24th October 2016** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr P Warensjo (Chairman), Mr C Offer (Vice-Chairman), Mr C Hayes, Mr B Biggs, Mrs D Stalker, Mr G Sumner, Mr R Whitfield (arrived 7.40pm), Mr M Simpson, Mr D Hayward.

In Attendance: Mrs A J Raymond (Clerk) and 11 members of public

1 Apologies: Mr W J Smith

2 Declaration of interest:
Colin Hayes and Dave Hayward declared a personal interest in item 6.3 as they each rent an allotment.

3. Minutes:
The minutes of the previous meeting held on 24th October 2016 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.
Minutes of the Special meeting held on 19th October 2016 and Extraordinary meeting held on 7th November 2016 were circulated to all Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

A resident raised concern about the decision made at the meeting held on 7th November in relation to the proposed "no left turn" from Redlands. She asked how Parish Council will ensure that The Marsh and Burycroft do not suffer from additional traffic if the proposal put forward by Cllr Sumner for a "no left turn" from Redlands is not implemented; how will the "no through road" along The Marsh and Burycroft be enforced.

Per-Axel Warensjo confirmed that Parish Council will be putting forward recommendations to SBC on traffic issues for Wanborough, SBC will look at these recommendation and put forward proposals as to how they will be implemented. He also confirmed that Parish Council will be re-visiting the decision made on the "no left turn" later in the meeting.

Per-Axel Warensjo confirmed that there will be further consultation when Southern Connector Road plans are put forward so there will be plenty of opportunities to discuss traffic issues within the village.

The agent for Southdown Nursing home attended the meeting to outline their proposals. He confirmed that the proposal includes converting the home into 6 x 2 bedroom flats and 2 x 1 bedroom flats; they are not planning to change the external look of the building. There is no historic value within the building, the building has been completely stripped on the inside so there is nothing of value. There are outstanding 2015 planning permissions for various extensions and he confirmed that they are not planning to carry out any of these extensions. Car parking spaces were discussed and it was confirmed that there were 16 proposed car parking spaces, in accordance with SBC standards. The tandem parking arrangement was discussed and confirmed that one flat will have 2 parking spaces.

A Resident raised a concern about the Hooper's Field access. If Parish Council are suggesting a raised crossing area at the entrance to allow pedestrian crossing, she felt that as this entrance is so dark there should be some lighting installed. Per-Axel Warensjo

confirmed that Parish Council are putting forward traffic proposals, it will be up to SBC to implement these proposals and review safety.

Residents from Kite Hill raised concerns in relation to Green Lane. They confirmed that they are pleased the footpath has been improved, but asked why the verges had been changed so that they are now filled with mud and they confirmed that the Woodland Trust were not consulted. This reduces the space available for parking, resulting in cars now parking on the road, leaving less space for cars driving around the corner, which has become extremely dangerous.

Per-Axel Warensjo confirmed that Parish Council have not agreed to anything; these plans were approved by SBC. He also confirmed that this is on the agenda and Parish Council will be discussing the issue later in the meeting.

A resident stated that the developer has confirmed that what has been done is as per what Parish Council have requested.

Gary Sumner confirmed that the plans that the developer produced were approved by SBC highways. The Woodland Trust have raised an issue with the proposal as they need access to their gate. The Woodland Trust have therefore requested an on-site meeting but also confirmed that they need access to their gate without having to ask residents to move vehicles.

A resident asked what will be done for residents who have no parking on Kite Hill, for approx. 6 houses. Gary Sumner confirmed that there is a parking layby opposite and a discussion took place in relation to the garages behind these properties.

Residents confirmed that the new grass area on the corner results in it being a lot more dangerous, as cars cannot now pull over if there is a larger vehicle coming in the other direction.

Per-Axel Warensjo confirmed that they would take these points forward for consideration when Parish Council discussed this later in the meeting.

A resident confirmed that at the other (northern) end of Green Lane, lorries are driving over the grass verge creating a complete mess. He confirmed that the gates need to be re-instated to prevent motorbikes using the path.

4. Report from Ward Councillor

Gary Sumner has arranged for the removal of fly-tipping on Pack Hill.

