

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **28<sup>th</sup> September 2015** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr A Bennett, Mr C Hayes, Mr P Warensjo, Mr B Biggs, Mr R Whitfield, Mr W J Smith, Mrs D Stalker, Mark Simpson

**In Attendance** Mrs A J Raymond (Clerk), 9 members of Public.

1 Apologies: None

2 Declaration of interest:

David Hayward and Colin Hayes declared a personal interest in item 8.2 as they each rent an allotment. Gary Sumner declared a personal interest on the planning application at Ambrose Cottage.

3. Minutes: The minutes of the previous meeting held on 7<sup>th</sup> September 2015 were circulated to all Parish Councillors. The minutes were signed by the chairman as a true record.

4. Presentation from Huw Thomas (Thames Water) in relation to the proposed upgrade of the mains water pipe.

Huw Thomes introduced himself and his team, he outlined the reason why there is a need to upgrade the mains water pipe stating that currently too much water is being taken from the Kennett and the Environment Agency are putting a restriction on this due to the environment impact on the water course.

Huw Thomas displayed a map indicating the route of the pipe, they will be using existing pipework under the M4. He confirmed that as part of the scheme they are proposing to locate a new pumping station at The Marsh.

Questions raised by Parish Council and residents:-

- Colin Hayes & Bob Biggs both attended the presentation at the Jury Inn and they do not remember any reference made about a pumping station in The Marsh.

*Huw Thomas confirmed that he was at this meeting and confirmed that this information would have been available*

ACTION – Huw Thomas to provide Jo Baines with a copy of the presentation

- Do Thames Water need to gain planning permission for the proposed pumping station

*Huw Thomas confirmed that they have submitted an application with SBC.*

ACTION – Huw Thomas to check the position of the planning application with SBC as Parish Council have not received anything

- A discussion took place at to how Thames Water chose the site in The Marsh for the pumping station, and whether a better location away from residential properties could have been found.

*Huw Thomas confirmed that the the pumping station had to be positioned at the lowest point in order to gain the most from the pumping station, land around The Marsh is low lying and therefore felt to be the best location.*

ACTION – Huw Thomas to provide Thames Water's criteria in choosing this location for the pumping station, and whether other sites were considered.

- The issue of flooding was discussed, concerns that this area is regularly flooded and what impact the new pumping station will have. Parish Council asked if a flood assessment will be carried out on the site as part of the planning application. *Huw Thomas confirmed that this would be the case.*
- A resident of Great Moorlease Farm confirmed that she was concerned with:-
  - Flooding
  - Sound and vibration from the pumping station, and the effect on her business
  - The plans show the boundary as the middle of her hedge which is actually wrong, they own the hedge.
  - The proposed entrance is too close to her entrance, the entrance would be better if it was moved to the other end allowing more room
  - There needs to be more planting around the boundary & fence line to screen the pumping station. They cannot rely on her hedge to screen pumping station.
  - Construction traffic

*Huw Thomas confirmed that as part of the planning application they will have to provide a construction management plan which will outline when construction traffic is allowed to enter the site.*

*Huw Thomas also confirmed that they can review the proposed site entrance, this is something that could be changed, plus they would re look at the boundary and additional planting*

ACTION Huw Thomas

- A question was raised as to whether the new pipeline would serve the Eastern Villages expansion  
*Huw Thomas confirmed that the proposed upgrade was not for the purpose of the Eastern Villages it is purely to cope with the current demand.*
- A question was raised as to when this work is proposed to start and how long will the construction take  
*Huw Thomas confirmed that construction is due to start early Spring 2016, and will take about 6 months.*

Gary Sumner thanked Thames Water for attending the meeting and asked if the information they have requested could be sent to the Clerk as soon as possible.

#### 5. Co-Option of Parish Councillor

Mark Simpson gave a small presentation as to why he would like to become a Parish Councillor, he then left the meeting and Parish Council voted 9 to 1 in favour of Co-Opting him onto the Parish Council.

Mark Simpson signed the Declaration of Acceptance of Office and joined Parish Council for the rest of the meeting.

#### **Meeting was adjourned for Public Questions**

*A resident raised concerns about the Wilts & Berks Canal Trust presentation, she did not feel there would be sufficient time at the start of the next meeting to cover everything that's needed to be discussed, she is concerned with the technical ability of the trust and their previous track record of uncompleted projects. Gary Sumner suggested that we wait for the presentation to see what the Canal Trust have to say, he is sure it will not be the only meeting with the Canal Trust and he can so no reason why they cannot be invited to the next Flood Management Meeting.*

*A resident asked if anything further had been sorted with the hedges along The Marsh or dumping in the ditches. Clerk confirmed that she had not heard anything from SBC.*

6. Report from Ward Councillor  
 Andrew Bennett provided the council with copies of leaflets for the British Horse Society and Police crime prevention.  
 Andrew Bennett confirmed that SBC are looking to devolve more powers down to Parish Councils.

