

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **26th January 2009** in Wanborough Village Hall, High Street, Wanborough at 19:30.

PRESENT: Mr W Suter (Chairman), Mr G Sumner (Vice-Chairman), Mr A Bennett, Mr B Biggs, Mr C Hayes, Mr D Hayward, Mr C Offer, Mr W J Smith, Mr R Whitfield (from 20:10 onwards, apology for lateness received prior to this meeting).

IN ATTENDANCE: Mrs P P Shepherd (Clerk).

1 Apologies: Mrs A Basevi, Mr R Whitfield (for late arrival at the meeting).

Bill Suter, read out loud the letter of resignation that had been received from Lesley Berry. The Clerk retained the letter to be held in the Parish Council's files and said that she would notify Stephen Taylor, Electoral Registration Officer of Swindon Borough Council, of the resignation. The Parish Council agreed to advertise the vacancy for a Parish Councillor in the March issue of The Lyden Magazine and on the village website, should no request for an election be received by SBC.

2 Declaration of interest: Mr D Hayward declared a personal interest in agenda item 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as he rents an allotment.

3 Minutes: The minutes of the previous meeting held on 22nd December 2008 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

4 Report from Ward Councillor: David Hayward asked Andrew Bennett about plans for Foxhill motocross events. AB replied that Phillip Stedman is the Foxhill promotions manager.

AB reported that a contravention notice had been served concerning the caravans parked at the Black Horse public house and that the recipient has twenty one days to respond to the notice.

The Parish Council had received notification that an appeal had been made about the Certificate of Lawfulness at 22 Ham Road. AB informed the Parish Council that the appeal had subsequently been withdrawn. In addition a track has been made in the field and an area enclosed at Beacon Down House, Ham Road. This is being investigated by Swindon Borough Council.

AB has sent a "corporate" statement for his Ward to the Swindon Gateway Appeal.

AB reported that the Neighbourhood Policing meeting has been moved to 13th February 2009. There will be an Enforcement Advisory Group meeting on 4th

February 2009, it is expected that the issue of non-permanent signage will be delegated to Parish Councils.

An increase in the Swindon Borough Council rates of between four and five percent could be expected.

Gary Sumner enquired about the consultation on school catchment areas and how it might affect Wanborough residents. AB said that he was not aware of any issues affecting Wanborough. He reported that school transport is being phased-out, and that in the future it will only be available for those who already benefit from it.

Dave Hayward again asked about the Urban Fringe Action Plan. AB replied that North Wessex Downs have contacted Community First to carry out a review, Leader Funding will be available within the next three years.

AB reported that a Warren Farm licence review will take place on 29th January 2009.

5 PLANNING

5.1 To consider Planning Applications Received:

S/08/2384/RM – Blenheim, Kite Hill - Erection of two storey rear extensions.

The Parish Council wished to make no comments on this planning application.

5.2 To notify the Schedule to the Permission/Consent received:

S/08/2089/SC – Ridgewood, Ham Road – Erection of detached garage – revision to previous approval S//08/0028;

S/08/1820/JABU – 4 The Maltings – Erection of a car port and storage building (variation of planning permission S/08/0022);

S/08/2149/JABU – 12 Ham Road – Erection of large dormer window to rear;

S/08/2095/CLMC – 5 Springlines – Erection of first floor side/single storey rear extension.

5.3 To notify the Schedule to the Refusal received:

S/08/2265/HECO - 6 Callas Rise - Erection of a first floor rear extension.

Reason for refusal: The proposed erection of a two-storey front extension and a first floor rear extension by virtue of its' unsympathetic design would create a dominant addition to the host dwelling. The proposal's design is out of character with the original dwellinghouse and is considered as having a detrimental impact on the surrounding area. The proposal is contrary to policies DS6 and H15 in the Swindon Borough Local Plan 2011 and the Supplementary planning Guidance, 'Good Design-House Extensions' (2004).

5.4 Planning Inspectorate Appeal:

Re: Certificate of Lawfulness (Existing) for use of land as garden;

At: 22 Southview, Ham Road, Swindon.

5.5 SBC Planning Committee:

Gary Sumner had attended the SBC Planning Committee meeting, held on 13th January 2009. The Clerk had informed Ian Tucker, the Committee Secretary, that GS

wished to speak on behalf of Wanborough Parish Council about S/07/1651/ROBI Demolition of existing commercial buildings and erection of 5 No. dwellings and associated works. Marsh Farm, The Marsh, Wanborough, Wilts. The Clerk had provided GS with the appropriate planning file. GS had reported that Peter Mapson (Marsh Farm application) has another 3 months in which to pay his £64,000 developer contribution before the GRANT would change to REFUSE. The landowners are believed to be willing to pay the contribution.

The Redlands planning matter listed on the agenda was deferred due to a late submission which Stephen Taylor felt appropriate to DEFER whilst they consider further.

Gary Sumner had also agreed to attend the SBC Section 106 training session to be held on Tuesday 17th February 2009, at 18:00, in the Council Chamber, at the Civic Offices.