Gary Sumner confirmed that a number of artefacts that have been dug up around Swindon and Wanborough, and asked if there would be an interest to have these artefacts on display from the museum. Parish Council confirmed their interest.

Woodland Trust confirmed (as previously discussed) that they want a site meeting for Green Lane to improve the access to their gate. Peter Mapson (developer) has confirmed that the gates will be re-installed as before and Gary Sumner confirmed that he will chase him on this.

Parishing has been approved throughout the Borough from May 2017. This means that all areas that are currently not within a parish will now be included within a newly-formed parish. The latest information that Gary Sumner has from SBC in relation to "Transfer of Services" is that for the larger items that Parish Council did not take on such as grass verge maintenance, larger fly-tipping, tree maintenance, SBC will charge Parish Council for this instead; if the Parish Council does not agree to take these services on.

Gary Sumner confirmed that he will forward a copy of the proposed costs that he has received from SBC. Per-Axel Warensjo asked if this had been approved and agreed, or whether this is something that is just being discussed.

Gary Sumner confirmed that this will happen and was giving Parish Council advance notice. Per-Axel Warensjo confirmed that he would like to see confirmation from SBC on this before Parish Council discuss options; this will need to be received before Parish Council agree their budget.

Gary Sumner explained about the new information that he had received from SBC in relation to the maximum capacity for Wanborough Road. He confirmed that this traffic count for Wanborough Road shows that Wanborough Road can only cope with an additional 480 homes; with both Lotmead and Redlands proposals in the pipeline this will exceed the capacity.

5 PLANNING

5.1 To consider Planning Applications received:

S/LBC/16/1969 – Southdown Nursing Home, 17 Church Road - Works to facilitate the change of use of former nursing home to 6 no. 2-bedroom flats and 2 no. 1-bedroom flats.

After a discussion Parish Council agreed to raise no objection provided that the following concerns are met:-

- A proposal is put in place to ensure that cars do not park on Church Road, as this will be extremely dangerous for residents as it's so close to a sharp bend.
- A construction management plan should be submitted prior to approval to ensure that, during peak times of the day, there are not large vehicles making deliveries of construction materials.

S/HOU/16/1971 – St Annes, Foxhill – Erection of an extension to existing out building to provide a double garage.

Parish Council raised no objection to these plans.

S/HOU/16/1913 – Keepers Cottage, 5 St Katherines Place – Erection of a garage extension including loft conversion and alterations to roof.

Parish Council raised no objection to these plans.

5.2 To notify the Schedule to the Permission/Consent received:

S/16/1769 – Land adjacent to 1 Callas Rise - Erection of 1no. dwelling and associated works. (Variation of condition number 17 from previous permission S/14/2090 to amend approved plans incorporating alterations).

S/16/1668 – 2 Jenner Close – Erection of a two storey/ first floor rear extension

5.3 To notify the Schedule to the refusal received.

None

6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

6.1.1 Hooper's Field meeting held on 31st October 2016; minutes of the meeting circulated to all councillors. A subsequent e-mail had been received from Jane Howes (Tennis Club) which had also been circulated.

Dave Hayward raised a concern, having read the minutes as to what is happening; there seemed to be a number of issues raised by the clubs at the meeting.

Gary Sumner stated that the Cricket Club and Tennis Club both thanked him at the meeting for his explanation and were very happy once he had explained everything.

Per-Axel Warensjo confirmed that it was the first time he had attended a Hooper's Field meeting. He felt that there were a number of issues raised but these were all explained to the clubs and he felt they went away a lot happier with everything.

Dave Hayward asked why Colin Offer was holding individual meetings with Councillors at Hooper's Field. Colin Offer felt that it was better to talk to Councillors individually so that he can gain their feedback on an individual basis; there have been no decisions made. Concern was raised as to why some Councillors had received the proposed specification for the Project Manager but others had not.

After a discussion it was agreed that Colin Offer would send the proposed specification for the Project Manager to the Clerk. This can then be circulated to all Councillors and discussed at the next Parish Council meeting. *ACTION Colin Offer*

- 6.1.2 Clerk has gained additional grounds maintenance quote for Hooper's Field, however SBC have confirmed that they can continue with the grounds maintenance for 2017/18. This information will be discussed at the Finance Committee meeting.

