

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **4<sup>th</sup> September 2017** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr C Offer (Chairman), Mr D Hayward, Mr J Smith, Mr C Hayes, Mr M Simpson, Mr J Sinclair, Mr G Sumner (Borough Councillor attended from 20.30 to 20.45)

**In Attendance:** Mrs A J Raymond (Clerk) and 9 members of public

- 1 Apologies: Mr B Biggs (Vice-Chairman), Mrs D Stalker, Mr R Whitfield
- 2 Declaration of interest:  
David Hayward and Colin Hayes declared a personal interest in item 6.3 as they each rent an allotment. Joe Smith declared a prejudicial interest in planning application S/EIA/17/1338 and in items 6.5.7 and 6.5.8.
3. Minutes:  
The minutes of the previous meeting held on 24<sup>th</sup> July 2017 were circulated to all Parish Councillors. The minutes were signed by the Chairperson as a true record.

### **Meeting was adjourned for Public Questions**

*A resident asked what the regulations are for fires at the allotments. Dave Hayward confirmed that there are restrictions as to when fires are allowed and confirmed that he would remind allotment holders at the annual allotments meeting.*

*A resident asked why planning application S/OUT/17/1140 is on the agenda when Parish Council discussed it at the last meeting. The Clerk confirmed that due to the timing of the notification from SBC for this planning application it was too late to add to the agenda of the last meeting however due to the deadline for comments Parish Council had to discuss it at the last meeting in order to meet this deadline, therefore it is on the agenda for this meeting so that it can be advertised to residents and to ratify Parish Council's comments made at the last meeting. Parish Council confirmed that they will be no change to their objections made to this application.*

*A resident asked if anything had been done about footpath 9, Clerk confirmed that it is due to be discussed at this meeting.*

*A resident asked if they could have the contact details of the person at SBC who is not responsible for flood issues. Clerk confirmed that she would forward these details to them.*

4. Report from Ward Councillor (arrived at 20.30 and left at 20.45)  
Gary Sumner gave an update on the plans at Wanborough Primary School which will enable them to make a capital bid to SBC.  
SBC's Planning Committee meeting to discuss the application for a 'Renewable Energy Centre' including a 170ft chimney will be held at Steam on Thursday 14th September. The venue has been chosen due to the large number of people expected to attend who object to the location. Smoke from the chimney could also be a potential problem for residents in the NEV.  
Gary Sumner stated that he has requested for the gullies along Kite Hill to be cleared; they are not due an inspection but this has now been done.  
Wales and West Utilities (who had been digging up the Wanborough Road) had to stop due to finding the Roman road surface and areas related to the Scheduled Monument at Lotmead/Foxbridge. They do not require consent to carry out works but do have a company archaeologist who is supposed to survey sensitive locations.

Gary Sumner confirmed that he would follow up with SBC in relation to the proposed reduction in the gritting of roads around the Primary School.

## 5. PLANNING

### 5.1 To consider Planning Applications received:

**S/17/1357** – Headlands, Ham Road - Demolition of existing dwelling and erection of 1no. replacement dwelling and detached garage.

Parish Council objected to the proposed location of the detached garage, as it is not in keeping with the linear building line on Ham Road. Parish Council would also like the tree officer to inspect the trees that the applicant is proposing to remove.

**S/EIA/17/1338** - Eastern Villages, Southern Connector Road - Request for Environmental Impact Assessment (EIA) Scoping Opinion for proposed Highway Link (Southern Connector Road).

*(Joe Smith left the room while this item was discussed)*

Parish Council agreed that the proposed assessment is very detailed and covers all areas, however they would like to see more than just a “desk based” assessment carried out; onsite assessments should also be carried out to gain a better understanding of the area.

**S/HOU/17/1215 & S/LBC/17/1216** -Yew Tree House High Street - Erection of a single storey rear extension.

Parish Council raised no objection.