## 7 **PLANNING**

- 7.1 To consider Planning Applications received:  
**S/15/1532** – 2 Ambrose Cottages, High Street – Erection of a single storey rear extension  
 Parish Council raise no objection provided materials used are in keeping with the style of cottage  
**S/15/1518** – 4 Ham Road – Erection of a first floor front and single storey side/front extension. Parish Council raise no objection  
**S/LBC/15/1472 & S/15/1451** – The New Calley Arms, 2 Ham Road – External and internal alterations to outbuilding to facilitate change of use to letting room. Parish Council raise no objection provided materials used are in keeping with the property
- 7.2 To notify the Schedule to the Permission/Consent received:  
**S/15/1179** – Holly Tree House – Garden landscaping works
- 7.3 To notify the Schedule to the refusal received.  
 None

## 8. **COMMITTEE AND REPRESENTATIVES**

- 8.1 Hooper's Field and Recreation
- 8.1.1 Lower Recreation Field Play Area – Parish Council discussed the quotes received for the safety surface under the swings, the cheapest quote from Mant Leisure for £2017, this would be an overlay of safety surface on top of the current surface. After a discussion Parish Council unanimously agreed the Mant Leisure quote .  
 Parish Council also discussed the quotes received to replace the play equipment within the bark play area at the Lower Rec. After a discussion it was agreed to put some options onto the Parish website asking for residents' views on what they would like to see. ACTION Clerk
- 8.1.2 Fire extinguisher service has been carried out at Hooper's Field.
- 8.1.3 The next Hooper's Field meeting is due to be held on Monday 19<sup>th</sup> October 2015.
- 8.2 Footpaths, Village Maintenance and Allotments
- 8.2.1 Committee meeting held on 21<sup>st</sup> September 2015. Bob Biggs confirmed that he had to cancel this meeting as only two councillors could make the meeting. Roger Whitfield agreed to join this committee.
- 8.2.2 Allotment AGM held on 14<sup>th</sup> September 2015. Bob Biggs confirmed that 5 allotment holders attended the meeting and Dave Hayward gave a brief presentation on the benefits of becoming a member of the Allotment Association. Bob Biggs confirmed that he will advertise in the Lyden if anyone in the village would like an allotment as there is currently no one from Wanborough on the waiting list.
- 8.3 Wanborough Village Hall Management Committee  
 The Village Hall AGM was held on 8<sup>th</sup> September 2015, Roger Whitfield attended the meeting and provided all councillors with notes from this meeting. Roger Whitfield confirmed that Tessa Lanstein remains the Chairperson, Karen Roberts the treasurer, and Sarah Ingram is covering as the Secretary until someone else can be found. The annual accounts to the 31<sup>st</sup> March 2015 have been completed and given to the Clerk for submission to the Charity Commission, the annual turnover is below

£25k therefore an independent inspection is not required, however due to the problems last year they would like to get the accounts checked. Parish Council agreed that it is the responsibility of the Village Hall committee to gain an independent inspection of the accounts.

The next Village Hall meeting is on 5<sup>th</sup> October 2015, after a discussion it was agreed that Mark Simpson would act as the Parish Council's representative and would attend this meeting.

#### 8.4 Planning and Finance

- 8.4.1 External Audit has been carried out for the financial year to 31<sup>st</sup> March 2015. The audit report has been signed and nothing to report other than they wish to draw to the attention of Parish Council that the Internal Audit should be carried out before the "Annual Governance Statement" is signed but this does not affect the "audit certificate" for the financial year to 31<sup>st</sup> March 2015.
- 8.4.2 Parish Councillor Allowance, having looked back at the minutes it shows that Parish Council agreed to increase the allowance to £250 back in 2009 and then increased it by 2.45% in 2010. Clerk has contacted SBC who is unable to confirm how these figures were calculated, but also confirmed that it is up to Parish Council to set the allowances and they can choose to pay more than that recommended by the independent panel if they so wish. Parish Council agreed to keep the Councillor Allowance the same as agreed in the budget.
- 8.4.3 Stanley Close Development – Richard Bennett (SBC drainage) met with Parish Council today to discuss the likely cost of maintaining the ditch the runs along the edge of Springlines Meadow and if there is any likely indemnity, Richard Bennett agreed to come back to Parish Council with their recommendations. E-mails from Aidy Hicks (Taylor Wimpey) stating that he has looked at land registry documents and in his opinion the ditch is within the Bloor land therefore future responsibility lies with Bloor Homes and Parish Council who lease the land off them. At the moment Taylor Wimpey are not offering any commuted sum of money towards the future maintenance of the ditch.
- 8.4.4 Representatives from the Wilts & Berks Canal Trust will be attending the next Parish Council meeting on 26<sup>th</sup> Oct to give a presentation on their proposals.

### 9. **FINANCE**

#### 9.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Per-Axel Warensjo that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for September 2015 endorsed and the transfers to cover September 2015 expenditure be approved."

#### 9.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Per-Axel Warensjo and seconded by Colin Hayes that the statement be accepted.

### 10. **OTHER**

#### 10.1 Transport

- 10.1.1 Nothing to report

#### 10.2 Grants

- 10.2 Letter of thanks from St Andrew's Church for the churchyard maintenance grant, they stated that due to problems with the previous contractor they have changed this year back to A J Stone which has resulted in an increase in cost but the standard of maintenance is much better

10.3 Flooding

10.3.1 Steven Sanders (SBC) has confirmed that he would like to hold a public meeting to inform residents of the proposed flood mitigation work, date yet to be confirmed

10.4 Neighbourhood Plan

Per-Axel confirmed that the draft Neighbourhood Plan is currently being reviewed by SBC who will provide us with feedback.

**10. CORRESPONDENCE**

*All other correspondence since the last meeting on 7<sup>th</sup> September 2015 was available at the meeting.*

*Meeting closed at 22.10*

*Date of next meeting Monday 26<sup>th</sup> October 2015*