6.2 Footpaths and Village Maintenance

- 6.2.1 Tree survey quotes received from two companies for Church Meadow and Lower Recreation. After a discussion Parish Council agreed that they were pleased with the company who carried out the survey last time and as the quotes are very similar Parish Council unanimously agreed to the Cotswold Tree Surgeon quote.

- 6.2.2 Green Lane entrances. Dave Hayward stated that he had previously requested that the Woodland Trust should be consulted, but he has found out recently that they were not consulted until after the work has been done. Gary Sumner confirmed that a meeting has been arranged for next Monday (5th December) between Woodland Trust, SBC and developer. Gary Sumner confirmed that the time has not yet been agreed but he would confirm once it had.

Per-Axel Warensjo asked if the gates needed to be re-instated and whether the developer is supposed to do this. Gary Sumner confirmed that the developer should re-instate and this is included within their proposals.

Donna Stalker asked if the other (northern) entrance at The Marsh end could also be discussed at this meeting as she felt that the area should be left as hardstanding. Per-Axel Warensjo agreed to also discuss this entrance at the meeting.

Residents raised additional concerns and Per-Axel Warensjo confirmed that these comments will be taken on board and he will discuss these issues at the meeting on 5th December. He suggested that the residents write a letter to Parish Council listing all their concerns.

6.3 Allotments

- 6.3.1 Allotments committee meeting was held on 14th November 2016; Bob Biggs has circulated minutes. Bob Biggs highlighted the low numbers on the waiting list and it was agreed to add something to the Parish website. *ACTION Clerk*

6.4 Wanborough Village Hall Management Committee

- 6.4.1 Village Hall committee meeting held on 21st November 2016.

6.5 Planning and Finance

- 6.5.1 Special Resolution under Standing Order no 7: a request has been made by Colin Hayes, supported by at least two other councillors, that the decision made at the Extraordinary meeting held on 7th November 2016, in relation to a "no left turn" on to Wanborough Road from the proposed development at Redlands be discussed and agreed again at this meeting in light of additional information received from Swindon Borough Council.

Parish Council discussed the proposed access to Wanborough Road. Gary Sumner highlighted how important the impact of the maximum capacity of Wanborough Road was that SBC have now confirmed.

Donna Stalker raised concerns stating that Redlands is part of Wanborough Parish, and was to be within the Neighbourhood Plan area; how can the Parish Council take money via S106 and precept and then state the new residents are not allowed to turn into the village. She also raised concerns that if residents want to drive into the

village then they will find a way of doing this by u-turning in one of the farm entrances along Wanborough Road, so that making a no left turn will not restrict traffic, as if they want to drive towards Wanborough then they still will.

Bob Biggs felt that having a no left turn will restrict access for Wanborough residents who want to use the facilities within Redlands and NEV; stating that traffic flow works both ways.

Colin Hayes felt that it is difficult making decisions on small bits of the NEV without seeing the whole picture, for example at the moment it is not known how the Southern Connector Road will cross over Wanborough Road.

Gary Sumner confirmed that eventually the NEV and Redlands will form their own Parish Council so they will not be part of Wanborough Parish. He stated that as part of the Redlands application the developer has to provide money to mitigate "rat running" through Wanborough and surrounding villages; this is something they have to do. The Redlands' application has no sports provision within their application therefore they will want to use the Parish facilities.

Colin Hayes stated that until improvements are made to Junction 15 of the M4 the volume of traffic cutting across country will only increase.

After a discussion Parish Council voted on the recommendation that there be "no left turn" out of the Redlands development for all traffic: 2 votes against, 6 in favour and 1 abstained. It was therefore agreed to recommend a "no left turn".

Clerk confirmed that Parish Council can only make a recommendation, ultimately SBC will make the final decision on this.