6 COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation:

A meeting of Wanborough Parish Council - Hooper's Field Management Committee had been held on 12th January 2009 in Hooper's Field pavilion hall, Rotten Row, Wanborough at 19:30. The minutes had been circulated to all attendees. Colin Offer (Hooper's Field Management Committee Chairman) signed the minutes as a true record. The next meeting will be held on Monday 6th April 2009.

6.1.1 Sewage pumping: the Clerk recommended having the pump housing cleaned out and keeping the tractor tyre planter clear of the manhole cover.

6.1.2 Chris Parnell of Wanborough Gardening Club had booked the pavilion for meeting dates in October, November and December 2009. The club wished to comment that it considers the £11 (including VAT @ 15%) per hour charge to be high. Wanborough Village Hall charge £5 per hour and Liddington Village Hall charge £9 per hour, and have a much bigger kitchen. The Clerk had been asked to pass on these comments to the Parish Council. After due consideration the Parish Council resolved to adhere to the charging schedule ratified in the December 2008 minutes. The Clerk was asked to write to Chris Parnell to inform him of this decision. The Village Hall Secretary and Sue Birley had enquired about holding the farmer's market at Hooper's Field pavilion during the period in which the Village Hall will be unavailable, September to November 2009. Parish Council had agreed to the idea in principle, although a few points had been raised:

1. If any of the stalls sell alcohol they would need to be located in the conservatory, as that is the only licensed area;
2. The Bowls Club Finals are being held on Saturday 19th September 2009, so the market would need to be cleared by 13:30 (at the latest);
3. Could somebody from the Farmer's Market inspect the pavilion with the Clerk to ensure that it is large enough and suitable to accommodate the market?

The Clerk had confirmed that the charge for use of Hooper's Field pavilion is £11 per hour (including VAT, currently at 15%).

Colin Offer had spoken to John Emmins about Martin Ripley's periodic inspection

report on the electrical installation at Hooper's Field pavilion, which did not cover the fire-alarm system. Parish Council resolved to action the code 1 remedial work recommended in the report.

6.2 Footpaths, Village Maintenance and Allotments:

Gary Sumner had arranged a meeting with Kompan, to be held on 4th February 2009, at Church Meadow, to discuss suitable play areas sympathetic to the designated area of outstanding natural beauty.

The issue of the excessive dog fouling of the Lower Recreation Field was discussed. The Clerk was asked to write an article on the problems associated with dog faeces for the March 2009 issue of The Lyden Magazine and to post the article on the village website and noticeboards. The Clerk was asked to enquire about obtaining appropriate signs from SBC and to ask the village lengthsman to install them. Andrew Bennett suggested inviting the SBC dog officer to give a presentation at the Annual Parish Assembly and the Parish Council agreed that this would be a good idea.

Roger Whitfield arrived at 20:10.

Barbara Parnell had reported the following problems:

1. The Green Lane is very badly rutted and needs more road scalplings.

Joe Smith had spoken to Malcolm Hinton: Three quarters of the lane has been completed and is holding up well despite being used by horses in winter. The remaining quarter that remains to be completed is the wettest, at Kite Hill end. Because the site is very wet, the earliest that MH will be able to finish the site is July/August 2009.

MH will be invoicing Mapsons for his time and any materials required, although MH thinks there should be enough material already there to complete the work. MH has been paid by Mapsons for the work completed to date.

The Clerk was asked to submit a report on the Green Lane for the March 2009 issue of The Lyden Magazine.

2. Kings Lane, footpath 9. The sandbags at the side of the adjacent stream have fallen in, and are obstructing the flow. The footpath will probably flood in the event of heavy rain. Reported to StreetSmart **Reference No.:** 0395-1134 15/1/2009.
3. Church Road, Wanborough, between Pond Farm and Staceys Lane. The footpath is very muddy and slippery; people are using the roadway instead, which is very dangerous. Reported to StreetSmart **Reference No.:** 0395-1135 15/1/2009.
4. At the top of Badgers Close, Wanborough, where the tarmac footpath enters the open space. A gully has been cut to the right hand side of the tarmac footpath, and it is not possible to push a buggy along the footpath because it

is now too narrow. Reported to StreetSmart **Reference No.:** 0395-1136
15/1/2009.

The work on the retaining wall at the southern end of Kite Hill had been completed and the road had reopened. Bob Biggs agreed to contact the bus company to let them know, so that the buses could be rerouted and rescheduled.

Bob Biggs had asked SBC for a report on the holes in the road surface from the Black Horse cross-roads to Ham Road. Andrew Bennett said that the holes had already been marked for repair.

The Clerk was asked to report to SBC that the drains are blocked adjacent to 2 The Beanlands.

The Clerk was asked to arrange a site meeting with Gwillam Lloyd of SBC to discuss the drains in the village, Bill Suter, Gary Sumner and Bob Biggs agreed to attend for the Parish Council. A letter had been received from some of the residents at Springlines, Wanborough about the water management at Springlines. The Clerk was asked to reply to the letter.