**S/HOU/17/0762** - Ermin Court High Street - Erection of a detached workshop and new access.

This is a revised application; the proposed ridge height of the building has been reduced, which covers a previous objection, therefore Parish Council raised no objection to the revised plans

**S/OUT/17/1140** - Land At The Marsh - Outline application for the erection of 5no. dwellings - Access & Layout not reserved.

Parish Council discussed this application at the last meeting, Clerk confirmed that a letter has been sent to SBC stating the Parish Council objected to the application confirming that they would like the application to be considered at Planning Committee if they are proposing to grant permission. Clerk has also sent in an additional concern in relation to the protection of the two footpaths across the site.

### 5.2 To notify the Schedule to the Permission/Consent received:

**S/HOU/17/1174** - Cherry Tree House Rotten Row - Erection of a single storey extension to garage.

**S/HOU/17/1085** - Hornbeam House 1 St Katherines Place - Erection of a single storey timber building for use as a garden room.

### 5.3 To notify the Schedule to the refusal received.

None.

## 6. COMMITTEE AND REPRESENTATIVES

### 6.1 Hooper's Field and Recreation

6.1.1 Quotes received for the maintenance of the hedge around the Bowls Green; the lowest quote from Allbuild at a cost of £650. Parish Council unanimously agreed

6.1.2 Lights in the men's toilets were reported not working whilst Clerk was on holiday. These have now been fixed at a cost of £844. Clerk confirmed that this needed to be done due to safety issue as none of the lights were working in the men's toilet. After an inspection from an electrician it was agreed they needed to be replaced and could not be repaired.

- 6.1.3 Chubb Fire have carried out the annual service of the fire extinguishers.
- 6.1.4 Wanborough JFC have moved a football pitch to the bottom (north side) of the sports field. The current regulations from The FA and Sports England state that football pitches need to be at least 6m apart. Now the pitch has been moved it is currently just under 4m away from the football pitch on the tennis court side of the field. This is not a problem if the pitches are not used at the same time, however there is a safety issue if they are. Clerk has spoken to Lee Wells (contractor) who has confirmed he will move the goal posts to allow for the correct gap.
- 6.1.5 Tennis Club have asked if they can put a bench and tree at Hooper's Field in memory of Dawn Hopkins. Parish Council agreed, however the exact location will need to be discussed first.
- 6.1.6 The next Hooper's Field meeting is due to be held on Monday 9<sup>th</sup> October 2017. After a discussion it was agreed to hold individual meetings with each club to discuss their specific requirements.
- 6.1.7 Swindon Playing Pitch Strategy. This has been circulated to all Councillors and will be on the agenda for the next Parish Council meeting on 25<sup>th</sup> September 2017. The consultation period ends on 11<sup>th</sup> October 2017.
- 6.1.8 The Play Inspection Company will be carrying out their annual inspection of both Church Meadow and Lower Rec play area on 13<sup>th</sup> September 2017.

## 6.2 Footpaths and Village Maintenance

- 6.2.1 Minutes of the footpaths and village maintenance meeting held on Monday 21<sup>st</sup> August 2017 were ratified.
- 6.2.2 Appendix to the minutes. A schedule of all reported footpath and village maintenance problems made by residents, along with action taken and confirmation of outstanding issues.
- 6.2.3 Quotes for tree works within Parish. Clerk is still waiting for quotes therefore this will be on the agenda for 25<sup>th</sup> September 2017 meeting.
- 6.2.4 Flood inspections. Dates have been provided by SBC Richard Bennett, Parish Council agreed to meeting on Thursday 14<sup>th</sup> September 2017.
- 6.2.5 Martin Fry (RoW Officer) has agreed to meet with Parish Council; date agreed 8<sup>th</sup> September 2017. Clerk confirmed that they will look at footpaths 19, 9 and 23.