Per-Axel Warensjo had circulated final letter to SBC confirming all points from the meeting held on 7th November, other than re-visiting the decision on the road access from the Redlands development, all other decisions are as agreed at this meeting. Parish Council made a correction to the letter confirming that the proposed "no through road" along Burycroft and The Marsh should be for HGVs only and not all traffic (except buses and farm vehicles). Letter agreed and will now be submitted to Swindon Borough Council. *ACTION Clerk*

- 6.5.2 SBC's Draft Green Infrastructure Strategy for the NEV Development; document has been circulated to all Councillors.

Parish Council agreed that there were many inconsistencies within this document and it does not tie up with SBC adopted masterplan for the NEV.

Gary Sumner provided a list of his comments. Parish Council agreed to add the following points to these comments:-

- The Southern Connector Road (SCR) is not mentioned within the report, which should include a cycle and footpath along the SCR.
- The area of non-coalescence includes Wanborough Road; how does this tie in with the Redlands application.

- 6.5.3 SBC have confirmed that the New Eastern Villages (NEV) Planning Obligations Supplementary Planning Document (SPD) has been formally adopted at the Planning Committee meeting on 11th October 2016. The SPD includes the Masterplan, the Infrastructure Delivery Plan (IDP) as relates to the New Eastern Villages and the Diversity Impact Assessment (DIA).

- 6.5.4 SBC have confirmed that the New Eastern Villages (NEV) Framework Travel Plan Supplementary Planning Document has been formally adopted at the Planning Committee meeting on 11th October 2016.

- 6.5.5 During the ditch inspection around The Marsh it was noticed that a landowner has erected a temporary building for residential purposes, but hasn't gained planning permission for this building. This has been reported to SBC enforcement who have confirmed that they are aware of the building and will keep Parish Council up to date of the progress of the enforcement.

- 6.5.6 Karen Phimister (SBC Planning) has asked to attend the Parish Council meeting in January, to introduce herself and provide details about her new role at SBC.

6.5.7 Parish Council "Social Media" Policy.

Gary Sumner felt that Parish Council should not have a policy that restricts the use of social media, as this is a very good way to communicate with residents. Clerk confirmed that the aim of the policy is not to stop councillors from using social media but to provide guidance as to how it should be used.

Donna Stalker felt that Parish Council do not have a choice and should have a policy on this, stating an example that a Parish Councillor should not use "we" when posting on social media as it sounds as though they are quoting something from Parish Council rather than just their own opinion.

Colin Hayes asked if SBC have a policy and suggested that Parish Council look at this one.

Parish Council agreed to add it to next month's agenda for further discussion.
ACTION Clerk

6.5.8 SBC's Codes and Protocols review; Parish Council had nothing to feedback on these documents.

6.5.9 Finance meeting to discuss Parish Council's budget and Precept for 2017/18 is due to take place on Monday 12th December. After a discussion, taking into account that the information has not yet been received from SBC, it was agreed to postpone this meeting until 16th January 2017 with a deadline for information to the Clerk by 9th January 2017.

7. FINANCE

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Gary Sumner that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for November 2016 endorsed and the transfers to cover November 2016 expenditure be approved."

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Gary Sumner that the statement be accepted.

8. OTHER

8.1 Transport

8.1.1 Notice of road closure for Kite Hill for a period of one year from 1st December 2016, for the postponed road resurfacing work that was supposed to take place after flood mitigation work. Clerk has asked for a more exact date and it now looks like the work might be done during February 2017 half term. Gary Sumner confirmed that he is also trying to push SBC for the resurfacing work to be done on the High Street.

8.1.2 SBC's transport information event on the proposed improvements to junction 15 of M4 is to be held on 30th November 2016 from 5pm to 6pm; Colin Hayes and Per-Warensjo have agreed to attend this meeting.

8.2 Grants

8.2.1 E-mail from Wanborough Playgroup thanking Parish Council for the recent grant.

8.3 Flood Management

8.3.1 On the 10th November 2016, an inspection of the ditches around The Marsh was carried out. Gary Sumner felt that the meeting was very productive and highlighted areas that need to be improved. Richard Bennett from SBC has confirmed that he will carry out some levels tests within the area and report back.

9. CORRESPONDENCE

All other correspondence since the last meeting on 24th October 2016 was available at the meeting.

Meeting closed at 22.15

Date of next meeting Monday 19th December 2016