Joe Smith reported that the hedge needs cutting back on The Marsh, on the straight section to Great Moorleaze Farm. The Clerk was asked to report this to Gwillam Lloyd of SBC.

Andrew Bennett left at 20:30.

Gary Sumner asked the Clerk to provide the Allotment Committee with an allotment plan, a list of allotment holders and laminated plot numbers (10cm by 10cm).

6.3 Wanborough Village Hall Management Committee:

Colin Hayes said that he was looking into a Gift Aid package to assist with the funding of the new roof for the village hall.

The next meeting of the Village Hall Management Committee would be held on Thursday 29th January 2009, in order to discuss tenders received for the village roof project. A meeting had also been scheduled for Friday 6th February 2009 to discuss funding and progress on the tendering process.

The damage to the back door had been claimed under the village hall insurance policy, and a new door had been ordered.

The Clerk was asked to report to SBC that a streetlight had failed at 3 Avenell Road.

6.4 Planning and Finance:

No meeting had been held.

6.5 Civil Protection Emergency Group:

The inaugural meeting will be held on Monday 2nd March 2009, at Hooper's Field pavilion, at 19:30. Sam Weller of SBC has agreed to attend the meeting.

7 FINANCE

7.1 Financial statement:

The monthly statement was circulated. It was proposed by Gary Sumner and seconded by Colin Offer that “The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for January 2009 endorsed and the transfers to cover January 2009 expenditure be approved.”

7.2 Monthly cash flow statement:

The monthly cash flow statement was circulated. Dave Hayward commented that the column total for January 2009 had been omitted, the Clerk agreed to correct the spreadsheet. It was proposed by Gary Sumner and seconded by Colin Offer that the statement be accepted.

8 OTHERS

Gary Sumner asked the Clerk to include the Eastern Development Area in future Parish Council meeting agendas as imminent activity was expected on this issue. The Supplementary Planning Document is to be considered by the SBC Planning Committee on the 10th March 2009. The public consultation period will start two weeks later, and will last for six weeks. Bourton, South Marston and Wanborough parishes will be consulted in early April 2009. A meeting will also be held exclusively with the Parish Council. GS commented that SBC seems to be pressing ahead with this as a “master plan” for the next twenty or thirty year period. An update on the EDA was to be submitted for inclusion in the March 2009 issue of The Lyden Magazine.

8.1 Transport:

Bob Biggs had heard nothing further about the signage off the A419.

8.2. Wiltshire Association of Local Councils:

Stephen Taylor, Swindon Borough Council’s Solicitor, delivered an Ethical Framework training session for new Parish Councillors and employees on Thursday 22nd January 2009, at Haydon Wick Parish Council Offices, Thames Avenue, Swindon, at 19:00. Bob Biggs, Dave Hayward and the Clerk had attended.

8.3 Neighbourhood Tasking Group:

The next meeting to be held on Friday 13th February 2009, at Ellendune (to be confirmed). Bob Biggs asked the Clerk to email details of the meeting to him; Anita Basevi had informed the Clerk that she would be unable to attend the meeting.

8.4 Grants:

The Clerk had placed an article in the February 2009 issue of The Lyden Magazine saying that Parish Council would be pleased to receive applications for grant funding from local voluntary and not-for-profit organisations. No applications had been received to the date of this meeting.

8.5 Parish Plan:

The launch meeting had been scheduled for Monday 2nd February 2009, at 19:30, in Hooper's Field pavilion, Rotten Row, Wanborough. Dr Andrew Phillipson had been invited to join this group.

9 Wanborough Parish Council Publication Scheme:

This document had been circulated to Wanborough Parish Council. The Clerk recommended that the Parish Council publish this document, as Parish Council adopted The Freedom of Information Act, New Model Publication Scheme at the November 2008 meeting. Parish Council resolved that the Wanborough Parish Council Publication Scheme v1 together with the scale of changes, contained within it, be adopted. The Clerk agreed to upload the document to the village website and to display hard copies on the village notice boards.

10 CORRESPONDENCE

A letter had been received from SBC Neil Buick Re: Lower Wanborough Conservation Area, dated 26th January 2009. The Clerk was asked to write to NB to invite him and his colleague Liz Smith-Gibbons, on behalf of Wanborough Parish Council, to attend prior to the next meeting of the Parish Council to be held on Monday 23rd February 2009, at 19:30, in Wanborough Village Hall, High Street, Wanborough, Swindon. The Clerk was asked to suggest that they arrive at approximately 19:00 in order to make their presentation on conservation areas, and to answer any questions that the Parish Council might ask.

All correspondence received since the last meeting on 22nd December 2008 was listed in the Clerk's Notes and was available at this meeting.

Gary Sumner asked the Clerk to copy the SBC correspondence relating to admission arrangements for the 2010/2011 academic year to him.

Bob Biggs asked the Clerk to copy the SBC correspondence relating to the relaunch of the stronger communities forum to him.

Meeting closed at 21:10.

Date of next meeting Monday 23rd February 2009.