## 6.3 Allotments

- 6.3.1 To ratify minutes of the allotment committee meeting held on Monday 31<sup>st</sup> July 2017. Clerk confirmed that as Bob Biggs is absent from the meeting he has requested that this item be deferred until the next meeting; all agreed.
- 6.3.2 Allotment competition – Mr R Kent won the "Best Kept Allotment" and Mr P Mansfield won the "The Best Kept New Allotment".
- 6.3.3 All the allotment invoices for 2017/18 have now been sent, along with a reminder to those who have not returned their new allotment agreement.
- 6.3.4 The annual allotments meeting is due to be held on 11<sup>th</sup> September 2017; all allotment holders have been notified. Bob Biggs, Dave Hayward and Donna Stalker to attend.

## 6.4 Wanborough Village Hall Management Committee

- 6.4.1 Mark Simpson confirmed that the next committee meeting is due to be held on 11<sup>th</sup> September 2017.

## 6.5 Planning and Finance

- 6.5.1 Insurance renewal £2,469.76. Clerk confirmed that Parish Council are tied into an agreed contract with Came & Company for one more year.
- 6.5.2 Outstanding drainage work at Stanley Close Development. A Letter has been received from SBC Legal Department. After a discussion it was agreed that Parish

Council would write a letter to Taylor Wimpey allowing them access to Springlines Meadow to carry out the ditch works.

- 6.5.3 Finance Committee meeting due to held on Monday 18<sup>th</sup> September 2017. Items to be discussed at this meeting include:-
- Risk Assessment – as per Internal Audit recommendation
  - Review Hooper's Field budget, spend and maintenance program
  - Review Hooper's Field licence agreements
  - Review Parish Council spend to date
  - S106 and NEV
- 6.5.4 SBC are currently reviewing the way that the Council Tax Support Grant is calculated and have asked for Parish Council's comments on three different methods of calculation by 30<sup>th</sup> September 2017. Clerk suggests that this is added to the finance meeting agenda for discussion on 18<sup>th</sup> September 2017; all agreed.
- 6.5.5 SBC Highways event on 27<sup>th</sup> September 2017 at Steam Museum from 6pm to 8pm. Parish Council are unable to attend this meeting.
- 6.5.6 Zoe Moore (SBC) has confirmed that the "winter gritting" schedule has been reviewed and they have removed The Beanlands and Magdalen Road from their list of roads to be gritted. Parish Council objected to these proposals and agreed to ask Gary Sumner (Ward Councillor) to raise this.
- 6.5.7 The next NEV meeting at SBC is due to be held on Monday 25<sup>th</sup> September 2017. Colin Hayes and Clerk are able to attend. SBC have confirmed that the Redlands' application will not be decided at the September Planning Committee meeting. The deadline for this application is the end of October 2017 before another extension has to be agreed. Lotmead Planning Appeal will be held in November 2017; no timetable yet received.
- 6.5.8 SBC's NEV Island Bridge Vision SPD and NEV Green Infrastructure SPD have now all been formally adopted, on 13<sup>th</sup> June and 11<sup>th</sup> July 2017 respectively. Hard copy of the document has now been sent to Parish Council.
- 6.5.9 SAC (Swindon Area Committee) AGM will be held on 21<sup>st</sup> September 2017 at Haydon Wick Parish Offices; Colin Offer will attend.
- 6.5.10 Bus number 47. There is a new timetable from 4<sup>th</sup> September 2017, which now includes a service to Sainsbury's once a day except on Mondays. This will be added to the wanborough.info website.

## 6.6 Newsletter

- 6.6.1 Draft newsletter was circulated to all Councillors. It was agreed to add a section on Community Speedwatch and Broadband. Clerk will add these and re-circulate for agreement prior to printing.

## 7. **FINANCE**

### 7.1 Payment Schedule for August 2017

Colin Hayes proposed and Jim Sinclair seconded; Parish Council unanimously approved the payment schedule for August 2017.

### 7.2 Monthly Cash Flow Statement

Colin Hayes proposed and Jim Sinclair seconded, Parish Council unanimously approved the Cash Flow Statement for August 2017.

## 8. **CORRESPONDENCE**

*All other correspondence since the last meeting on 24<sup>th</sup> July 2017 was available at the meeting.*

*Meeting closed at 21.00*

*Date of next meeting Monday 25<sup>th</sup> September 2017*